APA Style (7th ed.) Library Quick Guide

Find the full APA Manual in the Keyano Library: BF 76.6 P83 2020

Based on the *Publication Manual of the American Psychological Association*, Seventh Edition and The University of Alberta Library's *APA Citation Style QuickGuide*

*Reminder to students: Always confirm a course's specific APA Style requirements with your instructor.

Elements of an APA citation

Reference

There are four elements of a reference: Author, Date, Title, and Source. Consider how each element can answer the following questions in properly creating a reference:

Author: Who is responsible for creating this work?

Date: When was this work published?

Title: What is this work called?

Post, P. B., Phipps, C. B., Camp, A. C., & Grybush, A. L. (2019). Effectiveness of child-centered play therapy among

marginalized children. *International Journal of Play Therapy, 28*(2), 88–97. https://doi.org/10.1037/pla0000096

Source: Where can I retrieve (or find) this work?

In-text

There are three basic elements in an in-text citation: Author, Date, and Location. There are two general manners in which citations are included in-text, *parenthetical* or *narrative*.

- *Parenthetical* involves placing all required elements in parentheses immediately after a direct quote or paraphrase.
- *Narrative* is the incorporation of the author in your writing and using signal phrases to indicate to the reader what information is being presented next.
    - Examples of signal phrases: The author acknowledges…, Author (YEAR) compares…, As illustrated by Author (YEAR)…
    - If relevant, include the date in your narrative. When irrelevant place the publication year in parentheses following the introduction of the author.
- The location element (e.g., page number, paragraph, or section) is required when including a direct quote.

In-text citation: Parenthetical	In-text citation: Narrative

Direct Quote

…(Post et al., 2019, p. 88)

Direct Quote

Post et al. (2019)…(p. 88).

Paraphrase

…(Post et al., 2019)

Paraphrase

Post et al. (2019)…

For more information, please refer to pages 1 to 6 of this guide and consult pages 253 to 278 in the APA Publication Manual or in the KC Library's Virtual APA Style (7th Edition) Guide (https://keyano.libguides.com/APA7).

Reference Formatting Requirements

The reference list must include the following formatting:
- Title the page References (see page 18 of this guide for a sample reference page)
- There are four elements to a reference entry, placed in the following order:
  - 1. Author. 2. Date. 3. Title. 4. Source. (see page 6 of this guide for an in-depth breakdown for using each element)
  - Place a period at the end of each element (this excludes DOI or URL)
  - Use punctuation marks, most commonly commas or parentheses, between different parts of the same element
- References cited in-text must appear as an entry in the reference list. This excludes personal communications and secondary sources
- Place the list of reference entries on a new page at the end of your text
- All entries in the reference list are organized alphabetically, by author's last name or by title if there is no author
- If two or more entries are by the same author(s), list the entries in chronological order (oldest first)
- If two or more entries have the same authors and year, each source must be differentiated by placing an alphabetical letter after the year (e.g., 2019a, 2019b, 2019c)
- If no publication date is available, use the abbreviation (n.d.). See page 284 in the APA Publication Manual for guidance on other missing elements
- Double space all references
- Each entry must be formatted with a hanging indent (0.5 inch or 1.27 cm)
  - **How to create a hanging indent** in Microsoft Word: Highlight your reference entry, right click, and select Paragraph from list. A new window will open; select Hanging from the drop-down menu labelled Special

Formatting DOIs and URLs
- To standardize the retrieval of sources with a DOI, the entire hyperlink is required in APA 7 (i.e., https://doi.org/10.1037/pla0000096)
- If no DOI is available, treat the source as a print format
- Whether print or online, if a source has a DOI it must be included in a reference list entry
- If citing a webpage or a document retrieved from a website, provide a URL in the reference list entry
- Do not state "retrieved from" prior to the URL

For more information, consult pages 281 to 309 in the APA Publication Manual or in the KC Library's Virtual APA Style (7th Edition) Guide (https://keyano.libguides.com/APA7/references).

In-Text Citation Formatting Requirements

In-text Citations

A citation describes the work where you found and used information to support your writing's arguments or ideas. When citing a specific part of a work, identify the point in-text where the information was retrieved from. All in-text citation information must correspond to a specific reference entry found in the reference list at the end of a paper. There can be only one reference entry to correlate with an in-text citation.

- When using quotations, always indicate the location in-text where the quotation is found (e.g., Austen, 1813, p. 35)
- If a page number is not available for a direct quote, provide the paragraph, section, or chapter
- Page number and paragraph will be abbreviated (e.g., p. 218, pp. 218-220, or para. 6), whereas chapter is not (e.g., Chapter 10)
- When citing a work by two authors, list both authors' last names in the order they were presented (e.g. Egoff & Saltman)
- When creating in-text citations for works by three or more authors, only list the first author's last name followed by et al. (e.g., Connor et al., 2011)

Quotations and paraphrasing

- Paraphrasing is taking an author's idea(s) and incorporating it into your own words.
  - When citing a paraphrased idea, a page number is not required.

    Example: Health Canada (2018) recently published studies that have found…

- A direct quotation is using the author's exact words in your writing.
  - When citing a direct quote, a page number or other location element is required in addition to author and publication date.
  - To identify the author and location of quotation used in your writing, provide the last name(s) of the author(s), the publication date, as well as page, paragraph, chapter, etc. in-text.

