

# Registration Guide 2024-2025

Keyano College reserves the right to modify the syllabus, curriculum, or schedule of any course/program, or to cancel a course/program entirely, at any time and for any reason. Such changes may be necessary due to unforeseen circumstances, regulatory requirements, or to ensure the highest quality of education.

Students will be notified of any significant changes as soon as possible. Keyano College is not responsible for any inconvenience or disruption caused by these changes. It is the responsibility of the students to stay informed about any updates or modifications to their courses.

The information in this Registration Guide is accurate at the time of publication and is subject to change without notice. It is the students' responsibility to ensure the accuracy of their program and course choices. This Guide should be used along with the official version of the Keyano College Credit Calendar ([keyano.ca/creditcalendar](http://keyano.ca/creditcalendar)).

**Self Service instructions**, including a Frequently-Asked Questions & Troubleshooting document, can be found here: [Course Registration - Keyano College](#)

**If you choose not to follow the course sequence in your Program of Study, you might not complete the required courses in time to graduate.** Please see the program of study table with prerequisites listed for each course, to determine your progress toward graduation. Prerequisites are established to ensure students have the academic foundation to be successful in their courses.

**The following SECTION codes are reserved for specific programs. If you register for these sections when you are not in the program, additional charges may be added to your account.**

**Business Administration:**

- **BAV & BVHF** are reserved for **Business Aviation Diploma**
- **ES & ESHF** are reserved for **eSport Management Diploma**
- **HR & HRHF** are reserved for **Human Resource Management Diploma**

**Childhood Studies:**

- **ABLD & EBLD** are reserved for **Applied ELCC Diploma**

**University Studies:**

- **GOV** is reserved for **Governance & Civil Studies Diploma**
- **NURS** is restricted to **Bachelor of Science in Nursing Degree**
- **PN** is restricted to **Practical Nurse Diploma**
- **SOWK** is restricted to **Social Work Diploma**

**These sections will be removed from the schedules of students not in the programs for which they are reserved.**

## Multi-Part Courses

If your course includes a laboratory, tutorial, clinical, or practicum, please register for ALL required parts, and choose matching section codes.

For example:

- BUS111 lecture A **and** laboratory A
- CHEM101 lecture B **and** laboratory BL **and** tutorial BT1

**Please Note:** All schedules are tentative and subject to change until the [last day to add/drop classes](#) each term.

It is the student's responsibility to check for time conflicts in the registration process.

1. **Check for time conflicts.** In Self Service, after you have more than one course in your cart, select **View Cart**

Section Search

Found 3 results for Course Code = 'BUS' and Registration Type = 'Traditional' and Period = '2018 Spring'.

Showing 1 - 3 of 3

Course	Date	Session
Introductory Accounting I BUS 130/Lecture/E	5/7/2018 - 6/18/2018	2018 Sp Regular Semester

Course Added

Course BUS 239/Lecture/E was added to your shopping cart for period 2018/SPRING/Regular Semester.

