



PRACTICAL NURSE COLLABORATIVE CURRICULUM

KEYANO COLLEGE

COURSE OUTLINE

**PN 208 NURSING PRACTICE V:
COMPREHENSIVE PRACTICE**

WINTER 2016

**GROUP A: April 7 – May 5
GROUP B: March 14 – April 6, 2016**

INSTRUCTOR: Tristan Schindlbeck, RN BScN

ALL RIGHTS RESERVED

Copyright © 2012

Practical Nurse Collaborative Curriculum and its licensors
Reviewed and revised Keyano College 2015

No part of this publication may be reproduced or transmitted in any form or by any means, or stored in a database and retrieval system, without the prior written permission of the publisher.

Practical Nurse Collaborative Curriculum (PNCC) has made every effort to obtain copyright permission. Please bring any omissions to our attention at the following address:

Curriculum Development, 10215 108 Street, Edmonton Alberta, T5J 1L6

PN208 NURSING PRACTICE V: COMPREHENSIVE PRACTICE Course Outline

Table of Contents

PRACTICAL NURSE COLLABORATIVE CURRICULUM	1
CALENDAR STATEMENT	5
COURSE HOURS	5
TUTOR INFORMATION	5
GENERAL LEARNING OUTCOMES	6
INSTRUCTIONAL METHODS.....	6
PRACTICAL NURSING PROGRAM POLICIES	7
LATE POLICY FOR ASSIGNMENTS	7
SPECIALIZED SUPPORTS & DUTY TO ACCOMMODATE	8
DISABILITY SUPPORT SERVICES: LEARNER ASSISTANCE PROGRAM	8
SPECIALIZED SUPPORTS AND DUTY TO ACCOMMODATE	8
OVERVIEW OF LEARNING EXPERIENCES	8
CLINICAL PRACTICE	8
OVERVIEW OF COURSE ASSESSMENT	9
DISTRIBUTION OF MARKS	9
PASSING LEVEL AND GRADING SCALE.....	10
IMPORTANT ADDITIONAL INFORMATION	10
1. REFLECTIVE PRACTICE	10
REFLECTIVE JOURNALLING	10
GUIDELINES	10
REFLECTIVE PRACTICE CRITERIA	11
STUDENT ASSESSMENT/EVALUATION	12
CODE OF ETHICS.....	Error! Bookmark not defined.
CLPNA COMPETENCIES	13
REQUIRED TEXTS	14
REQUIRED TEXTBOOKS AND RESOURCES	14
Appendix A.....	16
FOCUSED PRACTICE	16
Clinical Standard Practices	16
OVERVIEW	16
DRESS CODE STANDARDS	16
ATTENDANCE.....	16
DOCUMENTATION OF CLIENT CARE.....	16
ENSURING CLIENT SAFETY	16
LEARNING IMPROVEMENT PLAN	16
REPORTING WHEN LEAVING THE UNIT	17
WORKPLACE INJURY	17
Appendix B	18
COMPREHENSIVE PRACTICE.....	18
Student Experience Guidelines for Instructor-Supervised Practice.....	18

Student Experience Guidelines for Preceptored-Supervised Practice	18
ORIENTATION	18
ATTENDANCE.....	18
PREPARATION FOR CLINICAL ASSIGNMENTS	18
ASSIGNMENTS/TEAM RESPONSIBILITIES	18
PERFORMANCE OF SKILLS	19
DOCUMENTATION OF CLIENT CARE	19
Appendix C.....	20
COMPREHENSIVE PRACTICE.....	20
Marking Guide for Reflective Practice	20
ASSIGNMENT 1: REFLECTIVE PRACTICE MARKING GUIDE	20
Appendix D.....	21
COMPREHENSIVE PRACTICE.....	21
Expectations of Students.....	21
Expectations of Students.....	21
KNOWLEDGE.....	21
NURSING PROCESS AND CRITICAL THINKING	21
PROFESSIONALISM	21
COMMUNICATION	22
SAFETY	22
REFLECTIVE PRACTICE	22
LEADERSHIP.....	22
Appendix F.....	24
COMPREHENSIVE PRACTICE.....	24
Marking guide for Nursing Practice Student Evaluation.....	24
NURSING PRACTICE STUDENT EVALUATION.....	24

