How to View Unofficial Transcript

1. Login to Self Service.  
   [https://selfservice.keyano.ca/SelfService/Home.aspx](https://selfservice.keyano.ca/SelfService/Home.aspx)

2. Select **My Grades**.

3. Select **Unofficial Transcript** on left.
4. **Unofficial Transcript** can now be seen.

![Unofficial Transcript](image)

5. Remember to log out of Self Service and close the browser when you are finished.