View Cart

Proceed to Registration

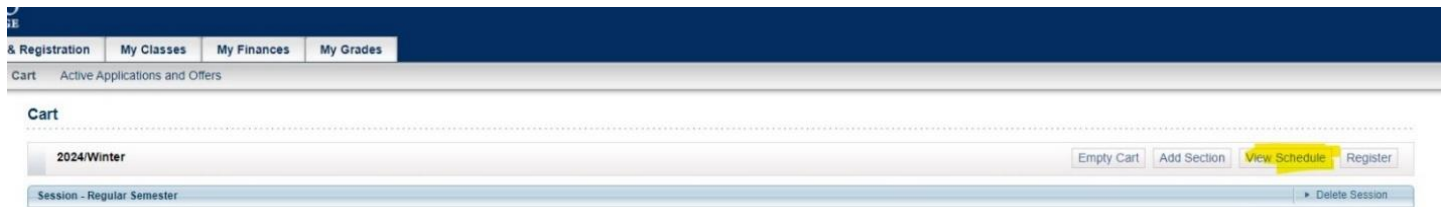
My Cart

Cart Items

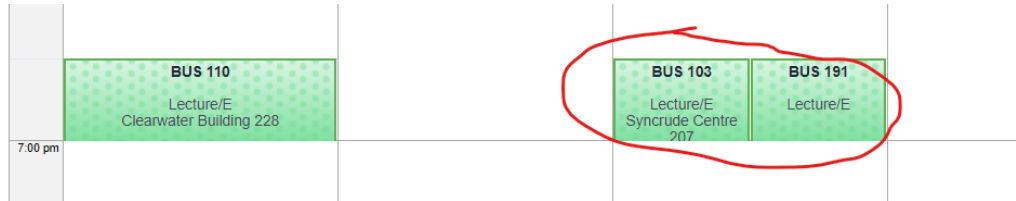
BUS 130/E	3.00
5/7/2018 - 6/18/2018 TueThur, 6:30 PM - 9:30 PM Chandler, Gregory	
BUS 239/E	3.00
5/7/2018 - 6/18/2018 MonWed, 6:30 PM - 9:30 PM Krabes, Gregory	

College - Main Campus, Syncrude Centre, Room 212

2. Within the Cart, click on **View Schedule** to check for time conflicts.



3. A time conflict will be visible because two courses are squeezed together in the same box on the grid:



4. If there is a time conflict, you will have to choose which course has priority, and drop the other. If there is no course conflict, continue.
5. Back in the Search Sections view, see if there is another section of your course that will not have a time conflict.
6. Continue to add courses, checking for time conflicts after each addition.

Please see next page for Program of Study guide.

## Program of Study: Bachelor of Science in Nursing Degree

This collaborative degree program four years

Year 1 and 2 each consist of two 4-month terms and one 6-week term.

Year 3 consists of two 4-month terms.

Year 4, during which you are a student of the University of Alberta while remaining at Keyano College in Fort McMurray, consists of two 4-month terms.

There is a fast-track option, in which students progress in consecutive terms with no breaks.

### **Progression Policy:**

- A minimum of C+ is required to pass all foundational nursing courses (NURS 106, BURS 116, NURS 120, NURS 124, NURS 125, MMI 133)
- A minimum of a C- is required to pass all other nursing and non-nursing courses.
- For a yearly promotion, a student must have successfully completed all courses from the previous year, and obtain a minimum GPA of 2.0.
- Students with a semester GPA of 1.7 to 1.99 will be placed on academic probation for one semester.
- A student with a GPA of 1.69 or lower must withdraw from the program.
- If the GPA warrants a second academic probation within the program the student will be required to withdraw from the program and will not be readmitted into the program.
- Readmission to the program is subject to departmental review by the Chair and Dead of the program and alignment with College Policies.
- Students who fail a second clinical course or a clinical course for the second time will be required to withdraw from the program and will not be readmitted

**Transferability:** For information on transfer to various post-secondary institutions, please refer to the Alberta Transfer Guide at [transferalberta.alberta.ca](https://transferalberta.alberta.ca). Please note that every institution has its own policy regarding minimum grades needed for transfer credit.

Based on the number of credits required in an academic year, the number of credits required to reach Full Time (FT) status can vary.

**You may reduce your course load and do fewer courses per term, but it will take you longer than four terms to graduate and you will incur additional costs.**