    Example: Recent studies confirm that "…" (Health Canada, 2018, para. 2).

Whether paraphrasing or directly quoting information in-text there are two general manners in which an in-text citation can be presented: **Narrative** or **Parenthetical**.

Narrative citations
- Presenting information about the source of the idea or quote in sentence is the process of writing a narrative or in the sentence citation
    - **Paraphrase General Format**
      Author last name(s) (publication year) …

    - **Paraphrase Example**:
      As a result, Dewey (1963) emphasizes that the quality and impact of a learning experience is correlated with a belief in democracy.

    - **Direct Quote General Format**:
      Author last name(s) (publication year) "…" (p. #)

    - **Direct Quote Example:**
      Dewey (1963) states that it is "the business of the educator to see in what direction an experience is heading" (p. 38).

Additional specific examples of a narrative and a parenthetical citation for each source type can be found on pages 9 to 17 of this guide or in the KC Library's Virtual APA Style (7th Edition) Guide (https://keyano.libguides.com/APA7/intextcitations).

Parenthetical citations
- Presenting information about the source immediately following the idea or quote is the process of presenting a parenthetical citation
    - **Paraphrase General Format**:
      … (Author last name, publication year)

    - **Paraphrase Example**:
      The interconnectedness of curriculum with all other elements makes it "the vehicle to organize knowledge, skills, and dispositions for students and teachers to unstandardized the teaching and learning experiences" (Tienken, 2020, p. 40).

    - **Direct Quote General Format**:
      "……." (Author last name, publication year, p. #)

    - **Direct Quote Example:**
      As a result, a "movement away from sharply defined subject areas would lead to a drop in 'quality' and 'standards'" (Hopkins, 2018, p. 143).

For more information, consult pages 269 to 278 in the APA Publication Manual or in the Virtual KC Library Guide (https://keyano.libguides.com/APA7/intextcitations).

Block Quotations
- A block quotation is required if a direct quotation is 40 words or more
- To format a block quotation, begin the quotation on a new line and indent the text
- Do not use quotation marks
- Double space the entire quotation
- Only place a period at the end of the quotation. Do not place a period after the parenthetical citation

For more information, consult pages 272 to 273 in the APA Publication Manual or in the Virtual KC Library Guide (https://keyano.libguides.com/APA7/intextcitations).

Secondary (Indirect) Source
A secondary source, also referred to as an indirect source, is where you are citing the ideas of a source that are published in another source's text, but you have not read or accessed the original source (e.g. you are wanting to cite information in an article that was cited by that article's author(s)).

- **Before you cite a secondary source, please note**: Citing a secondary source is not recommended and should be done sparingly, such as in the occasion that the original source is out of print or unavailable
- **Why?** If you are citing the quotation of someone else, you are not viewing the actual context of the quote within the original author's writing and ideas
- **How to cite the source, instead:** When possible, the original source should be found, read, and directly cited

In-text Citation
- To cite a secondary source, indicate both the author(s) and year of the original source as well as the author(s), year, and location (if a direct quote) citing the original source

Parenthetical in-text citation example:

"..." (Yazici, 2019, as cited in Yoshifumi & Payne, 2019, p. 560).
... (Engeström, 2005, as cited in Gutiérrez et al., 2009).

Narrative in-text citation:

Yazici's (1999, as cited in Yoshifumi & Payne, 2019) study determined …
Engeström (2005, as cited in Gutiérrez et al., 2009) emphasizes the role of expansive learning as "..." (p. 5).

Reference Entry
- To cite a secondary source, only include in the reference list the source in which you found the information
- The format of the reference should reflect the source type in which you found the indirect citation

Reference Entry Example:

Gutiérrez, K. D., Hunter, J. D., & Arzubiaga, A. (2009). Re-mediating the university: Learning through sociocritical literacies. *Pedagogies, 4(*1), 1–23. https://doi.org/10.1080/15544800802557037

Yoshifumi, N., & Payne, P. G. (2019). Postcritical knowledge ecology in the Anthropocene. *Educational Philosophy & Theory, 51*(6), 559-571. https://doi.org/10.1080/00131857.2018.1485565

For more information, consult pages 258 and 277 in the APA Publication Manual or in the Virtual KC Library Guide (https://keyano.libguides.com/APA7/intextcitations).

Formatting Author Names

Type of Author(s)	Reference Format		In-text Citation Format	
	General Reference Template	**Example of Author Element**	**(Parenthetical)**	**(Narrative)**
1 Author	Author, A. A. (Year). *Title.* Source.	Rubin, J. H. (2008).	(Rubin, 2008)	Rubin (2008)
2 Authors	Author, A. A., & Author, B. B. (Year). *Title.* Source.	Gibbs, J. T., & Huang, L. N. (Eds.). (2001). *	(Gibbs & Huang, 2001)	Gibbs and Huang (2001)
3-20 Authors	Author, A. A., Author, B. B., Author, C. C., & Author, D. D. (Year). *Title.* Source.	Post, P. B., Phipps, C. B., Camp, A. C., & Grybush, A. L. (2019).	(Post et al., 2019)	Post et al. (2019)
No Author	*Title.* (Year). **	*Stress: A social issue.* (n.d.).	(*Stress: A social issue,* n.d.)	*Stress: A social issue* (n.d.).
Organization	Organization Name. (Year). *Title.* Source.	Alberta Health Services. (2018).	First Citation: (Alberta College of Social Workers [ACSW], 2019) Subsequent Citations: (ACSW, 2019)	First Citation: Alberta College of Social Workers (ACSW, 2019) Subsequent Citations: ACSW (2019)

* To indicate the roles other than an author of a resource, write (Ed.) for one editor or (Eds.) for multiple editors (for other types of roles, see pp. 287-288).

