This page contains information about the Nursing & Allied Health Studies Department at the University of Alberta. It refers to the Collaborative Baccalaureate Nursing Program at Keyano College and outlines a course syllabus for Nursing 491, Section A, B, & C, titled Nursing Practice VII. The course runs from September 6, 2016, to October 21, 2016.

Course Instructors:
Donna MacDougall (Group A)
Andrew Waddington (Group B)
Valetta Lawrence (Group C)
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**NURSING 491**  
**NURSING PRACTICE VII**  
**COURSE OUTLINE**

### CALENDAR STATEMENT

**NURS 491 Nursing Practice VII** *7 (fi 14) (either term, 3-26c-2 in 7 weeks). Management and care of clients in ambiguous, complex, situations occurring over a variety of settings. Co-requisite: NURS 490.

### COURSE HOURS

| LEC: 0 | SEM: 21 | LAB: 14 | CLINICAL: 182 |

### COURSE DESCRIPTION

Opportunities will be provided for students to experience nursing practice with acutely ill clients or clients in ambiguous complex situations over a continuous block of time, e.g. inpatient acute care, home care, or other complex community settings. Management and care of clients with stable or unstable, predictable or unpredictable disruptions of health will be the focus of this clinical course.

In addition, management of health promotion and prevention activities utilizing advanced interpersonal/communication skills, health counselling, and teaching will be emphasized.

### INSTRUCTOR INFORMATION

<table>
<thead>
<tr>
<th>Valetta Lawrence</th>
<th>Andrew Waddington</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone (Office): 780-715-3915 (S109G)</td>
<td>Phone (Office): 780-791-4927 (S109D)</td>
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<td>e-mail: <a href="mailto:valetta.lawrence@keyano.ca">valetta.lawrence@keyano.ca</a></td>
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<table>
<thead>
<tr>
<th>Donna MacDougall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone (Office): 780-791-4975 (S109B)</td>
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</tbody>
</table>

Instructors are available for student consultation in their office the day after clinical from 1300 – 1600 hours. If the day after clinical occurs on a weekend or a statutory holiday, then instructors will be available on the next business day. Please contact your instructor or (780-791-4889) to arrange a specific time.
LEARNING OUTCOMES

LEVELS OF INDEPENDENCE
In evaluating objectives, the following levels of independence will be used:

- **With assistance**: The student requires direction and information.
- **With minimal assistance**: The student requires occasional direction and information.
- **With guidance**: The student requires clarification, prompting and confirmation.
- **With minimal guidance**: The student requires occasional clarification, prompting and confirmation.
- **Independently**: The student works mostly on his or her own and seeks information, clarification and consultation as appropriate.

**Definition of terms:**
- **Direction**: Clinical instructor tells student what to do, about what steps to take.
- **Information**: Clinical instructor tells student specifics about a concept or topic.
- **Clarification**: Clinical instructor, through questioning and feedback, assists the student to state their information in a different and clearer way, often with more details. Student asks questions to increase their understanding; questions asked demonstrate a sound knowledge base.
- **Prompting**: Clinical instructor provides student with a cue that answer is incomplete or incorrect and how to resolve the lack of information. A prompt is broader than a hint. Prompting is generally used to add breadth or depth.
- **Confirmation**: Clinical instructor provides positive feedback for correct information and direction provided by the student.
- **Consultation**: The student provides clinical instructor with information and/or direction and asks specific questions about the information or direction which the instructor confirms.
- **Occasional**: The clinical instructor provides input every now and then.

LEARNING OUTCOMES

Overarching statements:
Students are responsible to familiarize themselves with *Graduate Competencies and Year Outcomes (with Cross Reference to courses) 2015-2016*, which is available in the student handbook 2016-2017 and on Moodle. Attention must be given to the competencies that are identified as being relevant to NURS 491.


All students must practice in a manner that is consistent with:
- CARN A Entry-to-Practice Competencies for the Registered Nurses Profession (2013)
- CARN A Practice Standards for Regulated Members (2013)
It is an expectation that students bring forward competencies acquired in previous courses and that students provide safe, knowledgeable, ethical nursing care. Students who do not meet this expectation are at risk of failing N491 prior to the end of the course.

In addition to maintaining competency with previous course objectives, upon completion of NURS 491, the nursing student will be able to:

- Demonstrate, independently, the processes of self-directed learning, critical thinking, and group process in utilizing inquiry learning, in all learning activities.