**PRACTICAL NURSING V:
COMPREHENSIVE PRACTICE
COURSE OUTLINE**

CALENDAR STATEMENT/COURSE DESCRIPTION

PRACTICAL NURSING IV: COMPREHENSIVE PRACTICE * Semester IV

This final course of the program provides the opportunity for the learner to integrate knowledge, skills, attitudes, and judgments in transition to the role of the graduate practical nurse. The learner will apply learned competencies in a clinical experience in a four-week, preceptored clinical practice assuming the anticipated roles of a graduate practical nurse. The focus of this course is to provide placement opportunity where the student may integrate medical/surgical generalist nursing skills and abilities.

Pre-requisites: Successful completion of all previous courses, Alberta Health Services mandatory certifications, CPR Level C for Health Care providers, Clear Police Information Check and Vulnerable Sector check, up-to-date immunizations

Co-requisite: None

COURSE HOURS

TOTAL HOURS: 155

CREDITS: 4

TUTOR INFORMATION

Instructor: Tristan Schindlbeck
Office: S109E
Phone (Office): 780-792-5727
E-mail: Tristan.schindlbeck@keyano.ca
Office Hours: Monday 1300-1600

GENERAL LEARNING OUTCOMES

Upon successful completion of this course, the learner will meet the following outcomes:

1. Integrate the nursing metaparadigm, nursing theory, and related knowledge into nursing practice to provide safe, holistic, compassionate, and competent care for clients in a variety of practice settings.
2. Apply nursing process, effective problem-solving, and critical thinking to make appropriate clinical judgments for clients in a variety practice setting.
3. Demonstrate the ethical, legal, and moral responsibility and accountability for own actions in a variety of practice setting.
4. Contribute to a culture of safety as it applies to the client and interdisciplinary team and institution in a variety of practice settings.
5. Collaborate with the interdisciplinary health care team to provide nursing care for clients in a variety of practice settings.
6. Collaborate with the client to promote self-care and synergy for clients in a variety of practice settings.
7. Demonstrate cultural competence in the provision of nursing care.
8. Apply principles of teaching and learning to clients to promote client health and autonomy in a variety of practice settings.
9. Apply and practice beginning leadership skills within practice settings.
10. Advocate on behalf of the client to promote health and well-being in a variety of practice settings.
11. Apply evidence informed research findings into practice for clients in a variety of practice settings.
12. Demonstrate reflective practice for personal and professional growth and continuous learning.
13. Demonstrate nursing practice at the level appropriate for a graduate.

Instructional Methods

This is a preceptor supervised clinical practice course. The course activities will include nursing care of assigned clients in the acute-care setting. Other activities may include nursing rounds (conferences), professional development activities, and discussions. These activities provide the opportunity for learners to learn with and from others in the nursing practice setting.

The course emphasizes pre-clinical preparation, participation in nursing care of clients, and post-clinical reflection and review. You are expected to take an active part in clinical discussions and take responsibility for your own learning. The preceptor's role is to supervise nursing practice and to facilitate learning.

Statement on Plagiarism

All students must complete the Plagiarism/Tutorial Certificate found on Moodle. To locate this information, sign into Moodle and on the left side of the page under student the tutorial can be located.

Expectations:

1. All students must complete this tutorial. The certificate must be shown to the instructor prior to submitting any written assignment. Failure to show the instructor the certificate of completion could result in a late written assignment penalty.
2. If you have completed this tutorial in a University Studies course you can show your instructor the certificate. The tutorial is required to be completed only once during your time at Keyano unless you have left the program and returned.

Student Code Of Conduct

Please refer to the Student Handbook and review the Student Code of conduct Policy (Policy 110.0), Students Rights policy (Policy 111.0) and Student Code of Conduct Procedure (110.1). It is expected that you will review and be aware of expectations relative to student rights, responsibilities and behaviours

PRACTICAL NURSING PROGRAM POLICIES

Please refer to Keyano College Practical Nurse Handbook for specific Practical Nursing Program policies and to Keyano College Calendar for general College policies.

Please review the Keyano College Nursing Program Policy on Clinical Attire, which is outlined in the student handbook. The following are required items for clinical: nametag, health centre ID, watch, penlight, black pen, bandage scissors and stethoscope.