** If no author, move the title element to the author's position. If the title of a work is italicized in a reference, also italicize in the in-text citation (e.g., a book or website). If the title of a work is not italicized in a reference entry, place double quotation marks around the title in the in-text citation (e.g., a journal article, reference entry, or chapter in a book,

For more information, consult pages 264 to 265, 285 to 289, and 304 to 306 in the APA Publication Manual or in the Virtual KC Library Guide (https://keyano.libguides.com/APA7/references)

Formatting Titles

When formatting titles, it is important to recognize whether the title is for a stand-alone work (e.g., books, webpages, or social media) or from a work that is contained by a larger work (e.g., chapter in an edited book or article in a journal). How titles are formatted will also depend on whether they are found in a reference entry or in the body of your work.

Title used in a reference entry
- For works that are part of a larger work (e.g., articles in a journal or magazine):
    - Do not italicize the title or use quotation marks.
    - Place the title in sentence case (first word and any proper nouns are capitalized).

    Example: Cost benefit analysis to select clean energy solutions in dairy farm milk collection posts in Azores

- For stand-alone works (e.g., books or films):
    - Italicize and place the title in sentence case.

    Example: *The new republic of childhood: A critical guide to Canadian children's literature in English.*

- For periodicals (e.g., journals or magazines):
    - Place in title case (capitalize all major words) and italicize of the name of the periodical

    Example: *International Journal of Play Therapy*

Titles used in the body of your work
- Place double quotation marks around the title and use title case (capitalize all major words) for titles of articles, book chapters, and any other works that are part of a larger work.

    Example: The article "Cost Benefit Analysis to Select Clean Energy Solutions in Dairy Farm Milk Collection Posts in Azores" explores…

- Italicize and use title case for titles of periodicals, book titles, reports, videos, webpages, and other stand-alone works

    Example: The book *The New Republic of Childhood: A Critical Guide to Canadian Children's Literature in English* analyzes…

For more information, consult pages 158, 165, 167 to 172, and 291 to 293 in the APA Publication Manual or in the Virtual KC Library Guide (https://keyano.libguides.com/APA7/references)

Formatting your Document

General Format	Order of Document

The general formatting requirements of an APA document must include:
• A page header
• Insert a page number, flush right, on every page (including the title page)
• Double-spacing of entire paper
• Margins set to 1" (2.54cm)
• Left justify text
• Indent the first line of a paragraph 0.5 in. (1.27 cm, 5 spaces, or one tab)
• Consistent font and size throughout the paper. Select from the following font options:
    ○ Sans serif font: Calibri, size 11; Arial, size 11; or Lucida Sans Unicode, size 10
    ○ Serif font: Times New Roman, size 12 or Georgia, size 11
	A document in APA style is ordered in the following manner:
	Title Page
	Introduction
	Body Paragraphs
	Conclusion
	References
	Tables (optional, tables may be embedded within the text)
	Figures (optional, figures may be embedded within the text)
	Appendices

For more information, consult pages 30 to 49 in the APA Publication Manual or in the Virtual KC Library Guide (https://keyano.libguides.com/APA7/format).

Bias Free Language
In your writing, it is important to use language free of bias. Biased writing is where the language implies prejudice and perpetuates irrelevant assumptions.

To reduce bias in your writing, consider the following:
• Use affirming and inclusive language (e.g., use the terms "individuals", "people", or "persons" rather than "man" to refer to all human beings)
• Avoid using adjectives as nouns to label people or groups (e.g., "the poor"; instead use "people living in poverty") or to equate people with their condition (e.g., "drug user"; instead use "people who use drugs")
• Focus on relevant characteristics and acknowledge relevant existing differences
• Consider bias-free language as it relates to age, disability, gender, racial and ethnic identity, socioeconomic status, and intersectionality
• Be specific when appropriate and relevant to the context of your writing

For more information, consult pages 131 to 148 in the APA Publication Manual.

Heading Levels
- Headings appear within the body of the document to create structure. The formatting and heading levels will depend on the information presented and the type of document
- Bold and title case all heading levels
- Title case is the capitalization of all major words (and words longer than 4 letters)
- Level 1 headings are used for main sections of your paper (e.g., title, conclusion, references, and other main topics of your thesis/topic)
- The following level headings are used to structure the sub sections. Level 2 is a subheading of level 1 and so forth

Level	Format of Heading Levels
Level 1	**The Heading is Centered, in Title Case, and Bold.** Write the text in a new paragraph. Make sure to indent your paragraph.
Level 2	**The Heading is Flush Left, in Title Case, and Bold** Write the text in a new paragraph. Make sure to indent your paragraph.
Level 3	***The Heading is Flush Left, in Title Case, and Bold Italic*** Write the text in a new paragraph. Make sure to indent your paragraph.
Level 4	**The Heading is Indented, in Title Case, Bold, and Ends With a Period.** Write the text on the same line and continue as a regular paragraph
Level 5	***The Heading is Indented, in Title Case, Bold Italic, and Ends With a Period.*** Write the text on the same line and continue as a regular paragraph

For more information, consult pages 47 to 49 in the APA Publication Manual or in the Virtual KC Library Guide (https://keyano.libguides.com/APA7/format).