- Demonstrate, independently or with minimal guidance, the ability to practice in accordance with Year 4 competencies, as described in the document entitled: *Graduate Competencies and Year-End Outcomes Condensed Version 2015-2016.*

- Demonstrate, independently or with minimal guidance, the ability to provide evidence-based, competent nursing care to clients who are acutely ill and/or are in ambiguous complex situations, in a variety of settings (primarily hospitals and home care).

- Demonstrate, independently or with minimal guidance, the ability to manage health promotion and prevention activities using advanced therapeutic/interpersonal communication skills, health counselling skills, and teaching and learning principles.

- Demonstrate knowledge of the relevance of primary health care to all areas of practice.

- Demonstrate the ability to integrate knowledge into clinical practice.

**NURSING PROGRAM POLICIES**

Please refer to the University of Alberta Calendar for Specific Nursing Program Policies and Keyano College Nursing Program Handbook (2016-2017) for policies related to Clinical Practice.

**POLICY STATEMENTS**

This course outline acts as an agreement between the student and the instructor(s) of this class regarding the details of the course. "Policy about course outlines can be found in Course Requirements, Evaluation Procedures and Grading of the University Calendar". - See more at: [http://calendar.ualberta.ca/content.php?catoid=6&navoid=806#course-requirements,-evaluation-procedures-and-grading](http://calendar.ualberta.ca/content.php?catoid=6&navoid=806#course-requirements,-evaluation-procedures-and-grading) (Review section 2.a.xi)

"The University of Alberta is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are particularly urged to familiarize themselves with the provisions of the Code of Student Behaviour (online at www.governance.ualberta.ca) and avoid any behaviour which could potentially result in suspicions of cheating, plagiarism, misrepresentation of facts and/or participation in an offence."
Academic dishonesty is a serious offence and can result in suspension or expulsion from the University." - See more at:
http://calendar.ualberta.ca/content.php?catoid=6&navoid=806#course-requirements, evaluation-procedures-and-grading  (Review section 2.a.xii)

Please review the Academic Integrity page for the University of Alberta accessed at http://www.osja.ualberta.ca/Students/UndergraduateHandbook.aspx

The Faculty of Nursing is committed to providing an environment of equality and respect for all people within the University community, and to educating faculty, staff and students in developing teaching and learning contexts that are welcoming to all. The Code of Student Behaviour also identifies inappropriate behaviours such as disruption, discrimination or violations of safety and dignity towards members of the University community.

The Faculty recommends that students and staff use inclusive language to create a classroom atmosphere in which students’ experiences and views are treated with equal respect and value in relation to their gender, sexual orientation, and racial and ethnic background.

Audio or video recording, digital or otherwise, of lectures, labs, seminars or any other teaching environment by students is allowed only with the prior written consent of the instructor or as a part of an approved accommodation plan. Student or instructor content, digital or otherwise, created and/or used within the context of the course is to be used solely for personal study, and is not to be used or distributed for any other purpose without prior written consent from the content author(s). - See more at:
http://calendar.ualberta.ca/content.php?catoid=6&navoid=806#course-requirements, evaluation-procedures-and-grading  (Review section 2.e)

Examinations: Please note that the use of any electronic device in examination situations, including cellular phones, CD players, Palm Pilots, and hand-held computers, is strictly prohibited. The use of calculators is only allowed when specifically for a particular exam. If a cellular phone is required for urgent messages, it must be left with an examination proctor for the duration of the examination. Please consult the 2016-2017 Keyano College Calendar for the policy statement on examinations.

PLAGIARISM STATEMENT
Please note all students MUST complete the Plagiarism/Tutorial Certificate on Moodle and show completion to the instructor prior to submitting any written assignments. This section can be located on the left side of the page under the heading “student”, following login to Moodle.

Please note failure to show the instructor the certificate of completion could result in a late written assignment penalty as stated below. This tutorial is only required to be completed once while attending Keyano, unless the student has left a program and is returning to Keyano.
LATE POLICY FOR ASSIGNMENTS

All assignments are to be passed in at the time and place they are due. Please see timetable. Extensions on assignments may be granted and must be negotiated with the instructor prior to the due date and with a date specified for late submissions. Assignments not submitted on the day and time specified will incur a 5% deduction per day including weekends. This will be applied each day until the assignment is received by the instructor. Students can submit assignments by e-mail on weekends, but must provide a paper copy on the first day following the weekend.

