KEYANO COLLEGE

ENGL 10-2, English 10-2
5 credits, 80 hours

English 10-2 focuses on the development of communication skills. The emphasis is on the development of vocabulary, spelling ability, reading skills, verbal expression, and good fundamental writing skills in order to better equip the student for everyday life.

Alberta Education Course Equivalency: English 10-2

Prerequisite: AFL009 or equivalent or permission from the Program Chair.

Instructor

Instructor Name: Nancy Fitzgerald
Office location: CC – 205H
Phone number: 780 747 4629
Nancy_fitzgerald@keyano.ca

Office Hours

Monday – Friday   3:00 – 5:00 p.m.

Hours of Instruction

Monday - Friday   1:00 – 3:00 p.m. (BL 254)

Course Outcomes

Upon successful completion of the course, students will be able to:

- identify the characteristics of various forms of fiction (short story, poetry, novel)
- identify the characteristics of various forms of non-fiction (short essay, article, recipe, film, media)
- generate an introductory level appraisal of the elements of plot, character, theme in various short stories, poems, and the novel.
- create plot diagrams and communicate elements of plot for short stories, poetry and drama
- observe the use of, listen to, and read Contemporary English
- write properly formatted paragraphs,
- write basic short stories,
- write simple poems,
- engage in personal reflections,
- create detailed summaries
- write a short expository essay
- use handbooks and other tools (dictionary, thesaurus, grammar handbook, internet resources) to assist with text creation
- apply capitalization and punctuation conventions correctly
- apply spelling conventions consistently and independently
- identify and be able to use parts of speech correctly
- identify sentence parts
- review and revise texts in progress
- recognize and be able to use common sentence structures correctly
- identify both controlling ideas and supporting details

- summarize plot, setting and conflict
- describe character traits identified in various texts
- identify the text creator's tone
- differentiate between literal and figurative statements and recognize imagery
- identify visual and aural elements that add meaning to a text
- identify the difference between one's own text preferences (writing style) and content preferences (subject matter)
- identify common text forms and their purposes
- identify the impact that personal context has on constructing meaning
- make use of verbal and non-verbal communications within a group setting
- differentiate between constructive criticism and ridicule, and between irony and sarcasm
- demonstrate appreciation of diversity of thought, expression and opinion

Evaluation

Learning Activities/Assessments	50%
Midterm Exam	20%
Final Exam	30%
Total	100%

The minimum pre-requisite for progression is 1.7

Grading System

Descriptor	4.0 Scale	Percent
	4.0	96 – 100
Excellent	4.0	90 – 95
	3.7	85 – 89
	3.3	81 – 84
Good	3.0	77 – 80
	2.7	73 – 76
	2.3	69 – 72
Satisfactory	2.0	65 – 68
Minimum Prerequisite	1.7	60 – 64
Poor	1.3	55 – 59
Minimum Pass	1.0	50 – 54
Failure	0.0	0 – 49

Proposed Schedule

Unit	Resource & Content	Timeframe for Study
Self- Assessment of Writing and Reading Skills	GED Entry Tests: Language Arts, Writing Part 1 Language Arts Writing, Part 2, Essay Language Arts, Reading	4 hours
Writing and Grammatical Skills	GED Unit 1: Writing 1.1 – 1.17 • Sentence Structure, • Paragraph Organization, • Language Usage • Mechanics **Assignment #1**	16 hours
Writing Forms	GED Unit 2: Essay Writing 2.1 -2.5 • Planning • Organizing • Writing • Evaluating • Revising **Assignment #2** Writing for Work – Employability Skills • Cover letters, Resumes • Memos, Emails, Forms, Reports • Bulletins, Newsletters • Policies, Procedures	30 hours
Reading Skills	GED Unit 5: Reading • <u>Nonfiction:</u> 5.1 – 5.9: Main ideas, Inference, Style, Tone • <u>Fiction:</u> 5.10-5.19: Plot, Character, Tone, Theme **Assignment #3** • <u>Poetry</u>: 5.20-5.24: Rhythm, Rhyme, Symbols, Imagery • <u>Drama</u>: 5.25.5.28: Interpretation **Assignment #4**	30 hours
	Final Exam (Cumulative)	

Please Note:
Date and time allotted to each topic is subject to change.
Do not book any travel until after the final exam period.

