



# CONFIRMATION OF SPONSORSHIP FORM

Email completed form to: [FinancialAide@keyano.ca](mailto:FinancialAide@keyano.ca)

## Student Information

|                    |                  |                             |
|--------------------|------------------|-----------------------------|
| LEGAL LAST NAME    | LEGAL FIRST NAME | DATE OF BIRTH (MMDDYYYY)    |
| PROGRAM OF STUDENT |                  | KEYANO STUDENT ID #<br>000- |

**Check one:**      Maximum Course Load      Full-time      Part-time      Co-op Term

## Tuition and Fees

Check all semesters in which Tuition will be covered by the sponsorship agreement:

|                                   |                                     |                                     |                                     |
|-----------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Fall (Sep - Dec)<br>Year 20 _____ | Winter (Jan - Apr)<br>Year 20 _____ | Spring (May - Jun)<br>Year 20 _____ | Summer (Jul - Aug)<br>Year 20 _____ |
|-----------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|

Will all Mandatory Fees also be sponsored?      Yes      If No, check the fees that will be sponsored:

|  |                            |
|--|----------------------------|
| Application fee (if applicable)                      | Campus Recreation fee      |
| Admission deposit                                    | Students' Association fees |
| Apprenticeship materials or Lab fees (if applicable) | Technology Fee             |

Will Health & Dental fees be sponsored?      Yes      No

NOTE: if students already have benefits, they must complete a [Student Benefits waiver form](#) along with proof (i.e. Treaty, Employer, Parent, etc.) of benefits by the appropriate deadline to opt out and remove health and dental fees from their account. *No exceptions permitted.*

Organization is GST or tax exempt.      Yes (Please include tax exempt letter)

## Bookstore Charges

Please check items to include in sponsorship:

|  |                               |
|--|-------------------------------|
| Mandatory books                        | Backpack                      |
| Mandatory supplies only                | Calculator                    |
| All supplies (including non-mandatory) | Bookstore charges not allowed |

Maximum amount of \$ \_\_\_\_\_ in Bookstore charges per semester.

**OR**

Combined maximum of \$ \_\_\_\_\_ in Bookstore charges for all semesters checked above.

## Housing Charges

Housing charges will be sponsored:      Yes      No

**Please continue to page 2.**

**Release of Information:**

We can only release / discuss the student’s information (attendance reports, final grades, admission status, enrolment status, account balance, etc.) to the sponsor if the student has submitted the [“Authorization for Release of Student Information”](#) form.

**Send Invoice to:**

|                         |              |             |
|-------------------------|--------------|-------------|
| ORGANIZATION            |              |             |
| ADDRESS                 |              |             |
| CITY                    | PROVINCE     | POSTAL CODE |
| PHONE #                 | FAX #        |             |
| EMAIL                   |              |             |
| AUTHORIZED BY           | SIGNATURE    |             |
| DATE                    | PO #         |             |
| <b>Office Use Only:</b> |              |             |
| STUDENT ID              | YEAR         |             |
| AGREEMENT               | ORGANIZATION |             |

The personal information requested on this form is collected under the authority of section 65 of the Post-Secondary Learning Act and section 33© of Alberta’s Freedom of Information and Protection of Privacy Act and will be used for the purpose of admission, registration, issuing income tax receipts, scholarships and award, convocation, sending education information, library services, emergency notification, and for college research and planning. Certain personal information will also be disclosed to Statistics Canada to comply with the Statistics Act; Alberta Advanced Education to meet reporting requirements; Alberta Human Services for determining and monitoring student eligibility for their services; work experience and practicum sites to set up appropriate placements; Students’ Association for the purposes of membership and information sharing; Syncrude Sport & Wellness Centre for the purposes of membership, Student Academic Support Services for the purposes continuous improvement of student academic success. For information about the collection and use of this information, contact the Registrar.