# Registration Guide 2024-2025 Bachelor of Science in Nursing Degree

When should I take each course?							Term Program Started			
Max credits	FT*	Course Code	Course Name	Prerequisites course(s) must be completed first	Min. Pass	Credits	Fall 2023	Fall 2024	Fall 2025	Fall 2026
Year 1, Term 1										
16	11	ENGL	Any 100-level English Recommended for 2024-25: ENGL104/ <b>NURS</b> with MMI113/ <b>A</b> ENGL 104/ <b>E</b> or <b>E2</b> with MMI113/ <b>B</b>	ENGL 30-1	C-	3	F23	F24	F25	F26
		MMI 133	Medical Microbiology for Nurses		C+	3	F23	F24	F25	F26
		NURS 106	Foundations of Anatomy & Physiology		C+	6	F23	F24	F25	F26
		NURS 120	Foundations for Success in Nursing		C+	3	F23	F24	F25	F26
Year 1, Term 2										
13	11	NURS 116	Pathophysiology & Pharmacology I	MMI 133, NURS 106 & NURS 120	C+	3	W24	W25	W26	W27
		NURS 124	Foundations of Nursing I	MMI 133, NURS 106 & NURS 120	C+	3	W24	W25	W26	W27
		NURS 125	Nursing Practice – Health Assessment & Nursing Process	MMI 133, NURS 106 & NURS 120 Corequisite: NURS 116, NURS 124 & NURS 200	C+	4	W24	W25	W26	W27
		NURS 200	Innovation, Systems Thinking & Leaderships in Healthcare		C+	3	W24	W25	W26	W27
Year 1, Term 3										
6	n/a	ELECTIVE	Any university course that will transfer to U of A	Depends on course chosen	C-	3	Spr24	Spr25	Spr26	Spr27
		NURS 222	Indigenous Health in Canada		C-	3	Spr24	Spr25	Spr26	Spr27
Year 2, Term 1										
15	9	NURS 211	Statistics & Knowledge Management		C-	3	F24	F25	F26	F27
		NURS 216	Pathophysiology & Pharmacology II	NURS 116 Corequisite: NURS 220 & NURS 221	C+	3	F24	F25	F26	F27
		NURS 220	Foundations of Nursing II	NURS 116, NURS 124 & NURS 125 Corequisite : NURS 216 & NURS 221	C+	3	F24	F25	F26	F27
		NURS 221	Introductory Acute Care Nursing Practice I	NURS 116, NURS 124 & NURS 125 Corequisite : NURS 216 & NURS 221	PASS	6	F24	F25	F26	F27
Year 2, Term 2										
15	9	NURS 217	Pathophysiology & Pharmacology III	NURS 216	C+	3	W25	W26	W27	W28
		NURS 224	Foundations of Nursing III	NURS 220 & NURS 221 Corequisite: NURS 217 & NURS 225	C+	3	W25	W26	W27	W28
		NURS 225	Introductory Acute Care Nursing Practice II	NURS 220 and NURS 221 Corequisite: NURS 217 & NURS 224	PASS	6	W25	W26	W27	W28

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When should I take each course?							Term Program Started			
Max credits	FT*	Course Code	Course Name	Prerequisites course(s) must be completed first	Min. Pass	Credits	Fall 2023	Fall 2024	Fall 2025	Fall 2026
		NURS 311	Evidence Informed Nursing Practice		C-	3	W25	W26	W27	W28
Year 2, Term 3										
3	n/a	ELECTIVE	Any university course that will transfer to U of A To be completed before U of A document deadline for Year 4	Depends on course chosen	C-	3	Spr24	Spr25	Spr26	Spr28
Year 3, Term 1										
15	9	NURS 300	Health Policy, Health Care Organizations, Change Management	NURS 216, NURS 217, NURS 224 & NURS 225	C-	3	F24	F25	F26	F28
		NURS 321	Advanced Acute Care Nursing Practice I	NURS 216, NURS 217, NURS 224, & NURS 225	Pass	6	F24	F25	F26	F28
		NURS 323	Community Nursing Through the Lifespan (OR NURS 327)	NURS 216, NURS 217, NURS 224 & NURS 225	Pass	6	F24	F25	F26	F28
Year 3, Term 2										
15	9	NURS 325	Advanced Acute Care Nursing Practice II	NURS 321	Pass	6	W25	W26	W27	W28
		NURS 327	Mental Health & Wellness in Nursing (OR NURS 323)	NURS 216, NURS 217, NURS 224, NURS 225 & NURS 321	Pass	6	W25	W26	W27	W28
		NURS 400	Leadership in Nursing & Interprofessional Practice	NURS 200	C-	3	W25	W26	W27	W28
Year 4 – Please Consult University of Alberta Registration Guides										

\* FT is abbreviated for Full Time