



3rd Class Power Engineering Co-op Program Welcome Letter

Welcome to Keyano College!

Welcome to the **3rd Class Power Engineering Co-op Program**. The information provided below will assist you in attending this program which will begin on **August 28, 2023**.

Tuition and related fees are due by **August 16, 2023**. Students are responsible to review their balances on self-service (selfservice.keyano.ca). Statement of fees will be available once registration and fee assessment is processed.

Please contact the Office of the Registrar at 780-791-4801 for further information on tuition fees and deposits.

Orientation & First Day of Class Locations

Orientation will take place in the Keyano College Recital Theatre on August 28, 2023 from 9:00am – 11:00am. Orientation will be held in-person and virtually. Students attending virtually will log into Zoom to attend orientation. The Zoom link is posted in your course in Moodle.

Class Date & Time

This is a full-time program starting **August 28, 2023**. Classes are scheduled from 9:00am to 4:00pm Monday to Friday.

For students who choose to attend the program in person, on campus classes will be held in the Clearwater Campus, 8115 Franklin Avenue in classroom **CC123**.

For students choosing to attend virtually, a **Zoom meeting link** will be posted in Moodle.

Hyflex Course Delivery

The 3rd Class Power Engineering theory portion will be delivered in a Hyflex model. The Hyflex model allows students to take part in the class virtually via Zoom, or in-person at the Keyano Clearwater Campus.

Students attending through Hyflex are required to locate and arrange to write their final E exams with an approved proctor/institution. Any fees associated with writing these exams are the responsibility of the student.

Moodle/iLearn

Moodle, Keyano's Learning Management system, contains course content such as videos, quizzes and assignments that you can access anywhere and anytime. Login to Keyano's iLearn site at [Keyano College iLearn](#) using your Keyano email address and password. The courses will be available on iLearn by the course start date.



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Online Registration through SelfService.Keyano.ca

Please see [Course Registration - Keyano College](#) for information on how to register for your classes on Self-Service. Self-Service also allows you to print a copy of your schedule, fee statement, unofficial transcripts, and T2202A form.

Books and Materials

The Keyano Bookstore will have the Power Engineering packages available. Please familiarize yourself with the books prior to class.

Book Set

3rd Class Textbooks Part A & B – Edition 2.5

Price

\$965.00

2018 ASME Code Book Volume 2

\$200.00

Prices are subject to change without prior notice

Supplies Required:

Laptop with camera & microphone

Pens, pencils, white eraser

Highlighters

Page tabs/flags

Non-technical English language dictionary

Geometry Math set

Non programmable Scientific Calculator

Stencil - pocket general purpose professional template

We are very pleased to have you in our program. If you require any further information, please contact the Power Engineering Department at 780-799-8601.

Sincerely,

Indika Arachchi, PhD

Chair, Power Engineering

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