Withdrawal Dates for Classes:

Unsuccessful performance in a clinical course, as part of Nursing and Allied Health Studies, will result in a failing grade regardless of the withdrawal day.

LATE POLICY FOR ASSIGNMENTS

All assignments are to be passed in at the time and place they are due. Please see timetable. Extensions on assignments may be granted and must be negotiated with the tutor prior to the due date and with a date specified for late submissions. If prior arrangements are not made, assignments not submitted on the day and time specified will incur a 5% deduction per day

including weekends. This will be applied each day until the assignment is received by the instructor. Students can submit assignments by e-mail on weekends, but must provide a paper copy on the first day following the weekend.

SPECIALIZED SUPPORTS & DUTY TO ACCOMMODATE

DISABILITY SUPPORT SERVICES: LEARNER ASSISTANCE PROGRAM

It is the College's goal that learning experiences be as accessible as possible. If you anticipate or experience physical or academic barriers based on disability, please let your instructor know immediately so that we can discuss options. You are also welcome to contact Disability Services (780-791-8934) to establish reasonable accommodations.

SPECIALIZED SUPPORTS AND DUTY TO ACCOMMODATE

Specialized Support and Duty to Accommodate are aligned with the office of Disability Support Services: Learner Assistance Program (LAP) guided by federal and provincial human rights legislation and defined by a number of Keyano College policies. Keyano College is obligated by legislation to provide disability-related accommodations to students with identified disabilities to the point of undue hardship.

OVERVIEW OF LEARNING EXPERIENCES

CLINICAL PRACTICE

In order to pass PN 208: COMPREHENSIVE PRACTICE, students must demonstrate safe, knowledgeable, ethical nursing practice, professional behavior, and complete the specified learning experiences. See **APPENDIX A** for Clinical Standard Practices

Components of this continuous 5-week experience will include:

1. A scheduled nursing practice experience each week in the clinical setting. Clinical practice will take place for 5 weeks between March 14 and May 5, 2016. Clinical rotation will include eight (8) or twelve (12) hour day shifts each week. (Please see timetable). Students will be preceptored with a licenced practical nurse and will follow their schedule for the required hours.
2. Complete Reflective Journaling Assignment to demonstrate written reflection of nursing practice.

If a student is absent from the clinical setting due to illness or for other reasons the following must occur:

- The student will contact their assigned unit;
- The student will contact The Nursing Office at 791-4889 and leave a message;

- The individual instructor and preceptor will advise students if and how they wish to be contacted, including the number; and
- The Instructor may advise the student to contact the Keyano College Nurse at 791-4808.

Students not following these requirements will be considered absent without leave and abandoning their patients this may result in clinical failure

OVERVIEW OF COURSE ASSESSMENT

Clinical practice courses are graded as **pass** or **fail**.

To receive credit in Nursing Practice IV: Comprehensive Practice, the learner must complete all course requirements which include reflective journaling and a passing grade on the final evaluation. A passing grade means that the student was able to satisfactorily meet all expectations in the course. Course credit will not be given if only parts of the course have been completed.

DISTRIBUTION OF MARKS

WRITTEN ASSIGNMENTS		
Reflective Journaling	Written reflection of nursing practice	Pass/Fail
CLINICAL PRACTICE EVALUATION		
	Integration of nursing knowledge and application of nursing skills. Learner must satisfactorily meet all evaluation expectations.	Pass/Fail
	Total	Pass/Fail

PASSING LEVEL AND GRADING SCALE

This is a nursing practice course. A learner must be proficient in the integration of nursing theory and application of nursing skills in a practice setting.

Learners must receive a **pass** grade on the written assignment and successfully demonstrate nursing skills in the nursing practice setting to receive a passing grade.

Refer to the Practical Nurse Program Handbook for information regarding grading scale, extensions, and other program standard practices.

Important Additional Information

All students must have the following prior to attending any nursing practice course:

- Alberta Health Services mandatory certifications
- Up-to-date immunizations
- Criminal Record Check completed CPR Level C for Health Care Providers

Note to all learners: It is the learner's responsibility to retain course outlines for possible future use in support of applications for transfer credit to other educational institutions.

