



Audition Handbook – Charlotte’s Web



Welcome to Keyano Theatre Company!

Your talent and willingness to volunteer and dedicate yourself to the theatre are appreciated! Thank you in advance for being a part of this audition. Please read the following information, as it should answer most of your questions and make this an enjoyable process. If you have any questions or concerns, please feel free to initiate a dialogue with any staff member or reach out at auditions@keyano.ca or 780-791-4990.

Who we are

KEYANO THEATRE COMPANY

Keyano Theatre Company (KTC) is a company of real people, real stories and real performances that exists to enrich the spirit of community theatre. We are committed to providing meaningful, relevant and quality entertainment. Thank you for your interest in volunteering to be a part of KTC. We are located in and operated by Keyano College.

AUDITION DATES AND TIMES

Individual 15 - Minute Auditions	Friday, June 19	6:00 pm – 10:00 pm
Individual 15 - Minute Auditions	Saturday, June 20	10:00 am – 6:00 pm
Group Audition – Come and Go	Sunday, June 21	10:00 am – 1:30 pm
Callbacks	Sunday, June 21	2:00 pm – 6:00 pm

ARTISTIC TEAM

Director	Zachary L. Barrett	Assistant Director	Bryden Trapp
Set Designer	Steph Link & Scott Weber	Props Designer	Dayna Kucy
Costume Designer	Lyndsay Dolansky	Lighting Designer	Chloe Mohan
Stage Manager			

KEYANO THEATRE PRODUCTION TEAM

General Manager, Keyano Theatre		Eugene Carnegie	
Production Manager	Steph Link	Facility & Events Coordinator	
Patron Services Coordinator	Jeffory Magson	Technical Director	Scott Weber
Technician	Lyndsay Dolansky	Technician	Chloe Mohan
Technician	Dayna Kucy	Publicist	Robert Murray

Frequently Asked Questions

WHERE DO I PARK?

Please be advised that all parking lots on Keyano College property are paid lots. Keyano Theatre will issue a pass to volunteers of our drama series. The cost for parking is \$3.35 if you do not have your parking pass. The parking fine is \$150 for not displaying a valid parking pass.

CALLBACK! WHAT IS THAT?

Sometimes the Director needs to see an actor again, in a different context. This is when a “callback” is requested. This means an actor will be asked to come in and perhaps repeat their audition or work on a scene with other actors. However, please note that callbacks are not always necessary. If you do not get a callback, it does not necessarily mean you did not get the part.

WHEN DO I FIND OUT?

Everyone who auditions will be given the courtesy of an e-mail or a phone call from the Artistic Team after all auditions are completed and a decision has been made. Please allow us up to two weeks (14 days) from the last day of auditions to start this communication – as you can imagine, sometimes we have over 100 people to contact, and this process can take quite some time to complete!

DO I GET COMPLIMENTARY TICKETS?

If you are successful and become part of the cast or crew, you will receive two FREE tickets to any regular performance of the show!

What to Prepare for your Audition

Individual Audition Slots:

Book yourself a private audition with the Direction team. Introduce yourself! Let us get to know you a bit. Come prepared with an audition of your choice of between 60-90 seconds to show us what you got and be ready to play some scenes with us as well. If time’s not on your side you can use any of the provided monologues instead.

Group Audition:

New to auditioning? Maybe you have a friend who you want to bring with you to try something out with a bit less pressure? Come join us for a group audition day. We’ll try some activities to break the ice and welcome you into some fun local theatre. Come in at any time. Leave at any time. Whatever your timetable can provide.

Scripts will be available to read in the Keyano Theatre Box Office – Monday to Friday 12:30pm to 4:30pm. The scripts must stay on Keyano Campus while being read.

If you have questions or concerns please do not hesitate to contact us at auditions@keyano.ca

Code of Conduct

Keyano Theatre is a member of CITT and abides by its Member’s Code of Conduct to provide a respectful, safe, and inclusive space for our staff and students. <https://www.citt.org/> for more info. Here is an adaptation of this code as it pertains to our operations:

All members and guest participants will:

- Ethically conduct themselves.
- Respect the rights of all other members, employees, volunteers, contractors, and guests.

Participants will:

- Not engage in any form of sexual, racial, religious, psychological, or other harassment.
- Not approach members, employees, volunteers, contractors, and guest participants with abusive conduct, threatening language or violent behaviour.
- Abide by all local, provincial and national laws and regulations.

Rehearsal/Performance Schedule

Orange dates are **MANDATORY** for all cast members. Please check your personal schedules carefully.