SPECIALIZED SUPPORTS

STUDENTS WITH DISABILITIES

It is the College’s goal that learning experiences be as accessible as possible. If you anticipate or experience physical or academic barriers based on disability, please let your instructor know immediately so options can be discussed. You are also welcome to contact Disability Services to establish reasonable accommodations. Please call 780-791-8934 or drop in at CC -167 (across from the Library).

COMMUNICATION

Students must use their University of Alberta e-mail address and include a subject line when communicating with the University of Alberta and Keyano College. The content messages of both e-mail and voice mail must be delivered in a professional manner. Please Note: When accessing Moodle at Keyano College, please use Keyano email.

Inappropriate messages may be considered “harassment”. Refer to the Code of Student Behaviour Section 30.3.4(6) d. U of A Code of Student Behavior can be reviewed on Moodle.

The use of social networking services such as, but not limited to, Facebook, MySpace, Twitter, internet messaging, blogs and wikis, are subject to the professional and ethical responsibilities outlined in the:

- University of Alberta Code of Student Behaviour, Section 30.3.3 (Inappropriate Behaviour in Professional Programs).

REQUIRED LEARNING EXPERIENCES

1. During this course, students will have a continuous experience in ambiguous complex situations in an acute care or home care setting, with adults or children.

2. Where the clinical setting allows, students will co-ordinate care for up to 3-4 clients. Alternately, bearing in mind the characteristics of specific placement settings such as
client acuity levels, home care co-ordination and specialty areas, students will then co-
ordinate care for two-thirds to three-quarters of a novice RN’s optimal case load for that
setting. The emphasis should be on depth and breadth of student learning and client
safety.

3. Participate in selected lab activities. Please see Student Handbook for dress code in lab.

4. Using a nursing model, assess and intervene with clients and their families.

5. Participate in client and family education.

6. Collaborate with client, family, community, nurses and members of other disciplines.

Students are expected to implement all previously learned nursing skills.

CLINICAL PRACTICE

“Clinical practice may include shift and weekend rotations”, as outline in the University of
Alberta Calendar 2016-2017 under “Undergraduate Programs”-General Information-#4. See
more at: http://ualberta.catalog.acalog.com/preview_program.php?catoid=6&poid=3224&returnto=3630

Components of this nursing practice experience will include:

- Twenty-four (24) to thirty-two (32) hours of clinical practice per week (6 weeks)
- Schedule will include twelve (12) hour shifts. Specialty placement will be 8 or 12 hours
  depending on the area.
- Specialty areas will include Endoscopy Clinic, Ambulatory Care and Day Surgery
- See timetable on Moodle for dates and times.

If a student is not adequately prepared for clinical to deliver safe care to clients, the instructor
may request the student leave the clinical setting.

Students will be assigned to a designated Instructor in either group A, B, or C throughout the
clinical rotation.

- Schedules for clinical practice and specialty areas will be placed on Moodle
- Nursing 491 will commence on September 6, 2016.

If a student is absent from the clinical setting due to illness the following must occur:

- The student will contact their assigned unit;
- The student will contact The Nursing Office at 791-4889 and leave a message;
- The individual instructor will advise students if and how they wish to be contacted,
  including the number; and
- The Instructor may advise the student to contact the Keyano College Nurse at 791-4808.
Note: Students not following these requirements will be considered absent without leave and abandoning their clients, which may result in clinical failure.

If the student is absent from the clinical setting for other reasons:
- The student will contact their assigned unit;
- The student will contact the Nursing Office at 791-4889 and leave a message; and
- The individual instructor will advise students if and how they wish to be contacted, including the number.

Please review **APPENDIX A: Guidelines for Clinical Practice**

**LEARNING GOALS**

Subsequent to self-evaluation and instructor feedback, students are required to develop learning goals for their professional development. Students will submit for review a minimum of three SMART learning goals related to their clinical practice. Learning goals will be submitted **September 19, 2016 by 1200**. This is intended to enable the student to work through the steps of assessing, planning, implementing and evaluating their learning process. Steps of the process include:
- Providing the student with an opportunity to develop individual learning goals within the framework of the course objectives
- Allowing students to determine learning objectives in view of their own perception of their strengths and areas for improvement
- Identifying strategies for meeting the objectives
- Identifying evaluation strategies

Learning opportunities which students can reasonably expect to occur during their clinical experience **are not considered** part of their learning goals i.e., IV initiation, insertion of Foley, etc.

Learning goals MUST **be accompanied by one (1) journal article** related to learning goals.

**LABS**

It is the expectation that the knowledge and skills obtained from the Nursing 491 labs and all previous nursing labs and courses will be incorporated into Nursing 491 clinical. Please see timetable for labs.

