REGISTRATION GUIDE:

The information in this Registration Guide is accurate at the time of printing and is subject to change without notice. It is the students' responsibility to ensure the accuracy of their program and course choice. Students should use the Registration Guide dated the year in which they began the program. This guide should be used in conjunction with the official version of the Keyano College Credit Calendar (keyano.ca/creditcalendar), and calendars of appropriate transfer institutions.

Register for courses online at https://selfservice.keyano.ca/SelfService/Home.aspx

If you need assistance, contact a Student Advisor: student.advisors@keyano.ca

If you deviate from this guide, you may not complete the required courses on time to graduate.

Academic Year: 2022-2023
Program Name: Business Administration Accounting Coop Diploma (Year 2)

Add Course to Schedule

Fall Semester					Winter Semester				
COURSE CODE	SECTION	COURSE NAME	MINIMUM PASSING GRADE	CREDITS	COURSE CODE	SECTION	COURSE NAME	MINIMUM PASSING GRADE	CREDITS
BUS 204	AHF	Accounting Software Applications	D	3	**BUS 231**	A	Intermediate Financial Accounting II	D	3
BUS 210	A	Business Data Analytics	D	3	**BUS 232**	A	Corporate Finance	D	3
BUS 230	E	Intermediate Financial Accounting I	D	3	**BUS 234**	A	Management Accounting II	D	3
BUS 233	A	Management Accounting I	D	3	**BUS 260**	E	Business Law	D	3
BUS 264	A	Integrated Case	PASS	1.5	**BUS 263**	A	Business Simulation	PASS	1.5
ECON 101	A **or** E	Micro-Economics	D	3	**ECON 102**	A **or** E	Macro-Economics	D	3

Full time status for Fall is **10 credits** or more.   **Full time** status for Winter is **10 credits** or more.

Please ONLY register in A or E sections for any Business courses, sections ES, HR, and BAV are for specific specializations and do not apply to your program.

Transferability
For information on transfer to various post-secondary institutions, please refer to the Alberta Transfer Guide at transferalberta.ca. Please note that every institution has its own policy regarding minimum grades needed for transfer credit.

Graduation
Students with a passing grade in each course, who successfully complete the program of study and obtained an overall Grade Point Average of 1.7 or better shall be issued a diploma. **Grades of D may impact your eligibility to graduate**.

Please visit the Keyano College COVID-19 Information Page to review the most up-to-date information on COVID-19 health requirements, restrictions, exemptions, and accommodations for Keyano College students.