COURSE ASSESSMENT

1. Reflective Practice

Self-reflection is a requirement for continuing competency of the practical nurse. The purpose of this assignment is to assist you to reflect on your nursing practice. Through reflective practice you will demonstrate self-reflection by recognizing your own learning, goals, strengths and areas for improvement.

You will submit reflections in each of the nursing practice courses. These submissions are a requirement of this course and must achieve a satisfactory rating to receive a **pass**. Use the following to guide your reflective journaling. Attached is a marking guide that will be used by your instructor to evaluate your submissions.

Reflective Journaling

Due Date: Following each block of clinical shifts

GUIDELINES

- The reflective journal will be reviewed by the instructor. Due dates for submission will be determined by your instructor.

- The journal may be handwritten but must be legible.
- Submission format may vary based on instructor preference or clinical group decision (i.e., may be done through online discussions, group discussion, with the use of concept maps or traditional journaling).
- The journal must be completed as assigned in order to receive a **pass** grade in the course.
- See **APPENDIX C** for marking guide.

REFLECTIVE PRACTICE CRITERIA

Description

Choose a significant situation or event that occurred this week in clinical practice.

- Describe this situation in detail, relating it to your own practice.
- What was going on? What happened?
- How did the client, family or staff respond? (Use only initials to maintain confidentiality.)
- What was your role in this situation?

Reflection

Reflect on the situation as it happened.

- What were your feelings and thoughts about the situation?
- What did you do? How did you feel about what you did? Why?
- What were the important elements of the event? What preceded the event and what followed it?

Analysis

Analyze the situation.

- What went well? What did you find difficult?
- Integrate what is known from nursing theory and related courses. Use your nursing textbooks or other professional resource to interpret this situation and expand your understanding of the event.
- Identify the course learning outcomes that apply to this situation. What have you learned?
- How does this experience compare to other situations in which you have been involved?

Evaluation

Evaluate the situation.

- What did you learn from this situation?
- What would you do differently in the future?
- What should you be aware of if this situation occurs again?

Your instructor will read the entries and write comments to help focus and guide you throughout your practice. The entries will remain confidential.

2. Student Evaluation

Due Date:	Booked individually
Midterm	Completed at end of second block of clinical
Final	On final day of practicum

Student Assessment/Evaluation

Assessment of your performance is based on satisfactory preparatory work and successful delivery of client care. Throughout these clinical practice courses, your instructor/preceptor will provide you with both verbal feedback and written feedback (anecdotal notes) on your clinical performance. Feedback will be provided on a weekly basis. Feedback may be provided more frequently if required. These notes are used to support comments and performance ratings of your midterm and final evaluations.

Student concerns should be discussed directly with the instructor if the outcome is unsatisfactory. If necessary, concerns can be submitted in writing to the program supervisor, and a copy must be given to the instructor.

The clinical practice evaluation will be completed by your instructor and preceptor. You will be A midterm and final evaluation will be completed.. Each evaluation will be discussed with you during a meeting with your instructor and preceptor. See **APPENXIX D** for Expectations of Students

Students must consistently meet minimal safe practice. Examples of minimal safe practice are as follows:

The student:

- Is punctual for all scheduled clinical activities (pre/post conference, report)
- Can discuss assigned client's pathophysiology and related symptoms in his/her own words
- Correctly selects a high-priority nursing diagnosis and discusses at least two interventions that are supported by evidence-based practice
- Demonstrates correct medication and intravenous administration including calculations and safe dosages; can communicate actions, side effects, and nursing implications
- Demonstrates beginning psychomotor skills appropriate to practice setting
- Maintains asepsis and standard precautions

- Reports to appropriate parties (RN, instructor, preceptor) regarding all client care and changes in client condition
- Documents in a timely manner and according to current nursing practice within the practice setting
- See **APPENDIX E** for marking guide.