Figures and Tables
- Figures are all types of graphical displays excluding tables (e.g., photographs, graphs, drawings, charts, etc.).
- Number all tables and figures in the order in which they are presented in-text.
- Place the number flush left above the table or figure in bold font (e.g., **Table 1**).
- Place the title of table or figure one double-spaced line below the table or figure number. The title will be in italic title case.
- Provide a title which describes the contents of the table or figure (see Section 7.11 in the APA Manual).
- Use Arabic numerals for labelling (e.g., Table 5 or Figure 5).
- All figures and tables must be referred to in-text.
- Tables and figures cited in-text must have a complete entry in the Reference List.
- If required, place a note in italics below the table or figure (e.g., *Note.*) to provide a description of the contents that cannot be interpreted from the title. This also includes specific information, definitions of abbreviations, and copyright attribution.

For more information, consult pages 195-250 in the APA Publication Manual or in the Virtual KC Library Guide (https://keyano.libguides.com/APA7/format).

Lists (Seriation)
- Series may be presented in lettered, numbered, or bulleted lists.
- Numbered lists:
  - Use when displaying complete sentences or paragraphs (e.g., steps in a process).
  - Separate sentences in a series by an Arabic numeral followed by a period.
  - Capitalize the first word of each sentence.
  - End each sentence with a period or appropriate punctuation.
- Lettered lists:
  - Write list as a part of the narrative within a sentence or paragraph.
  - Present elements in a series with lowercase letter(s) in parentheses.
  - Use commas to separate three or more elements within a sentence.
  - If a sentence already has internal commas, instead separate using semicolons.
- Bulleted lists:
  - Use bullet points for any series that should not be placed in any type of ordinal position (e.g., level of importance).
  - Bullet points can be used when presenting a list within a sentence with three or more elements in a series.
    - Capitalize and punctuate the list as if it were a complete sentence (place a period at the end of the final item in the series).
  - If a series consists of items that are complete sentences, capitalize and punctuate each sentence as appropriate.
  - If a series consists of items that are phrases or sentence fragments, begin each item with a lowercase letter (do not capitalize).
    - Consider punctuation (commas, semicolon, and/or periods) for longer sentence fragments, as if the bullet list was not present.
    - Punctuation is not necessary for series consisting of short phrases.

For more information, consult pages 189-191 in the APA Publication Manual or in the Virtual KC Library Guide (https://keyano.libguides.com/APA7/format).

Need more information about APA Style?

Book a Librarian: Stop by the Library or book an appointment with the Librarian online for assistance with using APA (https://keyano.libcal.com/appointments/library).

Keyano College Library Virtual APA Guide: Check the Library's virtual guide on using APA style. Included are examples for citing and other APA-related resources (https://keyano.libguides.com/APA7).

Purdue Online Writing Lab (OWL): Useful online resource help understand citations and formatting your paper in APA style. Make sure to check out the sample paper in APA style (https://bit.ly/3tHaBU7).

APA Style Online: APA Style includes guidelines on grammar, format, and mechanics on style online. Check out the popular guidelines, including sample papers to see examples of formatting, in-text citations, and reference lists required for student writing (https://apastyle.apa.org/).

Source: Print Books, eBooks, Book Chapter, Edited Book, and Related Items

Reference Basic Format:

Print Book

 Author, A. A. (Publication year). *Title of print book: Subtitle of book* (nth ed.). Publisher.

Chapter in an Edited Book

 Author, A. A., & Author, B. B. (Publication year). Title of article/chapter. In C.C. Editor, & D.D. Editor (Eds.), *Title of book* (nth ed., pp. #-#). Publisher.

eBook – Retrieved from Website or Library Database, with DOI

 Author, A. A., Author, B. B., & Author, C. C. (Publication year). *Title of eBook: Subtitle of eBook* (nth ed.). Publisher. https://doi.org/xx.xxxx/xxxxxxx

eBook – Retrieved from Website, no DOI

 Author, A. A., Author, B. B., & Author, C. C. (Publication year). *Title of eBook: Subtitle of eBook* (nth ed.). Publisher. URL

For more information, consult pages 264 to 329 in the APA Publication Manual.

APA Manual	Source	References	In-Text Citation Parenthetical	In-Text Citation Narrative
p. 321	**Book: 1 author**	Rubin, J. H. (2008). *Impressionism and the modern landscape: Productivity, technology, and urbanization from Manet to Van Gogh.* University of California Press.	(Rubin, 2008, p. 59)	Rubin (2008)…(p. 59)
p. 321	**Book: 2 authors**	Egoff, S., & Saltman, J. (1990). *The new republic of childhood: A critical guide to Canadian children's literature in English.* Oxford University Press.	(Egoff & Saltman, 1990, p. 123)	Egoff and Saltman (1990) … (p. 123)
pp. 266 & 321	**Book: 3 or more authors**	Connor, D. J., Loomis, R. S., & Cassman, K. (2011). *Crop ecology.* Cambridge University Press.	(Connor et al., 2011, p. 58)	Connor et al. (2011)…(p. 58)
pp. 266, 268, 288, & 321	**Book: Organization or group as author** (print publication with a DOI)	American Psychological Association. (2020). *Publication manual of the American Psychological Association* (7th ed.). https://doi.org/10.10370000165-000	First citation: (American Psychological Association [APA], 2020, p. 174) Subsequent citations: (APA, 2020, p. 177)	First citation: American Psychological Association (APA, 2020)…(p. 174) Subsequent citations: APA (2020)…(p. 177)
pp. 264 - 265, & 306	**Book: No author or editor**	*Merriam-Webster's collegiate dictionary* (10th ed.). (1993). Merriam-Webster.	(*Merriam-Webster's,* 1993, p. 234)	*Merriam-Webster's* (1993)…(p. 234)

