Library Study Rooms

About

- The Keyano Library provides a variety of study spaces including spaces for silent study, new bookable group study rooms, a computer lab, and an area for quiet collaborative work.
- The Library is a quiet space on the Clearwater campus. In collaborative spaces, speaking softly is allowed. No noise is permitted in areas designate as silent study spaces.

Hours of Availability

- Rooms are available for reservation: Monday through Wednesday 8:30 a.m. to 4:15 p.m.; Thursday 10:30 a.m. to 4:15 p.m.; and Friday 8:30 a.m. to 4:15 p.m.
- Study Rooms are unavailable when the Library is closed, including any unforeseen closures or statutory holidays.
- Please note: the Study Room booking availability will reflect the Library's Summer and Holiday hours.

To Reserve

- Study rooms can be reserved online via Keyano Library's Booking System, LibCal, or in person at the Library's Information Desk.
- Rooms are available for booking up to seven (7) days in advance.
- Rooms can be reserved for groups of 2 to 8 people.
- Select the appropriate study room that best suits your group's requirements.
- Prior to booking, please note the maximum occupancy listed for each room. If the group is larger than the maximum occupancy, you will be asked to vacate the room.
- To book a study room, scroll your mouse over the grid to find available (green) timeslots.
  - Select the green start time in the grid and then select the end time in the drop-down menu that appears.
  - Read through the Library Terms & Conditions.
  - Follow the online prompts to complete the booking process. Your Keyano email address will be required to book a room.
- Following your booking, you will receive a confirmation email to the email address you provided. Hold on to your confirmation email, as you may need to use this to kindly ask groups to vacate if necessary.

Library Study Rooms

Room A: Maximum occupancy is 8

Room B: Maximum occupancy is 8

Library Study Rooms

Terms of Use

- Study rooms are available for use by reservation only, please either book online or at the Library's Information Desk.
- Check-in required at Information Desk upon arrival.
- A minimum of two (2) Keyano College Students must be present in order to use a Study Room.
- If a minimum of two (2) group members are not present within the first 15 minutes of your booking, your booking will be cancelled and the room will be available to be booked by another group.
- Study rooms are not available for individual study. Individuals studying alone will be required to vacate the room.
- Study rooms cannot be booked by community members or alumni.
- Rooms may be reserved for up to three (3) consecutive hours.
- Study Rooms must be vacated 15 minutes prior to the closing of the Library.
- Rooms are booked in 15 minute increments.
- A maximum of one (1) room can be booked per group per day. Block booking (multiple members of a group booking consecutive time periods) is not permitted.
- Empty rooms may be used without prior booking, however they must be booked at the Library's Information Desk prior to using the room and/or vacated if a group with a valid booking arrives.
- The Library reserves the right to cancel any reservation without notice for violation of room booking policy
- The Library reserves the right to deny room access to any group or individual for misuse or inappropriate behaviour.
- Do not leave your personal belongings unattended at any time. The Library does not assume responsibility for lost or stolen items.
- Items left unattended for longer than 15 minutes will be removed and your booking will be cancelled.
- Please respect the space and leave the room in the same state as you found it; the student assumes responsibility for the room and the contents of the room during their reserved time.
- Library food and drink policies apply.
- **Abuse of study room booking policy may result in loss of booking privileges.**

Other study spaces available on Keyano's Clearwater Campus

- Skill Centre
- Information Commons
- Syncrude Technology Centre (located in the space next to the Information Commons)

Quiet Study

- There are independent carrels and tables available for quiet study throughout the Library.
- To assist with individual quiet study, ear plugs are available at the Library's Information Desk.