CLPNA Competencies

- A: Nursing Knowledge
- B: Nursing Process
- C: Safety
- D: Communication and Interpersonal Skills
- E: Nursing Practice
- F: Respiratory care
- G: Surgical Nursing
- H: Orthopedic Nursing
- I: Neurological/Neurovascular Nursing
- J: Cardiovascular Nursing
- K: Maternal/Newborn Care
- L: Pediatrics
- M: Mental Health Nursing
- N: Emergency Nursing
- P: Palliative Care

- R: Community Health
- T: Occupational Health and Safety
- U: Medication Administration
- V: Infusion Therapy
- W: Professionalism
- X: Licensed Practical Nurse Role

The following CLPNA competencies are learned during the Nursing Practice I course:
Refer to www.clpna.com for references

REQUIRED TEXTS

Required Textbooks and Resources

Primary Texts

Adler, R., Rolls, J., & ProctorII, R., (2012). *Looking Out, looking In* (2nd ed.). Tononto, ON: Nelson

Anderson, M. A. (2013). *Nursing leadership, management, and professional practice for the LPN/LVN* (5th ed.). Philadelphia, PA: FA Davis.

Austin, W., & Boyd, M.A. (2015). *Psychiatric and mental health nursing for Canadian practice* (3rd ed.). Philadelphia, PA: Lippincott Williams & Wilkins.

Day, R.A., Paul, P., Williams, B., Smeltzer, S.C., & Bare, B.G. (2016). *Brunner and Suddarth's textbook of Canadian medical-surgical nursing* (3rd ed.). Philadelphia, PA: Lippincott, Williams & Wilkins.

Nursing Practice V: Comprehensive Practice Clinical Guide. (PNCC, 2012)

Perry, S., Hockenberry, M., Lowdermilk, D., & Wilson,D. (2013). *Maternal and Child Nursing in Canada* (1st ed.). Toronto, ON: Elsevier Canada

Potter, P.A., & Perry, A.G. (2014). *Canadian fundamentals of nursing* (5th ed. Rev.). Ross-Kerr, J.C., & Wood, M.J. (Canadian ed.). Toronto, ON: Elsevier.

Other Required Resources

Drug guide or online drug guide such as Medline Plus:

<http://www.nlm.nih.gov/medlineplus/druginformation.html>

Medical dictionary or online medical dictionary such as Medline Plus:

<http://www.nlm.nih.gov/medlineplus/mplusdictionary.html>

Appendix A
COMPREHENSIVE PRACTICE
Clinical Standard Practices

Clinical Standard Practices

Overview

It is your responsibility to adhere to the following standard practices for the Practical Nurse Program. Please familiarize yourself with them and refer to them throughout the program.

DRESS CODE STANDARDS

You are expected to adhere to the dress code standards for the clinical area as outlined in the Practical Nurse Program Handbook.

ATTENDANCE

You must report illness or reasons for inability to attend clinical practice to your instructor/preceptor prior to your assigned shift. You are expected to adhere to the attendance standards for the clinical area as outlined in the Practical Nurse Program Handbook.

DOCUMENTATION OF CLIENT CARE

Documentation must follow agency policies, and instructor/preceptor and unit expectations where you are practising.

ENSURING CLIENT SAFETY

If your actions result in an actual or potential violation of client safety, you may be removed from the clinical area and may fail the course. Your progress in the program will be outlined in a learning improvement plan. Examples of safety violations are included in the Practical Nurse Program Handbook.

LEARNING IMPROVEMENT PLAN

If you are experiencing difficulty meeting the identified course outcomes and expected behaviours at any time, a case conference involving you, your instructor, and a counsellor may be called. A learning improvement plan will be initiated as per the Practical Nurse Program Handbook.

A learning improvement plan includes:

- Identification of problem
- A specific action plan required if you are to overcome the problem
- A timeframe for the problem to be resolved and evaluated

REPORTING WHEN LEAVING THE UNIT

When leaving the unit for breaks or at the end of the shift, you must report your leaving to the preceptor.

WORKPLACE INJURY

If you are injured or exposed to a blood-borne pathogen on the premises of the college or at a clinical agency, it is your responsibility to inform your instructor/preceptor as soon as possible. The protocol of the agency where the injury occurs will be followed. As reporting forms are time sensitive, it is essential that the injury be reported as soon as possible. Your instructor or preceptor will have the necessary WCB and Blood-Borne Pathogen forms. You may also be required to complete agency-specific reporting forms.

