



Board of Governors
Public Meeting
September 24, 2025
4:00 p.m. – 5:30 p.m.
Governors Boardroom/Teams
Minutes

We respectfully acknowledge that Keyano College is located on Treaty 8 territory, the traditional & contemporary meeting grounds and gathering places of the Denesuline, Cree and Métis Peoples of this region. Our name, Keyano (kiyânaw in nêhiyawêwin - Cree language), translates to “we, us, our” and speaks to the connection we have as a community and our commitment to being in right relationships with the First Peoples of these lands

Distribution

Board of Governors:

Don Scott, (Chair)- Public Member
Kim Farwell - Public Member
Adele Thomson - Public Member
Chief Raymond Powder - Public Member (Regrets)
Steven Auty - Public Member
Melanie Antoine - Public Member
Wes Jickling - Public Member
Kathleen Brennan – CUPE Representative
Chioma Igbokei - Student Representative
Marc Vergara - Student Representative
Sandra Efu – Interim President & CEO (Regrets)

Administration:

Chantal Beaver – AVP Public Engagement
Deni Ruiz – Director People & Culture
Tanya Poulin - Acting VP Corporate Services
Nada Al-Khaladi – Acting VP Academic & Student Services
Terri Turner (RS)

Guests: Ken Glover, Human Edge Global

1. Call to Order (D. Scott, Chair)

D. Scott called the meeting to order at 4:02 p.m.

Welcome to the new members and roundtable introductions

2. Declaration (All)

- Declaration of Conflict of Interest
 - No declarations
- Declaration of Fraud & Irregularities
 - No declarations

3. Adoption of Consent Agenda (D. Scott)

1. Executive Reports
 - President & CEO

- Acting Academic & Student Experience
 - Acting Corporate Services & CFO
 - People & Culture
 - Public Engagement
2. Public Board of Governors Meeting Minutes of May 21, 2025
 3. Governance & HR Committee Meeting Minutes of April 9, 2025
 4. Finance & Audit Meeting Minutes of April 9, 2025
 5. Board Executive Committee Minutes May 12, 2025, June 5, 2025, July 25, 2025, and August 26, 2025

Motion: “THAT, the Consent Agenda for the September 24, 2025, meeting of the Board of Governors be approved as presented/amended.”

Moved by K. Farwell and seconded by A. Thomson “**that**, the Consent Agenda for the September 24, 2025, meeting of the Board of Governors be approved as amended.”

Carried Unanimously

Consent Agenda Clarifications

Academic Report

- K. Farwell asked for further clarification of CIP
- N. Al-Khaladi noted that it stands for Classification Instruction Program codes, this is used by the government; specific codes are associated with specific programs
- A. Thomson asked what do you mean by family and friends
- C. Beaver noted that we have a partnership with Suncor where you can refer a family or friend, and Suncor pays the fees

People & Culture

- K. Farwell asked for an update on publicly shared matters
- D. Ruiz noted the bargaining team changes; they exchanged proposals, but have not met since due to changes in their bargaining team; there are tentative dates set to meet

Public Engagement

- K. Farwell asked about the overall reputation assessment
- C. Beaver noted the college's risks and how they affect the reputation in the community

5. Adoption of the Agenda (D. Scott)

Motion: “THAT, the Regular Agenda for the September 24, 2025, meeting of the Board of Governors be approved as presented/amended.”

Moved by K. Farwell and seconded by A. Thomson “**that**, the Regular Agenda for the September 24, 2025, meeting of the Board of Governors be approved as presented.”

Carried Unanimously

5. Board Executive Committee (D. Scott)

5.1 Board Governance Training (D. Scott)

- D. Scott noted that the Board Orientation is today, and the Board Governance training will be moved to early in the new year
- A. Thomson noted that the Governance training will be 2 days in January or February, and then there will be a two-day SP session later in the spring

5.2 KC Draft Mandate (D. Scott)

- C. Beaver noted that as a post-secondary institution, we get the mandate from the government
- C. Beaver noted that the only question that has arisen to date is about the outlined region
- K. Farwell asked what the government considers the region, and is there a less restrictive way to describe the region
- C. Beaver noted that it comes down to regional stewardship; if it is considered the Northeast, then we will have to stick to these confines

5.3 President & CEO Evaluation (D. Scott) – Deferred

5.4 Board Appointments (D. Scott)

- D. Scott noted that he received a call from the minister's staff responsible for appointments, and we have been encouraged to start the recruitment process
- A. Thomson noted that as we sit presently, we have the number required, but if we become a polytechnic, we will need more members

6. Governance & HR (A. Thomson)

- A. Thomson noted that since the departure of a few board members, the board is required to nominate for the 1st chair, 2nd Chair and subcommittee membership

6.1 Nominations for 1st Vice Chair

- A. Thomson opened the floor for nominations
- A. Thomson nominated K. Farwell
- K. Farwell accepted the nomination
- K. Farwell abstained from the vote

Motion: “THAT the Board of Governors accepts the nomination of 1st Vice Chair for Keyano College Board of Governors.”