**SEMINARS**

Seminars will be student led and revolve around topics related to clinical experiences. To accommodate clinical hours, seminar times will be determined by the students and instructors.
OVERVIEW OF COURSE EVALUATION

In order to pass Nursing 491, students must demonstrate safe, knowledgeable, ethical nursing practice, professional behavior, and complete the specified learning experiences, assignments and evaluation components as outlined in this section. In addition, students must demonstrate consistent integration of teacher feedback and improvement in the quality of nursing practice to a satisfactory level by the end of Nursing 491.

Students must receive a minimum grade of (60%) in the ENP (Evaluation of Nursing Practice) for successful completion of this component of Nursing 491. Final Course Marks will be awarded based on the Percentage - Alpha Grading System (Appendix C).

Unsuccessful performance in a clinical course will result in a grade of F regardless of withdrawal date.

<table>
<thead>
<tr>
<th>METHOD OF EVALUATION</th>
<th>DATE(S)</th>
<th>PERCENTAGE OF FINAL GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medication Administration Safety Screen (MASS) Exam – Pass/Fail</td>
<td>September 7, 2016 (1300-1345)</td>
<td></td>
</tr>
<tr>
<td>Theory Exam – Online</td>
<td>October 20, 2016 1630-1900 (on-line)</td>
<td>30%</td>
</tr>
<tr>
<td>Evaluation of Nursing Practice</td>
<td>Midterm Evaluation: Week of September 26, 2016 Final Summative Evaluation: October 21, 2016</td>
<td>70%</td>
</tr>
</tbody>
</table>

Given that this is a fourth Year University of Alberta Course please note the following:
The final course grade is based on a combination of absolute academic achievement (an individual student’s course summary mark) and relative performance (a comparison of a student’s term summary mark to all students’ term summary marks). Due attention is paid to descriptions of grade points according to the 2016-2017 University of Alberta Calendar [Section 23.4(5)]:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excellent</td>
<td>A+, A, A-</td>
</tr>
<tr>
<td>Good</td>
<td>B+, B, B-</td>
</tr>
<tr>
<td>Satisfactory</td>
<td>C+, C, C-</td>
</tr>
<tr>
<td>Poor</td>
<td>D+</td>
</tr>
</tbody>
</table>
Assignments are marked as raw scores according to the percentage weight assigned to each. At the end of the course, all scores are totaled for a term summary mark in the course.

Final course marks are not final until approved by the U of A and placed on Bear Tracks for students to access.

**MEDICATION ADMINISTRATION SAFETY SCREEN – (PASS/FAIL)**

The medication administrative safety screen exam will be held on **September 7, 2016 from 1300-1345**. Please see timetable for room number.

Students will write the MASS Exam during the first week of the course. The exam will include course appropriate level of application of dosage calculations, medication preparation and administration protocols from the Predham & Buchholz Med Math text. Students may use a basic calculator in the exam. The pass mark is for the exam is **90%**.

Students will have two opportunities to pass the Medication Administration Safety Screening (MASS) exam at the beginning of the clinical course. Failure to pass the MASS exam at the beginning of the course will require the student to withdraw from the clinical course.

Medication administration in clinical practice **will not commence** until successful completion of the supplemental MASS exam. Should it be necessary, the student and the instructor will schedule the MASS re-write in the Skill Centre at a mutually agreed upon time, within a minimum of one (1) day and maximum of one (1) week.

**THEORY EXAM – (30%)**

The theory exam is scheduled for October 20, 2016 from 1630 – 1900 and will be completed electronically through Moodle.

The purpose of the exam is to assist the student with preparation for the Canadian NCLEX RN Examination. The examination is comprised of 100 multiple-choice questions.

**EVALUATION OF NURSING PRACTICE (ENP) - (70%)**

Nursing practice must be evaluated according to the criteria outlined in the Evaluation of Nursing Practice (ENP) (Appendix B).

To encourage the development of self-reflective practice, it is recommended that client preparation, reflective practice, nursing care and learning plans be evaluated through discussion during the clinical day and post conference. Evaluation of students’ clinical performance.
• A written formative and summative evaluation of Nursing Practice will be completed by the student and the instructor. This will be accomplished through observation, assessment, and evaluation of the student during nursing practice. Evaluations will be completed by the instructor and may be supplemented with input from peers, the staff at NLHC, the client, and other nursing faculty.

