How to Accept your Offer/Conditional Offer on Self-Service

1. Log into Self-Service using your credentials found in your email from Admissions. An example of Keyano Credentials would be test.test806

2. If you are not a current student and do not have a password, you are required to activate and set your new password here: https://password.keyano.ca

3. Go to https://selfservice.keyano.ca/SelfService/Home.aspx and login on the left side using your Username and Password

4. Click on “Active Applications and Offers”

5. This will show all of your Credit and Non-Credit applications to Keyano College. Programs that you are eligible to receive an offer for will appear under “Offers” with an option to “Accept”. Other applications that are not eligible to receive an offer at this time will appear under “Applications”.

Active Applications and Offers

<table>
<thead>
<tr>
<th>Applications</th>
<th>College Attendance</th>
<th>College</th>
<th>Program / Degree / Curriculum</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/6/2018</td>
<td>2017 Fall Regular Semester</td>
<td>New</td>
<td>Trades Heavy Ind</td>
</tr>
<tr>
<td>7/6/2018</td>
<td>2016 Fall Regular Semester</td>
<td>New</td>
<td>Unstd Career P Adjoin</td>
</tr>
<tr>
<td>8/1/2018</td>
<td>2016 Fall Regular Semester</td>
<td>New</td>
<td>Unstd Career P Adjoin</td>
</tr>
<tr>
<td>9/1/2018</td>
<td>2015 Winter Regular Semester</td>
<td>Continuing</td>
<td>Trades Heavy Ind</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Offers</th>
<th>Accept Offer</th>
<th>Receipt Date</th>
<th>Period</th>
<th>College Attendance</th>
<th>College</th>
<th>Program / Degree / Curriculum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Offer</td>
<td>11/2/2018</td>
<td>2015 Fall Regular Semester</td>
<td>Art 50 Bus Ed</td>
<td>Credit / Academics / Environment Tech Dip</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
6. Once you have “Accepted” your offer, please click “Pay Deposit”. If you have been offered for more than one program, your other programs will automatically be declined.

Confirm Offer Selection

This offer will be accepted once you pay deposit.
Click “Pay Deposit” below to continue and complete the acceptance process.

<table>
<thead>
<tr>
<th>Receipt Date</th>
<th>Period</th>
<th>College Attendance</th>
<th>College</th>
<th>Program / Degree / Curriculum</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/12/2018</td>
<td>2018 Fall Regular Semester</td>
<td>Art Sci Bus Ed</td>
<td>Credit / Academics / Environment Tech Dip</td>
<td></td>
</tr>
</tbody>
</table>

Following offers for same period will be declined automatically:
You may only be enrolled in one active program in a given semester. For any type of exceptions, you will need to speak with an adviser.

Decline

There are currently no applications on record for you. If you submitted your application on-line or through the mail, it may not have been processed yet. Please check back later.

Back  Pay Deposit  (Payment can only be made by Visa/Mastercard).

If you are experiencing issues with this, please contact the Office of the Registrar.

7. Follow the instructions on the pop-up tab to complete your admission deposit.

Mandatory fields marked by *

Payment Details

Transaction Amount: $250.00 (CAD)
Order ID: 19749

Cardholder Name*

Card Number*

Expiry Date (MMYY)*

Click 'Process Transaction' to charge your card. Only click the button once. Using the 'Back', 'Refresh' or 'Cancel' button after you press the 'Process Transaction' button will not stop the transaction from being processed and may result in a double charge.

Process Transaction  Cancel Transaction

8. Once your payment has been successful processed, you will see the following screen.
9. If you are unable to use Self Service to pay for your Admission Deposit you can choose TransferMate. Information on this service can be found on our website at Tuition and Financial Services - Keyano College

TransferMate

We understand that as an international student, making payments can be difficult. We’ve teamed up with TransferMate to provide you with a simple payment method to reduce additional bank fees and make the process easier. TransferMate helps international students pay tuition and fees in their local currency from any country.

- Benefits

- How to make a payment with TransferMate

1. Click on the TransferMate payment link
2. Choose the country you’re paying from and your preferred payment method
3. Register your one-time set-up account by providing your details
4. Make your payment with the provided instructions
5. Track your payment throughout the process