APA Manual	Source	References	In-Text Citation Parenthetical	In-Text Citation Narrative
pp. 321-322	**Book or eBook: With a DOI**	Ross, R. T. (Ed.). (2006). *How to examine the nervous system* (4th ed.). https://doi.org/10.1007/978-1-59745-081-2	(Ross, 2006, p. 200)	Ross (2006)…(p. 200)
pp. 321-322	**eBook: From a library database** (treat eBook as print version)	Steingold, F. S. (Ed.). (2017). *Legal guide for starting & running a small business* (15th ed.). NOLO.	(Steingold, 2016, p. 71)	Steingold (2016)…(p. 71)
pp. 321-322	**eBook: Retrieved online** (no DOI and not from a database)	Lees, L., Bang Shin, H., & Lopez-Morales, E. (2016). *Planetary gentrification.* Polity Press. https://books.google.ca/books	(Lees et al., 2016)	Lees et al. (2016)
p. 323	**Republished book or eBook**	Montgomery, L. M. (2014). *Anne of Green Gables*. Tundra Books. (Original work published 1908)	(Montgomery, 1908/2014, p. 55)	Montgomery (1908/2014)…(p. 55)
pp. 287, 295, 322	**Editor(s) as author(s)**	Gibbs, J. T., & Huang, L. N. (Eds.). (2001). *Children of color: Psychological interventions with culturally diverse youth*. Jossey-Bass.	(Gibbs & Huang, 2001, p. 620)	Gibbs and Huang (2001)…(p. 620)
pp. 326, 328	**Poem or short story** (in an edited collection; no DOI)	Cuthand, Beth. (2001). For all the settlers who secretly sing. In J. C. Armstrong & L. Grauer (Eds.), *Native poetry in Canada: A contemporary anthology* (pp. 133-134). Broadview Press.	(Cuthand, 2001, p. 133)	Cuthand (2001)…(p. 133)
pp. 287, 295, 326	**Chapter, article or essay** (in an edited collection)	Monahan, M. C., & Keener, J. K. (2012). Fitness-for-duty evaluations. In C. H. Kennedy & E. A. Zillmer (Eds.), *Military psychology: Clinical and operational applications* (pp. 43-57). Guilford Press.	(Monahan & Keener, 2012, p. 152)	Monahan and Keener (2012)…(p. 152)
pp. 295, 324, 328	**Reference work: Print entry** (publisher same as author)	Merriam-Webster. (2014). Humanism. In *Merriam-Webster's dictionary and thesaurus* (Updated ed., p. 407). Author.	(Merriam-Webster, 2014, p. 407)	Merriam-Webster (2014)…(p. 407)
pp. 295, 324	**Reference work: Print entry** (with author)	Murray, A. V. (Ed.). (2006). Boudonitza. In *The crusades: An encyclopedia* (Vol. 1, pp. 182-185). ABC-CLIO.	(Murray, 2006, p. 182)	Murray (2006)…(p. 182)
pp. 324-325, 328	**Reference work: Online entry** (from website; with group author)	Merriam-Webster. (n.d.). Gender identity. In Merriam-Webster.com dictionary. Retrieved December 11, 2019, from https://www.merriam-webster.com/dictionary/gender%20identity	(Merriam-Webster, n.d.)	Merriam-Webster (n.d.)

APA Manual	Source	References	In-Text Citation Parenthetical	In-Text Citation Narrative
pp. 295, 324, 328	**Reference work: Online entry from a library database** (format like print)	Chafe, W. (2009). Linguistics and the study of consciousness. In P. Wilken, A. Cleeremans, & T. Bayne (Eds.), *The Oxford companion to consciousness (*pp. 409-411). Oxford University Press.	(Chafe, 2009, p. 411)	Chafe (2009)…(p. 411)
p. 329	**Wikipedia entry**	School strike for the climate. (2019, December 11). In *Wikipedia*. https://en.wikipedia.org/w/index.php?title=School_strike_for_the_climate&oldid=930340387	("School Strike for the Climate," 2019, para. 4)	"School Strike for the Climate" (2019)…(para. 4)
pp. 361-368	**Canadian statute**	Canada Elections Act, S.C. 2000, c. 9. (2000). https://laws.justice.gc.ca/eng/acts/e-2.01/index.html	(Canada Elections Act, 2000)	Canada Elections Act (2000)

Source: Journal Articles, Magazine Articles, and News Articles

Reference Basic Format:

Journal Article - With DOI

> Author, A. A., & Author, B. B. (Year). Title of article: Subtitle of article. *Title of Journal*, *volume*(issue), page numbers. https://doi.org/xx.xxxx/xxxxxxx

Journal Article - In Print or No DOI

> Author, A. A. (Year). Title of article: Subtitle of article. *Title of Journal*, *volume*(issue), page numbers.