• Additionally, preparation and safe clinical knowledge will be assessed through concept mapping, as well as through the application of the nursing process; including all components - assessment, nursing diagnosis, goals, interventions, and evaluation.

• Students are expected to be prepared for each clinical day by researching procedures, medical conditions, medications, etc. prior to providing client care. Required psychomotor skills may also need to be reviewed prior to the clinical experience.

• Students should be prepared to discuss their clients’ plan of care (including priority needs, nursing diagnoses, goals, interventions, medications, client teaching plan, and evaluation criteria) with the instructor during clinical time.

Students MUST pass all components of the ENP in order to pass the course. If you do not pass all criteria on the ENP, it constitutes a clinical failure, as the student has then shown unsafe, unprofessional or unethical nursing practice.

Students who demonstrate unsatisfactory clinical performance, indicative of clinical failure, will be informed immediately by the Instructor. To facilitate progress for the student with unsatisfactory performance, a remedial plan will be developed by the Instructor in consultation with the student. Students who do not meet the course objectives will receive a failing course grade.

Please Note: “Unsuccessful performance in a clinical course will result in a grade of F regardless of withdrawal date.”

Written reflection will be required as part of the mid-term and final ENP. Additional written reflection may be required by individual instructors based on student progress.

**Critical Self Reflection**

Critical reflection means reviewing experiences from your clinical practice so that it may be described, analyzed, evaluated and then utilized to inform and change your future practice. It is an integral part of your nursing education as it provides the opportunity to learn from your experiences. Continual critical thinking and reflection can close the gap between theory and practice, improve quality of care and stimulate personal and professional growth. Reflective practice is a valuable tool to help you identify your strengths and areas needing improvement to establish learning strategies for the next clinical experience.

Students are highly encouraged to critically reflect on their clinical experiences throughout the course. Confidentiality must be maintained when describing a clinical incident.
Recommended guidelines for Critical Self-Reflection:

- Describe significant experiences you had during your clinical week. Include thoughts, feelings, and perceptions.
- Reflect on these experiences. Describe why this experience was important to you, and what factors (assessment, previously learned experiences, values, beliefs, stereotypes or biases) influenced your decisions/actions/feelings.
- Evaluate your strengths and areas needing improvement in this situation. Explain why you think these were areas of strength or areas needing development. How the client/family is ultimately affected?
- Describe your significant learning. How does this impact your nursing practice? Describe what you would do differently/investigate/maintain if a similar incident should occur in the future. Describe what you would teach someone else (i.e. peer) about this incident in order to improve nursing practice.
- Critical self-reflection should include evidence from the literature.

Midterm Evaluation

Midterm Evaluations will occur during the week of September 26, 2016. The instructor and student will meet for the midterm evaluation at a mutually agreed upon time for both the student and instructor. Students must come prepared with the following:

a. Their strengths and opportunities for improvement documented and come prepared to discuss them.

b. The focus of the midterm evaluation will be reflection on practice and not assessment of grades. No grades will be discussed during midterm evaluations.

c. One (1) instance of critical self-reflection documented based on their experiences that follow the Guidelines for Critical Self-Reflection outlined on the previous page. Students must also bring personalized article(s) used as evidence in the self-reflection.

d. Their Learning Goals and come prepared to discuss them in relation to their first three (3) weeks of clinical practice.

Note: Being unprepared for mid-term evaluation will be reflected in the ENP.

Final Evaluation

Final evaluations are scheduled for October 21, 2016 in the instructor’s office. Appointment times will be allotted by the instructor. A final written summative evaluation will be completed by the student and the instructor based on the Evaluation of Nursing Practice (ENP) and learning goals.

Students must complete the ENP form. Completion of ENP form includes:
a. Completion of each of the six (6) sections of the ENP with examples of how the student met the criteria in each section, as well as the course objectives. The progress related to Learning Goals should also be incorporated. Critical self-reflection, using the Guidelines for Critical Self-Reflection outlined on the previous page, should be used to support your examples. Students must also bring personalized article(s) used as evidence in the self-reflection.

b. Identification of the grade the student feels they should receive for the course. Students must provide rationale related to the grade that is expected.

Students must come prepared with all of the above or will be required to rebook an appointment with the Instructor.

Please submit to your Instructor, either through e-mail or hard copy, the completed ENP and your personalized article(s) two (2) days prior to your final evaluation.

PLEASE NOTE: Students are to complete an on-line course evaluation for Nursing 491. Student feedback is important to ensure continued provision of high quality education in the baccalaureate program. The course evaluation can be accessed through Moodle.