Appendix B
COMPREHENSIVE PRACTICE
Student Experience Guidelines for Instructor-Supervised Practice

STUDENT EXPERIENCE GUIDELINES FOR PRECEPTED-SUPERVISED PRACTICE

Orientation

You should report to your placement facility on the first day at least 15 minutes ahead of your scheduled time. This allows time for you to find suitable parking and to introduce yourself to facility personnel and your preceptor. Request orientation to the facility: tour of facility, policies, procedures, fire and safety, and routines.

Attendance

You are expected to make every effort to be present and on time for every clinical shift. Missed days may make it impossible for the instructor/preceptor to complete an evaluation of your performance. If the instructor is unable to evaluate your performance due to poor attendance, you will not pass the course.

Preparation for Clinical Assignments

Client safety is the highest priority. You are expected to come prepared for each clinical practice experience. If you are unprepared, you will be removed from the clinical area and marked absent for that clinical shift. A learning improvement plan will be put in place outlining the expectations and importance of preparing for assignments, and to address implications to professionalism, legalities, and client safety.

You are required to conduct your research in the clinical area on your assigned client prior to start of shift. You are responsible for reviewing the nursing skills that you will be required to perform during client care.

For all Nursing Practice courses, client research must be prepared in writing and brought with you to the clinical area.

Assignments/Team Responsibilities

- Research your assigned clients.
- Using the nursing process and the nursing metaparadigm, provide holistic, competent nursing care to assigned clients.
- Inform the preceptor/instructor of learning needs.
- Seek learning experiences and opportunities to practise nursing skills, within appropriate scope of practice.

- Ask the preceptor to directly supervise any nursing skills.
- Modify nursing skills according to agency policies and procedures as required.
- Perform only those nursing skills that are within the student role of the Practical Nurse Program.
- Consult with the preceptor when unsure of any aspects of client care.
- Report any significant changes in the client's condition to appropriate staff and your preceptor.
- Document pertinent client information according to unit policy and routine.
- Collaborate with members of the health-care team in providing client care.

Performance of Skills

You are expected to adhere to the skill performance standards for the clinical area as outlined in the Practical Nurse Program Handbook.

Documentation of Client Care

At the beginning of the clinical practice course, you may be required to submit a draft of your documentation to your clinical instructor to check before it is entered on the client's record. Documentation of all medications that you have administered is a requirement.

Appendix C
COMPREHENSIVE PRACTICE
Marking Guide for Reflective Practice

Assignment 1: Reflective Practice Marking Guide

Student: _____

Date: _____

Instructor: _____

CRITERIA	SATISFACTORY PERFORMANCE	UNSATISFACTORY PERFORMANCE (REQUIRES FURTHER DEVELOPMENT, EXPLORATION)
Description <ul style="list-style-type: none"> • The event/situation is described, in detail, related to your practice 		
Reflection <ul style="list-style-type: none"> • Identified how you felt during the situation • Discussed actions taken • Reflected on the events leading up to and after the situation 		
Analysis <ul style="list-style-type: none"> • Identified positive and negative aspects • Supported analysis with nursing knowledge • Identified learning outcomes related to the situation/learning • Included comparison to other situations 		
Evaluation <ul style="list-style-type: none"> • Described what you learned from this situation • Discussed application to future practice 		
Presentation <ul style="list-style-type: none"> • Organized, legible • Spelling and grammar appropriate 		

Comments:

EXPECTATIONS OF STUDENTS

Knowledge

1. Consistently prepares for client care:
 - a. Client research
 - b. Care plan
 - c. Organizational plan
2. Actively involves the client in the plan of care to promote independence
3. Demonstrates a holistic view of diverse clients by incorporating spiritual, physiological, psychosocial, cultural, and developmental aspects to care
4. Applies knowledge of the nursing metaparadigm in the development of nursing care plans
5. Applies research and evidenced-based care in the practice setting

Nursing Process and Critical Thinking

1. Performs and documents assessments of the client
2. Prioritizes needs of the client
3. Formulates nursing diagnoses from the assessment data
4. Collaborates with client and family to identify SMART goals related to each nursing diagnosis
5. Performs nursing interventions and provides rationale for each nursing intervention professionally, safely, accurately, and in a timely manner
6. Evaluates client's progress towards established goals, and modifies care plan and nursing care appropriately
7. Questions and analyzes data to make sound decisions
8. Adapts to changes in health, client and/or environment