Magazine Article – Group Author

> Name of Group. (Year, Month Day). Title of article: Subtitle of article. *Title of Magazine, volume*(issue), page numbers.

For more information see pages 291 to 294 and 316 to 320 in the APA Publication Manual.

APA Manual	Source	References	In-Text Citation Parenthetical	In-Text Citation Narrative
pp. 316-317	**Journal article: DOI (with one author)**	Hand, W. D. (1964). Folklore, mythology, folk music, and ethnomusicology. *Western Folklore, 23*(1), 35-37. https://doi.org/10.2307/1520540	(Hand, 1964, p. 35)	Hand (1964)…(p. 35)
pp. 316-317	**Journal article: DOI** (with two authors)	Yoshifumi, N., & Payne, P. G. (2019). Postcritical knowledge ecology in the Anthropocene. *Educational Philosophy & Theory*, *51*(6), 559-571. https://doi.org/10.1080/00131857.2018.1485565	(Yoshifumi & Payne, 2019, p. 570)	Yoshifumi and Payne (2019)…(p. 570)

APA Manual	Source	References	In-Text Citation Parenthetical	In-Text Citation Narrative
pp. 316-317	**Journal article: DOI** (with 3 - 20 authors)	Post, P. B., Phipps, C. B., Camp, A. C., & Grybush, A. L. (2019). Effectiveness of child-centered play therapy among marginalized children. *International Journal of Play Therapy*, *28*(2), 88–97. https://doi.org/10.1037/pla0000096	(Post et al., 2019, p. 90)	Post et al. (2019)…(p. 90)
pp. 316 & 318	**Journal article: DOI** (online only/open access publication)	Holzer, J. (2019). Nationalism and human rights: A replication and extension. *PLOS One*, *14*(8), Article e02194909. https://doi.org/10.1371/journal.pone.0219409	(Holzer, 2019, p. 2)	Holzer (2019)…(p. 2)
p. 317	**Journal article: No DOI** (with a nondatabase URL)	Zivkovic, S. (2019). The need for a complexity informed active citizenship education program. *Australian Journal of Adult Learning, 59*(1), 53-75. https://www.ajal.net.au/	(Zivkovic, 2019, p. 54)	Zivkovic (2019)…(p. 54)
pp. 316-317	**Journal article: No DOI** (in print or retrieved from a database)	Rodrigues, A., Dentinho, T., Silva, C. & Azevedo, E. (2011). Cost benefit analysis to select clean energy solutions in dairy farm milk collection posts in Azores. *Journal of Energy and Power Engineering, 5*(2), 308-316.	(Rodrigues et al., 2011, pp. 309-310)	Rodrigues et al. (2011)…(pp. 309-310)
pp. 316 & 320	**Magazine article: Print or from a Library database**	Giddings, S. B. (2019, December). Escape from a black hole. *Scientific American, 321*(6), 50-57.	(Giddings, 2019, p. 50)	Giddings (2019)…(p. 50)
pp. 316 & 320	**Magazine article: Retrieved online** (with a URL)	Gosh, C. (2013, January 14). A royal headache: New British laws will allow a female heir to take the throne. There's just one problem: The colonies. *Maclean's, 126*(1). http://www2.macleans.ca/	(Gosh, 2013, para. 2)	Gosh (2013)…(para. 2)
pp. 316 & 320	**Magazine article: Retrieved online** (with a DOI)	Gunning, D., Stefik, M., Choi, J., Miller, T., Stumpf, S., & Yang, G.-J. (2019, December 18*).* XAI-Explainable artificial intelligence. *Science Robotics, 4*(37), 0eaay7120. https://doi.org/10.1126/scirobotics.aay7120	(Gunning et al., 2019, p. 1)	Gunning et al. (2019)…(p.1)
p. 320	**Online newspaper article** (including databases)	French, J. (2016, May 13). Fort McMurray wildfire: A small fire turns into the Beast. *Edmonton Journal.* http://www.edmontonjournal.com/news/local-news/fort-mcmurray-wildfire-a-small-fire-turns-into-the-beast.	(French, 2016, para. 4)	French (2016)…(para. 4)

APA Manual	Source	References	In-Text Citation Parenthetical	In-Text Citation Narrative
p. 320	**Newspaper article: Print**	Cooper, M., & Baker, A. (2016, October 31). Fan's last wish led to scare at Met Opera. *The New York Times*, C1.	(Cooper & Baker, 2016, p. C1)	Cooper and Baker (2016)…(p. C1)
pp. 290 & 351	**News article or webpage on a news website**	Francis, J. (2020, June 7). *'We need to be here for each other,' say Indigenous supporters of Black Lives Matter.* CBC News. https://www.cbc.ca/news/canada/saskatchewan/large-crowd-turnout-for-third-blm-rally-in-regina-1.5602575	(Francis, 2020, para. 2)	Francis (2020)…(para. 2)

Source: Websites and Webpages, Including Reports and News Articles

Reference Basic Format:

Website – Individual Author

Author, A. A. (Year, Month Day). *Title of webpage.* Website Name. URL

Online Document from Website – Group Author

Name of Group Author. (Year, Month Day). *Title of document or webpage of document.* URL

For more information see pages 290, 298, and 350 to 352 in the APA Publication Manual.

