

Medical Office Assistant Course Schedule 2025/2026						
<i>Term</i>	<i>Course Code</i>	<i>Course Name</i>	<i>Hours</i>	<i>Dates/Times</i>	<i>Delivery</i>	<i>Cost</i>
Fall 2025	CEMOA700	Orientation to Canadian Healthcare	30	Oct 1 - Dec 10, 2025	Self-Paced Online	\$ 495.00
Fall 2025	CEMOA200	Office Procedures	21	Oct 12, 19, & 26, 2025 8:30am - 4:30pm	Hyflex	\$ 495.00
Fall 2025	CEMOA300	Customer Service	14	Oct 1-25, 2025	Self-Paced Online	\$ 429.00
Fall 2025	CEMOA400	Time Management & Decision Making	7	November 15, 2025 8:30am - 4:30pm	Hyflex	\$ 329.00
Fall 2025	CEMOA600	Microsoft 365 Word	14	November 29 & 30, 2025 8:30am - 4:30pm	In-Person	\$ 429.00
Winter 2026	CEMOA100	Medical Terminology	60	Jan 5 - Apr 8, 2026	Self-Paced Online	\$ 775.00
Winter 2026	CEMOA700	Orientation to Canadian Healthcare	30	Feb 2 - Apr 11, 2026	Self-Paced Online	\$ 495.00
Winter 2026	CEMOA200	Office Procedures	21	Jan 30 - March 23, 2026	Self-Paced Online	\$ 495.00
Winter 2026	CEMOA500	Basic Life Support Blended Delivery	2	February 15, 2026 1:00pm - 3:00pm	In-Person	\$ 115.00
Winter 2026	CEMOA300	Customer Service	14	Mar 21 & 22, 2026 8:30am - 4:30pm	HyFlex	\$ 429.00
Spring 2026	CEMOA400	Time Management & Decision Making	7	April 16 - May 4, 2026	Self-Paced Online	\$ 329.00
Spring 2026	CEMOA500	Basic Life Support Blended Delivery	2	May 3, 2025 1:00pm - 3:00pm	In-Person	\$ 115.00
Spring 2026	CEMOA600	Microsoft 365 Word	14	May 9 & 10, 2026 8:30am - 4:30pm	In-Person	\$ 429.00

*Please note: All courses are subject to GST and a \$5 tech fee*