

Which courses are left to graduate?

1. Login to Self Service. <u>https://selfservice.keyano.ca/SelfService/Home.aspx</u>

Note that for Self Service ONLY, you do not add the "@keyanomail.ca" to the end of your User ID.



2. Select the *My Grades* tab.



3. Select Unofficial Transcript on the left.

Home	Course Search & Registration		My Classes	My Finances	My Grades
Unofficia	Transcript	Grade Report			

This will display a list, including final grades, of all your completed courses.

4. In a new tab in your browser, open <u>www.keyano.ca</u> and under the Programs and Courses heading, select **Credit Calendar.**

Keyano Prog	rams and Courses				
Home / Programs and Courses / Cred	it Calendar				
Credit Calendar					
Credit Calendar 2023-2024 updated 2024/1/15					
Past Credit Calendars					
Credit Calendar 2022-2023 updated 2	0230105				
Credit Calendar 2021-2022					

If the credit calendar you need is not listed, please email <u>student.advisors@keyano.ca</u> for assistance. Include your Keyano student number.

5. Open the searchable PDF for the credit calendar for the academic year in which you began your program.



Which courses are left to graduate?

6. To identify the minimum passing grade for your program, check the index at the beginning of the credit calendar to find Grades information.

CALENDAR PRODUCTION		
Keyano College extends its gratitude to all the dedicate	ed individu	als w
Production Manager: Laura Herweck		
College Directory	6	(
Academic Schedule	8	(
Application Procedures	11	ι
International Students	13	
English Language Proficiency	16	
Fees	20	
Domestic	23	
International	27	
Academic Regulations	30	
Transferability	32	
Examinations	34	
Grades	37	5
Student & Academic Policies	40	1
Academic Probation	40	1
Academic Awards	40	I

7. To locate the pages with your program's information, which will include your program of study table, check the index at the beginning of the credit calendar.

Bachelor of Business Administration*	
Business Administration	109
Business Administration Accounting	110
Business Administration Digital Marketing	112
Business Administration Esports Management	114
Business Administration Global Supply Chain Management	116
Business Administration Esports Management	117
Business Administration Management	118
Business Aviation	120
College Preparation	122
Community-Based Environmental Monitoring	124
English for Academic Purposes	125
Environmental Technology	126
General Arts	128
General Science	129
Computer Systems Technology Certificate	130
Computer System Technology Diploma	131
Governance and Civil Studies	132

- 8. On paper, in a screenshot, or using a method of your own invention, check off each course on the program of study table for which you have achieved the minimum required grade.
- 9. At the end of this process, any un-checked courses on your program of study table are what you have left to complete to meet graduation requirements.

Remember to log out of Self Service and close the browser when you are finished.