APA Manual	Source	References	In-Text Citation Parenthetical	In-Text Citation Narrative
pp. 350-351	**Webpage (individual author(s))**	Katz, S. (2019, July 16). *Organizing the research process using Trello.* The Librarian Parlor. https://libparlor.com/2019/07/16/organizing-the-research-process-using-trello/	(Katz, 2019, para. 5)	Katz (2019)…(para. 5)
pp. 288, 350, & 351	**Webpage (corporate/ group author)**	Alberta Health Services. (2018). *Indigenous health.* https://www.albertahealthservices.ca/info/Page11949.aspx	First Citation: (Alberta Health Services [AHS], 2018) Subsequent Citations: (AHS, 2018)	First Citation: Alberta Health Services (AHS, 2018)… Subsequent Citations: AHS (2018)…
pp. 264, 289, 350, & 351	**Webpage (unknown author, no date)**	*Stress: A social issue.* (n.d.). Brunet. https://www.brunet.ca/en/health/health-tips/le-stress--un-enjeu-de-societe/	(*Stress: A social issue*, n.d., para. 2)	*Stress: A social issue* (n.d.)…(para. 2)

APA Manual	Source	References	In-Text Citation Parenthetical	In-Text Citation Narrative
pp. 329-330	**Online Document: Government Agency or Organization** (gray literature or report retrieved online)	Alberta College of Social Workers. (2019, March). *Standards of practice.* https://acsw.in1touch.org/document/2487/FINAL%20ACSW%20Standards%20of%20Practice%2003282019.pdf	First Citation: (Alberta College of Social Workers [ACSW], 2019) Subsequent Citations: (ACSW, 2019)	First Citation: Alberta College of Social Workers (ACSW, 2019)… Subsequent Citations: ACSW (2019)…
pp. 329-330	**Online Document: Individual Author/Editor for Government Organization**	Bush, E., & Lemmen, D. S. (Eds.). (2019). *Canada's changing climate report.* Government of Canada. https://changingclimate.ca/CCCR2019/	(Bush & Lemmen, 2019)	Bush and Lemmen (2019)…
p. 320	**Blog post**	Rendina, D. (2018, July 9). How to build creativity (and more) through making. *Renovated Learning.* http://renovatedlearning.com/2018/07/09/build-creativity-making/	(Rendina, 2018)	Rendina (2018)

Source: Audiovisual and Social Media

Reference Basic Format:

Image or Photograph:
Author, A. A. (Year, Month Day). *Title or caption of image* [Photograph]. Name of Source. URL

Video or Film:
Author, A. A. (Role). (Year). *Title of Video* [Film]. Production Company.

Twitter and Instagram:
Author, A. A. [@username]. (Year, Month Day). *Content of the post up to the first 20 words* [Format of post]. Name of Social Media. URL

Facebook and Other Social Media:
Author, A. A. (Year, Month Day). *Content of the post up to the first 20 words* [Format of post]. Name of Social Media. URL

For more information see pages 167, 274, 287, 292-293, 295, 298, and 341 to 350 in the APA Publication Manual.

APA Manual	Source	References	In-Text Citation Parenthetical	In-Text Citation Narrative
pp. 341, 348, & 349	**Social media post: Twitter**	Gladwell, M. [Gladwell]. (2015, August 20). *Creating a sense of entitlement costs way more than you'd think.* [Tweet]. Twitter. https://twitter.com/Gladwell /status/63437151065776128	(Gladwell, 2015)	Gladwell (2015)…
pp. 348 & 350	**Social media post: Instagram**	Thunberg, G. [@gretathunberg]. (2019, September 23). *Right here, right now is where we draw the line. The world is waking up. And change is coming, whether* [Video]. Instagram. https://www.instagram.com/p/B2w-0NsCkXp/	(Thunberg, 2019)	Thunberg (2019)…
pp. 349-350	**Social media post: Facebook**	United Nations. (2019, December 16). *People living in low-and middle-income countries are increasingly suffering from both under-nutrition and obesity. Healthy diets reduce* [Image attached]. Facebook. https://bit.ly/2PSwGvi	First Citation: (United Nations [UN], 2019) Subsequent Citations: (UN, 2019)	First Citation: United Nations (UN, 2019)… Subsequent Citations: UN (2019)…
pp. 342-343	**Video: DVD format**	Sun-Higginson, S. (Producer and Director). (2015). *GTFO* [Film]. Kino Lorber.	(Sun-Higginson, 2015)	Sun-Higginson (2015)…
pp. 342-344	**Video: Online Streaming or YouTube**	CrashCourse. (2015, June 22). *Endocrine system, part 1 – glands & hormones: Crash Course A&P #23* [Video]. YouTube. https://youtu.be/eWHH9je2zG4	(CrashCourse, 2015)	CrashCourse (2015)…
pp. 343-344	**Video: Ted Talk**	Shellenberger, M. (2016, June). *How fear of nuclear power is hurting the environment* [Video]. TEDSummit. https://www.ted.com/talks/michael_shellenberger_how _fear_of_nuclear_power_is_hurting_the_environment ?language=en	(Shellenberger, 2016)	Shellenberger (2016)
pp. 341 & 345	**Podcast**	Abumrad, J., & Krulwich, R. (Hosts). (2002-present). *Radiolab* [Audio podcast]. WNYC Studios. https://www.wnycstudios.org/podcasts/radiolab	(Abumrad & Krulwich, 2002-present)	Abumrad and Krulwich (2002-present)…
pp. 341 & 345	**Podcast Episode**	Dubner, S. (Host). (2013, April 8). How much does your name matter? (No. 122) [Audio podcast episode]. In *Freakonomics Radio.* http://www.freakonomics.com /podcast/how-much-does-your-name-matter-a-new-freakonomics-radio-podcast/	(Dubner, 2013)	Dubner (2013)…

