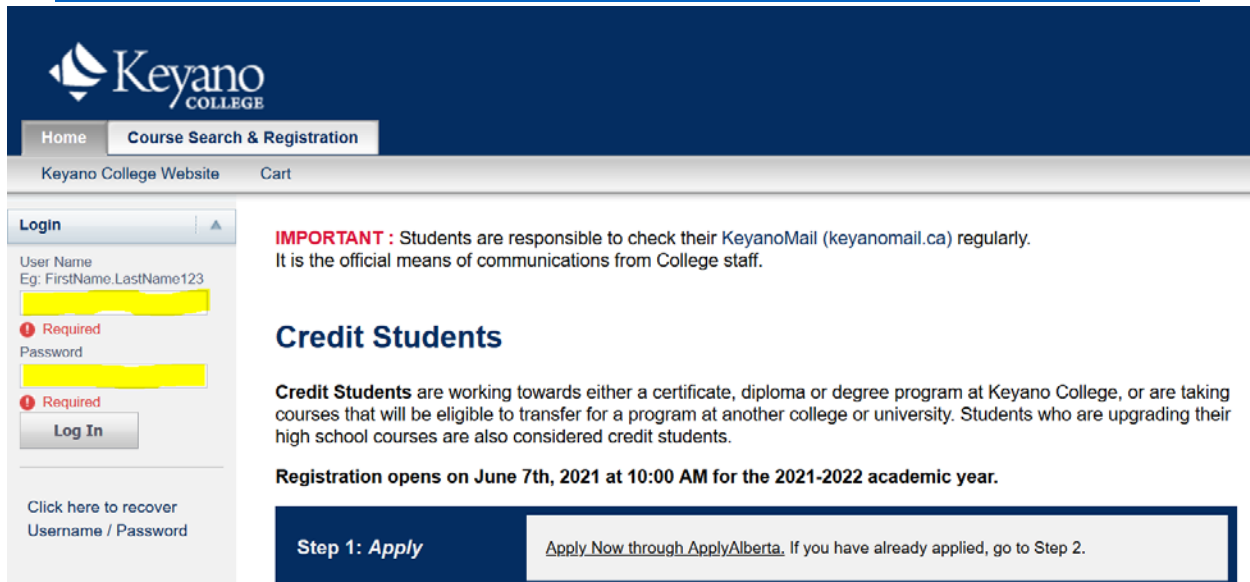


How to View Schedule

1. Login to Self Service.

<https://selfservice.keyano.ca/SelfService/Home.aspx>



The screenshot shows the Keyano College Self Service Home page. The header includes the Keyano College logo and navigation tabs for Home, Course Search & Registration, My Classes, My Finances, My Grades, and Help. The main content area features a login form on the left with fields for User Name and Password, both marked as required. A 'Log In' button is below the fields. To the right of the login form, there is an important notice: 'IMPORTANT: Students are responsible to check their KeyanoMail (keyanomail.ca) regularly. It is the official means of communications from College staff.' Below this notice is a section titled 'Credit Students' with a brief description and a registration date: 'Registration opens on June 7th, 2021 at 10:00 AM for the 2021-2022 academic year.' At the bottom of the page, there is a 'Step 1: Apply' button and a link to 'Apply Now through ApplyAlberta'.

2. Select *My Classes*.



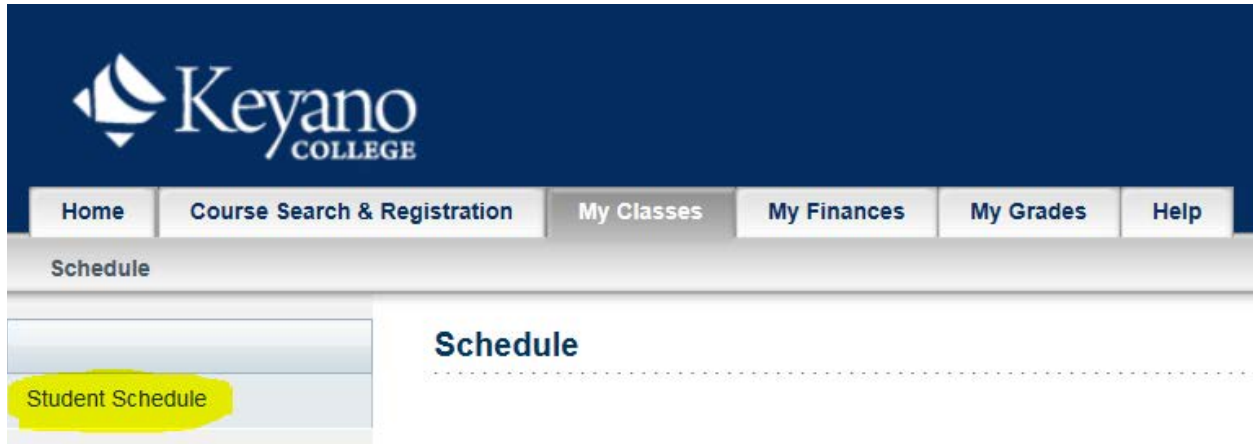
The screenshot shows the Keyano College Self Service My Classes page. The header includes the Keyano College logo and navigation tabs for Home, Course Search & Registration, My Classes, My Finances, My Grades, and Help. The 'My Classes' tab is highlighted in yellow. Below the navigation tabs, there is a 'Schedule' button highlighted in yellow.

3. Select *Schedule* on left column.

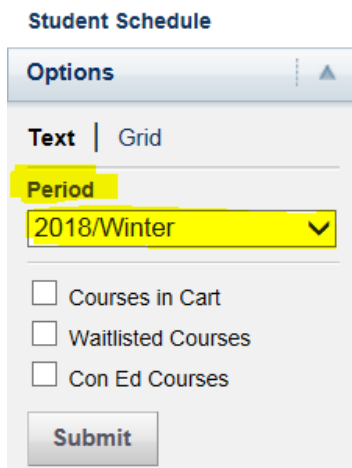


The screenshot shows the Keyano College Self Service My Classes Schedule page. The header includes the Keyano College logo and navigation tabs for Home, Course Search & Registration, My Classes, My Finances, My Grades, and Help. The 'My Classes' tab is highlighted in yellow. Below the navigation tabs, there is a 'Schedule' button highlighted in yellow. The main content area is titled 'My Classes'.

4. Select ***Student Schedule***.



5. Choose semester by selecting drop-down button under ***Period***.



6. Classes should now be visible:

-Grid shows classes in calendar format.

-Text shows classes as a list.

Home | Course Search & Registration | **My Classes** | My Finances | My Grades | Help

Schedule

Student Schedule

Options

Text | **Grid**

Period
2018/Winter

Courses in Cart
 Waitlisted Courses
 Con Ed Courses

Submit

Student Schedule

Class Schedule - 2018 / WINTER

	Monday	Tuesday
1:00 am		

Student Schedule

Options

Text | Grid

Period
2018/Winter

Courses in Cart
 Waitlisted Courses
 Con Ed Courses

Submit

Student Schedule

Traditional 2018/Winter/Continuing Education

Registered Courses

CEONLIN266/ConEd/01 - Introduction to Business Analysis
Credits 0.00 Type NonCredit
Schedule WedFri 1:00 AM - 1:01 AM; Keyano College Campu, , Room
Instructors TBA, To be announced

CEONLIN269/ConEd/03 - Mastery of Business Fundamentals
Credits 0.00 Type NonCredit
Schedule WedFri 1:00 AM - 1:01 AM; Keyano College Campu, , Room
Instructors TBA, To be announced

7. Remember to log out of Self Service and close the browser when you are finished.