Professionalism

1. Maintains a professional appearance and behaviour
2. Consistently meets attendance, punctuality, and notification requirements
3. Maintains confidentiality
4. Takes accountability and responsibility for actions and decisions
5. Adheres to the following:
 - a. Scope of practice
 - b. Standards of Practice

- c. CLPNA competencies
- d. Code of Ethics
- e. Agency policy

Communication

1. Follows verbal and/or written direction
2. Reports pertinent data to appropriate persons following established lines of communication
3. Charts pertinent data sequentially, legibly, accurately, and completely; follows agency policy; uses correct medical terminology
4. Contributes to group discussions and team conferences in a positive manner
5. Utilizes therapeutic communication skills with clients at all stages of the life cycle
6. Accepts and utilizes constructive feedback
7. Takes action to resolve conflicts, using appropriate communication skills
8. Plans, implements, and evaluates client/family teaching based on client needs and learning abilities

Safety

1. Recognizes, reports, and manages situations in which the safety and well-being of client, self, coworkers and others are compromised
2. Verifies and clarifies orders, decisions or actions made by interdisciplinary team members
3. Seeks clarification and assistance as needed

Reflective Practice

1. Identifies and shares learning needs (instructor, preceptor, supervisor, peers)
2. Accesses learning resources applicable to learning needs
3. Implements actions to improve performance
4. Demonstrates reflective practice, verbally and/or in writing

Leadership

1. Demonstrates leadership abilities, including the ability to:
 - a. Problem-solve and take appropriate action
 - b. Delegate when appropriate
 - c. Advocate for the client and profession
 - d. Contribute to the interdisciplinary team
 - e. Influence positive change
2. Demonstrate the attributes of a leader, including
 - a. Competence
 - b. Integrity

- c. Ethics
- d. Honesty and respect for others

Appendix F
PN208: COMPREHENSIVE PRACTICE
Marking guide for Nursing Practice Student Evaluation

Nursing Practice Student Evaluation

Student: _____

Performance Ratings:

OP	Outstanding Performance: Consistently, skillfully, and with early and progressive independence is able to meet all objectives
SAT	Satisfactory Performance: With limited guidance is able to meet all clinical objectives
UNSAT	Unsatisfactory Performance: Is inconsistent in meeting clinical objectives

EXPECTATIONS	MIDTERM			FINAL		
	OP	SAT	UNSAT	OP	SAT	UNSAT
KNOWLEDGE						
• Consistently prepares for client care	<input type="checkbox"/>					
• Client research	<input type="checkbox"/>					
• Care plan	<input type="checkbox"/>					
• Organizational plan	<input type="checkbox"/>					
• Actively involves the client in the plan of care to promote independence	<input type="checkbox"/>					
• Demonstrates a holistic view of diverse clients by incorporating spiritual, physiological, psychosocial, cultural, and developmental aspects to care	<input type="checkbox"/>					
• Applies knowledge of the nursing metaparadigm in the development of nursing care plans	<input type="checkbox"/>					
• Applies research and evidenced-based care in the practice setting	<input type="checkbox"/>					

EXPECTATIONS	MIDTERM			FINAL		
	OP	SAT	UNSAT	OP	SAT	UNSAT
Comments:						
NURSING PROCESS AND CRITICAL THINKING						
<ul style="list-style-type: none"> Performs and documents assessments of the client 	<input type="checkbox"/>					
<ul style="list-style-type: none"> Prioritizes needs of the client 	<input type="checkbox"/>					
<ul style="list-style-type: none"> Formulates nursing diagnoses from the assessment data 	<input type="checkbox"/>					
<ul style="list-style-type: none"> Collaborates with client and family to identify SMART goals related to each nursing diagnosis 	<input type="checkbox"/>					
<ul style="list-style-type: none"> Performs nursing interventions and provides rationale for each nursing intervention professionally, safely, accurately, and in a timely manner 	<input type="checkbox"/>					
<ul style="list-style-type: none"> Evaluates client's progress towards established goals, and modifies care plan and nursing care appropriately 	<input type="checkbox"/>					
<ul style="list-style-type: none"> Questions and analyzes data to make sound decisions 	<input type="checkbox"/>					
<ul style="list-style-type: none"> Adapts to changes in health, client and/or environment 	<input type="checkbox"/>					
Comments:						