Source: Traditional Knowledge and Personal Communications

In-Text Citation Basic Format:
Traditional Knowledge
   (First and last name, nation and location, personal communication, Month Day, Year).

Personal Communication
   (First initial and last name, personal communication, Month Day, Year).

For more information see pages 259 to 261 in the APA Publication Manual.

APA Manual	Source	References	In-Text Citation Parenthetical	In-Text Citation Narrative
pp. 260-261	**Traditional Knowledge or Oral Histories of Indigenous Peoples**	Traditional Knowledge should be cited depending on whether and how the information has been recorded. If recorded and recoverable by readers (e.g., video, audio, book, article) cite in-text and provide a reference list entry appropriate to the source type. If the information is private (not retrievable), only an in-text citation is required. If available, provide month and day in addition to the year of the communication. Provide Capitalize most terms related to Indigenous Peoples. This includes names of specific groups and word related to Indigenous culture (e.g., Cree, Dené, Elder, the Creator, Traditional Knowledge).	(Anna Grant, Haida Nation, lives in Vancouver, British Columbia, Canada, personal communication, April 2019)	Anna Grant…(Haida Nation, lives in Vancouver, British Columbia, Canada, personal communication, April 2019)
pp. 259-260	**Personal communications**	Personal communications include interviews, emails, letters, phone conversations, etc. Personal Communications should be cited only in-text as they cannot be retrieved by readers. A reference entry is not required. If available, provide month and day in addition to the year of the communication.	(S. Schmidt, personal communication, July 20, 2018)	S. Schmidt (personal communication, July 20, 2018)

Source: Course Materials

Reference Basic Format:

Author, A. A. (Publication date). *Title of website.* [Description of Resource]. Site Posted. URL

For more information see page 347 in the APA Publication Manual.

APA Manual	Source	References	In-Text Citation Parenthetical	In-Text Citation Narrative
p. 347	**PowerPoint presentation or slides**	Raymond, L. (2011). *Sample lesson for education students* [PowerPoint slides]. Moodle@Keyano. https://ilearn.keyano.ca/login/index.php?_mid_=1575	(Raymond, 2011)	Raymond (2011)…
p. 347	**Lecture notes**	Schmidt, S. (2019). *Starting your research* [Lecture notes]. Library at Keyano College. https://bit.ly/2UOecA3	(Schmidt, 2019)	Raymond (2019)…
p. 347	**Moodle**	Raymond, L. (2011). *Setting up your Moodle profile* [PDF document]. Moodle@Keyano. https://ilearn.keyano.ca/login/index.php?_mid_=1575	(Raymond, 2011)	Raymond (2011)…

#

References

Canadian Nurses Association. (2014). Aboriginal health nursing and Aboriginal health: Charting policy direction for nursing in Canada.

    https://www.cna-aiic.ca/-/media/cna/page-content/pdf-en/aboriginal-health-nursing-and-aboriginal-health_charting-policy-

    direction-for-nursing-in-canada.pdf?la=en&hash =59F4641D59EBDE29D9CC573CAF19FA8706647625

Dubner, S. (Producer). (2013, April 8). How much does your name matter? *Freakonomics Radio* [Audio podcast].

    http://www.freakonomics.com /podcast/how-much-does-your-name-matter-a-new-freakonomics-radio-podcast/

Egoff, S. & Saltman, J. (1990). *The new republic of childhood: A critical guide to Canadian children's literature in English.* Oxford

    University Press.

Engle, M. (2012, September 19). *Evaluating web sites: Criteria and tools.* http://olinuris.library.cornell.edu /ref/research/webeval.html

Hudson, C. G. (2012). Disparities in the geography of mental health: Implications for social work. *Social Work, 57*(2), 107-119.

    https://doi.org/10.1093/sw/sws001

Jormfeldt, H., Doyle, L., Ellilä, H., Lahti, M., Higgins, A., Keogh, B., Meade, O., Stickley, T., Sitvast, J., Skärsäter, I., & Kilkku,

    N. (2018). Master's level mental health nursing competencies, a prerequisite for equal health among service users in mental

    health care [Supplemental material]. *International Journal of Qualitative Studies on Health and Well-being*, *13*, 1-9.

    https://doi.org/10.1080/17482631.2018.1502013

Monahan, M. C., & Keener, J. K. (2012). Fitness-for-duty evaluations. In C. H. Kennedy & E. A. Zillmer (Eds.), *Military psychology:*

    Clinical and operational applications (pp. 43-57). Guilford Press.

Sample Student Title Page in APA Style

Title of Paper

Student Name

Nursing Department, Keyano College

COURSE ###: Course Name

Instructor Name

Month Day, Year