

VALEDICTORIAN POLICY

Policy Section:	Student and Academic Support Services	Effective Date:	September 30, 2023
Policy Owner:	Vice President, Academic	Last Revised:	November 6, 2025
Policy Administrator:	Office of Registrar	Review Scheduled:	Every 4 years
Approver:	Executive Committee Academic Council		
The official controlled version of this document is held with the Legislative Compliance / Policy & Procedure Coordinator			

A. POLICY STATEMENT

Keyano College recognizes convocation as the celebration of students' achievements; as such, the College is committed to ensuring this celebration focuses on student experience. Each year a Valedictorian is selected to present a speech at Convocation on behalf of the graduating students. Keyano College is committed to selecting a student that displays not only academic achievement, but also community involvement and volunteerism.

1. Guiding Principles

- 1.1 Keyano College's annual convocation ceremonies will be held each spring, eligible graduates from all certificate, diploma, apprenticeship, professional certificate, and collaborative degree programs will be invited to attend.
- 1.2 Students who are eligible to graduate from credentials granted by Keyano College will be eligible for valedictorian nomination.
- 1.3 Only students who are eligible to participate in the convocation ceremony will be eligible for valedictorian nomination. All requirements, including financial, must be met before a student can participate in the graduation ceremony.
- 1.4 Students must be in good academic and non-academic standing to be eligible to valedictorian nomination.
- 1.5 Campus wide communication will be sent to all staff and students from the Office of the Registrar informing them of the valedictorian nomination process and the annual timelines.

B. DEFINITIONS

- (1) **Nominee** Keyano College student who has been nominated by faculty, staff or fellow students to be considered for Valedictorian
- (2) **Valedictorian** Means a student selected to present a speech at Convocation who encompasses both high academic achievement, community involvement and volunteerism

C. RELATED POLICIES

- Academic Awards Policy
- Grading Policy

D. RELATED LEGISLATION

- N/A

E. RELATED DOCUMENTS

- Valedictorian Procedure
- Grading Procedure

F. REVISION HISTORY

Date (mm/dd/yyyy)	Description of Change	Sections	Person who Entered Revision (Position Title)	Person who Authorized Revision (Position Title)
01/03/2023	Creation of Policy	All	Associate Vice President Student Experience & Registrar	Vice President Academic & Student Experience
11/06/2025	Administr. update	Header	Legisl. compliance /Po	Policy Coordinator