EXPECTATIONS	MIDTERM			FINAL		
	OP	SAT	UNSAT	OP	SAT	UNSAT
PROFESSIONALISM						
• Maintains a professional appearance and behaviour	<input type="checkbox"/>					
• Consistently meets attendance, punctuality, and notification requirements	<input type="checkbox"/>					
• Maintains confidentiality	<input type="checkbox"/>					
• Takes accountability and responsibility for actions and decisions	<input type="checkbox"/>					
• Adheres to the following:						
o Scope of practice	<input type="checkbox"/>					
o Standards of Practice	<input type="checkbox"/>					
o CLPNA competencies	<input type="checkbox"/>					
o Code of Ethics	<input type="checkbox"/>					
o Agency policy	<input type="checkbox"/>					
Comments:						
COMMUNICATION						
• Follows verbal and/or written direction	<input type="checkbox"/>					
• Reports pertinent data to appropriate persons following established lines of communication	<input type="checkbox"/>					
• Charts pertinent data sequentially, legibly, accurately, and completely; per agency policy; uses correct medical terminology	<input type="checkbox"/>					
• Contributes to group discussions and team conferences in a positive manner	<input type="checkbox"/>					
• Utilizes therapeutic communication skills with clients at all stages of the life cycle	<input type="checkbox"/>					
• Accepts and utilizes constructive feedback	<input type="checkbox"/>					
• Takes action to resolve conflicts, using appropriate communication skills	<input type="checkbox"/>					

EXPECTATIONS	MIDTERM			FINAL		
	OP	SAT	UNSAT	OP	SAT	UNSAT
<ul style="list-style-type: none"> Plans, implements, and evaluates client/family teaching based on client needs and learning abilities 	<input type="checkbox"/>					
Comments:						
<u>SAFETY</u>						
<ul style="list-style-type: none"> Recognizes, reports, and manages situations in which the safety and well-being of client, self, coworkers, and others are compromised 	<input type="checkbox"/>					
<ul style="list-style-type: none"> Verifies and clarifies orders, decisions or actions made by interdisciplinary team members 	<input type="checkbox"/>					
<ul style="list-style-type: none"> Seeks clarification and assistance as needed 	<input type="checkbox"/>					
Comments:						
REFLECTIVE PRACTICE						
<ul style="list-style-type: none"> Identifies and shares learning needs (instructor, preceptor, supervisor, peers) 	<input type="checkbox"/>					

EXPECTATIONS	MIDTERM			FINAL		
	OP	SAT	UNSAT	OP	SAT	UNSAT
• Accesses learning resources applicable to learning needs	<input type="checkbox"/>					
• Implements actions to improve performance	<input type="checkbox"/>					
• Demonstrates reflective practice, verbally and/or in writing	<input type="checkbox"/>					
Comments:						
LEADERSHIP						
• Demonstrates leadership abilities, including the ability to:	<input type="checkbox"/>					
○ Problem-solve and take appropriate action	<input type="checkbox"/>					
○ Delegate when appropriate	<input type="checkbox"/>					
○ Advocate for the client and profession	<input type="checkbox"/>					
○ Contribute to the interdisciplinary team	<input type="checkbox"/>					
○ Influence positive change	<input type="checkbox"/>					
• Demonstrate the attributes of a leader, including:	<input type="checkbox"/>					
○ Competence	<input type="checkbox"/>					
○ Integrity	<input type="checkbox"/>					
○ Ethics	<input type="checkbox"/>					
○ Honesty and respect for others	<input type="checkbox"/>					
Comments:						

Midterm Evaluation

Date: _____

INSTRUCTOR/PRECEPTOR COMMENTS:

Strengths:

Areas Requiring Improvement:

STUDENT COMMENTS:

SIGNATURES:

Instructor/Preceptor:

Student:

Print Name

Print Name

Signature

Signature

Final Evaluation

Date: _____

INSTRUCTOR/PRECEPTOR COMMENTS:

Strengths:

Areas Requiring Improvement:

STUDENT COMMENTS:

SIGNATURES:

Instructor/Preceptor:

Student:

Print Name

Print Name

Signature

Signature