	Date	Start	End	Notes
August	Tuesday 11 th	6:00 PM	10:00 PM	Rehearsal
	Wednesday 12 th	6:00 PM	10:00 PM	Rehearsal
	Thursday 13 th	6:00 PM	10:00 PM	Rehearsal
	Sunday 16 th	10:00 AM	6:00 PM	Rehearsal
	Tuesday 18 th	6:00 PM	10:00 PM	Rehearsal
	Wednesday 19 th	6:00 PM	10:00 PM	Rehearsal
	Friday 21 st	6:00 PM	10:00 PM	Rehearsal
	Sunday 23 rd	10:00 AM	6:00 PM	Rehearsal
	Tuesday 25 th	6:00 PM	10:00 PM	Rehearsal
	Wednesday 26 th	6:00 PM	10:00 PM	Rehearsal
	Friday 28 th	6:00 PM	10:00 PM	Rehearsal
Sunday 30 th	10:00 AM	6:00 PM	Rehearsal	
September	Tuesday 1 st	6:00 PM	10:00 PM	Rehearsal
	Wednesday 2 nd	6:00 PM	10:00 PM	Rehearsal
	Friday 4 th	6:00 PM	10:00 PM	Rehearsal
	Tuesday 8 th	6:00 PM	10:00 PM	Rehearsal
	Wednesday 9 th	6:00 PM	10:00 PM	Rehearsal
	Friday 11 th	6:00 PM	10:00 PM	Rehearsal
	Sunday 13 th	10:00 AM	6:00 PM	Rehearsal
	Tuesday 15 th	6:00 PM	11:00 PM	Rehearsal Onstage
	Wednesday 16 th	6:00 PM	11:00 PM	Rehearsal Onstage
	Friday 18 th	6:00 PM	11:00 PM	Rehearsal Onstage
	Saturday 19 th	9:00 AM	6:00 PM	Cue to Cue
	Sunday 20 th	12:00PM	9:00 PM	Tech Dress
	Tuesday 22 nd	6:00 PM	11:00 PM	Dress Rehearsal
Wednesday 23 rd	6:00 PM	11:00 PM	Dress Rehearsal	
Thursday 24 th	6:00 PM	11:00 PM	Preview	
Friday 25 th	6:00 PM	11:00 PM	Opening Night & Reception	
Saturday 26 th	6:00 PM	10:30 PM	Show	
October	Thursday 1 st	6:00 PM	10:00 PM	Refresher Run
	Friday 2 nd	6:00 PM	10:00 PM	Show
	Saturday 3 rd	12:30 PM	5:00 PM	Matinee – Supper Provided!
	Saturday 3 rd	6:00 PM	10:30 PM	Closing Night

Every effort is made to make the rehearsal schedule as comprehensive and accurate as possible. However, this schedule is subject to change. It is critical that you provide us with as much detail about potential scheduling conflicts on your Audition Application form. Having to deal with unplanned conflicts after a show has been cast can be very disruptive to the rehearsal process and may necessitate a change to your role, including re-casting. Our production team tries to be as flexible as possible with schedules, but availability is essential in the final weeks of rehearsal.

About the Script

Charlotte’s Web

By: Joseph Robinette

Some Pig. Humble. Radiant. When Wilbur is born smaller than most pigs, it’s his friendships on the Arable and Zuckerman’s family farms that save his life in more ways than one. This classic tale weaves an intergenerational message of love, friendship and loss in Robinette’s faithful adaptation of the beloved multi award winning novel by E.B. White. Whether it’s Charlotte’s selfless acts of kindness or Wilbur’s journey to find belonging, it’s the ties we share with others that make life truly meaningful.

Cast of Characters:

Chorus Members – The tellers of our story
Wilbur – A small, loveable pig
Fern Arable – A young girl who understands the animals and has a pure sense of Justice
John Arable – Fern’s Father
Martha Arable – Fern’s Mother
Avery Arable – Fern’s Brother
Homer Zuckerman – Fern’s Uncle
Edith Zuckerman – Fern’s Aunt
Lurvy – a caring hired hand on the Zuckerman farm
Goose – A goose on the Zuckerman Farm
Gander – A gander on the Zuckerman Farm
Templeton – A gluttonous rat on the Zuckerman Farm
Sheep – A sheep on the Zuckerman Farm
Lamb – Sheep’s child on the Zuckerman Farm
Charlotte – A spider that proves to be “A true friend and a good writer”
Uncle – A pig at the fair

A Note about Casting

We will be casting ages 12 and up for this play, there are characters of all ages.

Social Media Guidelines

Social media is an essential part of the success of any theatrical production; it can be a great asset if utilized correctly!

You are encouraged to use your personal social media platforms to engage with the community and build positive conversations about the show and your experiences. However, remember that you are a Keyano Theatre Company representative and must post respectfully.

Please follow the below guidelines regarding social media use for the duration of your involvement with any Keyano Theatre Company production:

- Check with the Stage Manager before posting.
- No negative comments about the production, Keyano Theatre, Keyano College or anyone involved.
- Do not post, engage in or reply to anything that could be deemed hateful, discriminatory, derogatory, or illegal.
- Ensure you have the permission of everyone in your photos before posting.
- Do not post photos of the set or cast in costume prior to Opening Night.
- Refrain from profanity when posting about Keyano Theatre Company and productions.
- Refer any questions about the production to a Theatre staff member.
- Keyano Theatre signs a contract with the rights company to produce the play or musical, Keyano is contractually obligated to follow their marketing guidelines for each specific show. Participants may not take existing marketing created by Keyano and manipulate it in any way. Posts that are found to have manipulated Keyano content on them could lead to a contract breach with the rights company and legal action being taken between the Rights Company and Keyano Theatre.
- When posting please post original content from personal pages only. They can be reshared on professional and business accounts from your personal account after.

Please use the hashtags #KeyanoTheatre #YMM #KTC #CharlottesWeb, tag and follow @keyanotheatre on Instagram, Twitter, and Facebook.

If you have any questions or concerns or are unsure what is okay to post, please contact your Stage Manager.