Moved by A. Thomson and seconded by M. Vergara “**that**, the Board of Governors accepts the nomination of 1st Vice Chair for Keyano College Board of Governors.”

Carried Unanimously

6.2 Nomination for 2nd Vice Chair

- A. Thomson opened the floor for nominations
- K. Farwell nominated A. Thomson
- A. Thomson accepted the nomination
- A. Thomson abstained from the vote

Motion: “THAT the Board of Governors accepts the nomination of 2nd Vice Chair for Keyano College Board of Governors.”

Moved by W. Jickling and seconded by K. Farwell “**that**, the Board of Governors accepts the nomination of 2nd Vice Chair for Keyano College Board of Governors.”

Carried Unanimously

6.3 Nominations for chairing the Board meeting in the absence of the Chair

Motion: “THAT the Board of Governors accepts the nomination of the 1st Vice Chair as designated chair for the Board of Governors meetings when the Chair is absent, and the nomination of the 2nd Vice Chair as designated to chair the Board of Governors meetings when the Chair and 1st Vice Chair are absent. If all three members are absent, the Board of Governors will nominate and vote for a designated chair at the beginning of that meeting.”

Moved by A. Thomson and seconded by K. Farwell “**that**, the Board of Governors accepts the nomination of the 1st Vice Chair as designated chair for the Board of Governors meetings when the Chair is absent, and the nomination of the 2nd Vice Chair as designated to chair the Board of Governors meetings when the Chair and 1st Vice Chair are absent. If all three members are absent, the Board of Governors will nominate and vote for a designated chair at the beginning of that meeting.”

Carried Unanimously

7. Finance & Audit (K. Farwell)

7.1 Update

- K. Farwell noted that the committee met in September, as there was no quorum, there was no formal meeting
- K. Farwell noted that informally, the subcommittee discussed a few items that will be brought forward formally at the October meeting
- Year-End results Update (K. Farwell/T. Poulin)
 - K. Farwell noted that the draft year-end results are complete, and there will be a formal review with the Auditor Generals in October

7.2 Financial Information Update (K. Farwell/T. Poulin)

- T. Poulin noted that there is a 3.2 million surplus this year and a projected 12-million-dollar deficit based on a conservative look at the budget
- IMA Update K. Farwell noted that the IMA update will be reviewed at the October meeting; the IMA includes targets set by the government, and our grants are tied to the targets, which hold us accountable
- K. Farwell noted that a few years ago, the college had a data breach, and as a result, we had to go through our Cyber Security process; we have been working closely with the OAG to identify and close our gaps; we will be audited on our cyber security framework this year

7.2 Nominations for Finance & Audit Committee (K. Farwell)

- K. Farwell opened the floor for nominations
- K. Farwell nominated S. Auty
- S. Auty accepted the nomination
- S. Auty abstained from the vote

Motion: “THAT the Board of Governors accepts the nomination for the Finance & Audit Committee.”

Moved by K. Farwell and seconded by A. Thomson “**that**, the Board of Governors accepts the nomination for the Finance & Audit Committee.”

Carried Unanimously

8. Academic & Student Services Update (N. Al-Khaladi)

8.1 Enrolment Update (N. Al-Khaladi)

- N. Al-Khaladi noted that we are sitting with 2500 students unique head count, and compared to last year, we are down about 1000 students, which was expected with the international changes
- N. Al-Khaladi noted that we are actively recruiting and managing our waitlist
- Discussion ensued
- C. Igbokei joined the meeting at 4:56 p.m.
- N. Al-Khalidi noted that success within the trades, and that the testing is not through the college, so there are some areas in which she does not have insight

9. In-Camera

N. Al-Khaladi and T. Poulin left the meeting at 5:07 p.m.

Motion: “THAT, the Board of Governors move in-camera.”

Moved by K. Farwell and seconded by A. Thomson “**that**, the Board of Governors move in-camera.”

Carried Unanimously

9.1 Properties Update (K. Farwell)

D. Ruiz left the meeting at 5:15 p.m.

9.2 President & CEO Search Update – Public members, CUPE Representative, and Student Representatives Only (D. Scott)

Motion: “THAT, the Board of Governors conclude the in-camera discussion.”

Moved by K. Farwell and seconded by A. Thomson “**that**, the Board of Governors conclude the in-camera discussion.”

Carried Unanimously

Motion: THAT the Board of Governors of Keyano College instructs the Executive Committee to proceed with the recommendation made in camera, which will be made public at a future date.”

Moved by K. Farwell and seconded by A. Thomson “**that**, the Board of Governors of Keyano College instructs the Executive Committee to proceed with the recommendation made in camera, which will be made public at a future date.”

- C. Igbokei opposed and requested to record vote
- D. Scott opposed and requested to record vote
- 5 votes in favor, 3 votes against

Motion Carried

10. Adjournment

There being no further business, **motion:** “that the meeting of the Board of Governors be adjourned.”

Moved by K. Farwell and seconded by A. Thomson that the meeting of the Board of Governors be adjourned at 6:27 p.m.”

Carried Unanimously