Performance Requirements

Student Responsibilities

It is your responsibility as a student to contact the Office of the Registrar to complete the forms for Withdrawal or Change of Registration, and any other forms. Please refer to the list of important dates as noted in the Academic Schedule in the Keyano College Credit Calendar.

More specific details are found in the Student Rights and Student Code of Conduct section of the Keyano College credit calendar. It is the responsibility of each student to be aware of the guidelines outlined in the Student Rights and Student Code of Conduct Policies.

Student Attendance

Class attendance is useful for two reasons. First, class attendance maximizes a student's learning experience. Second, attending class is a good way to keep informed of matters relating to the administration of the course (e.g., the timing of assignments and exams). Ultimately, you are responsible for your own learning and performance in this course.

It is the responsibility of each student to be prepared for all classes. Students who miss classes are responsible for the material covered in those classes and for ensuring that they are prepared for the next class, including the completion of any assignments and / or notes that may be due.

Academic Misconduct

Students are considered to be responsible adults and should adhere to principles of intellectual integrity. Intellectual dishonesty may take many forms, such as:

- Plagiarism or the submission of another person's work as one's own
- The use of unauthorized aids in assignments or examinations (cheating)
- Collusion or the unauthorized collaboration with others in preparing work
- The deliberate misrepresentation of qualifications
- The willful distortion of results or data
- Substitution in an examination by another person
- Handing in the same unchanged work as submitted for another assignment
- Breach of confidentiality.

The consequences for academic misconduct range from a verbal reprimand to expulsion from the College. More specific descriptions and details are found in the Student Rights and Student Code of Conduct section of the Keyano College credit calendar. It is the responsibility of each student to be aware of the guidelines outlined in the Student Rights and Student Code of Conduct Policies.

In order to ensure your understanding of the concept of plagiarism, you must successfully complete the online tutorial found on ilearn.keyano.ca. Then print the certificate, sign it, and show it to each of your instructors. Your course work will not be graded until you show this signed certificate.

Specialized Supports

The Student Academic Support Services (SASS) department: Accessibility Services, Skill Centre and Wellness Services, work together to support student success at Keyano College.

Accessibility Services (CC167) supports student success through group and individualized instruction of learning, study and test taking strategies, and adaptive technologies. Students with

documented disabilities, or who suspect a disability, can meet with the Learning Strategists to discuss accommodation of the learning barriers that they may be experiencing. Students who have accessed accommodations in the past are encouraged to visit our office at their earliest opportunity to discuss the availability of accommodations in their current courses. Individual appointments can be made by calling 780-791-8934

Skill Centre (CC119) provides a learning space where students can gather to share ideas, collaborate on projects and get new perspectives on learning from our tutorial staff. Students visiting the centre have access to one-to-one or group tutoring, facilitated study groups, and assistance in academic writing. The Skill Centre's Peer Tutor program provides paid employment opportunities for students who have demonstrated academic success and want to share what they have learned. Tutoring is available free to any students registered at Keyano College on a drop in basis, from 9:00 am to 5:00 pm Monday through Friday. Additional evening hours are subject to tutor availability and are posted in the Skill Centre.

Wellness Services (CC260) offers a caring, inclusive, and respectful environment where students can access free group and individual support to meet academic and life challenges. Mental Health Coordinators offer a safe and confidential environment to seek help with personal concerns. The Mindfulness Room in CC260 is available as a quiet space for students to relax during regular office hours. Wellness Service welcomes students to participate in any of the group sessions offered throughout the academic year addressing such topics as Mindfulness and Test Anxiety. Individual appointments can be made by calling 780-791-8934.

Please watch your Keyano email for workshop announcements from our Student Academic Support Services team.