**REQUIRED RESOURCES**

All required texts/labs/seminars from previous nursing courses.
APPENDIX A: Guidelines for Clinical Practice

Working in a health care setting gives nursing students special roles and responsibilities. Students apply their knowledge and skills in the care of clients under the guidance of an instructor. Students’ behaviour should reflect the values of NLHC at all times. Policies and guidelines for clinical placement are designed to facilitate student identity, client safety and comfort, and infection control.

The student will:

- Demonstrate an understanding of the objectives and learning outcomes in Nursing 491.
- Demonstrate self-motivation and self-directed learning.
- Look for opportunities to learn and recognize the wealth of information available in the clinical area.
- Be prepared for each clinical shift and portray a professional manner.
- Comply with the Student Handbook policy with regard to dress code and required equipment.
- Be punctual when reporting to their designated clinical area.
- Respect the safety and well-being of clients in the clinical learning experience.
- Adhere to policies and procedures, and regulations of NLHC.
- Ensure that nurses and physicians have “right of access” to client’s charts at all times.
- Obtain a report from a staff nurse prior to giving care and collaborate with staff members who retain responsibility for the clients.
- Immediately inform staff nurse and instructor of changes in a client’s health status.
- Introduce themselves appropriately to clients and ask permission to participate in their care.
- Use clear, accurate, and effective communication skills in professional interactions.
- Recognize her/his knowledge, skills and abilities, limits of responsibilities, legislative authority and supervision requirements.
- Recognize that’s she/he is accountable for the quality of care she/he provides within the established objectives.
- Communicate situations of conflict in which a student perceives that his or her individual cultural values, ethics, or religious beliefs are in direct conflict with specific aspects of the clinical or observation experience.
- Check with the co-assigned nurse before administering any medications to clients.
- Ensure all documentation is complete before leaving the clinical area.
- Document nursing assessments or observations, the care provided by the student for the client, and the client’s response to that care.
- Give report to the co-assigned nurse on the condition and care of the assigned client(s) throughout the shift and before leaving the clinical area.
- Implement measures to promote a safe environment for each client.
- Incorporate health promotion and all levels of prevention in their nursing practice with clients/families.
- Delineate, establish, and maintain professional boundaries with each client.
- Provide privacy during assessment and any interventions with the client/family.
- Provide care to assigned client(s) without discrimination and treat each client with courtesy, respect, and with full recognition of dignity and individuality.
- Know the infection control, safety, fire, and emergency procedures of the NLHC.
- Be friendly, courteous & polite.
- Immediately report any incidents/accidents during the clinical experience.

Students are **NOT permitted to:**
- Perform delegated medical acts.
- Act as a witness under any circumstances or for any purpose.
- Provide second signature/check for controlled drugs, blood products, and medications listed as requiring independent double-checking and double signing.
- Perform any skill or procedure that the student has not attained competency without the instructor or co-assigned nurse.
- Take verbal or telephone orders.
- Count narcotics or carry narcotic keys.
- Initiate blood or blood products.
- Remove a chest tube or discontinue chest drainage.
- Initiate or discontinue central lines or epidural infusions.
- Transport clients/residents alone when the presence of an RN/LPN is required.
- Engage in behavior that causes or may cause physical, verbal, mental, or emotional abuse to a client.
- Falsify any client record or any other document prepared or utilized in the NLHC.
- Eat, drink, and chew gum in client care areas.
- Use cellular telephones in the clinical setting.
APPENDIX B: Nursing 491 Evaluation of Nursing Practice

STUDENT’S NAME (Print): ______________________________

INSTRUCTOR’S NAME (Print): ______________________________

*Student’s overall performance will be assessed in each of the six categories.

<table>
<thead>
<tr>
<th>Excellent (4)</th>
<th>Very Good (3.5)</th>
<th>Good (3)</th>
<th>Expected/Satisfactory (2.5)</th>
<th>Fail (0)</th>
</tr>
</thead>
</table>

4: **Excellent**
Student meets the objectives at a “Level of independence” greater than identified on the ENP, all of the time.

3.5: **Very Good**
Student meets the objectives at a “Level of independence” greater than identified on the ENP, the majority of the time.

3: **Good**
Student meets the objectives at a “Level of independence” greater than identified on the ENP some of the time.

2.5: **Expected/Satisfactory**
Student meets the objectives at a “Level of independence” required on the ENP.

0: **Fail**
Student fails to meet the objectives at a “Level of independence” required on the ENP.

Failure in any one of the following six sections will constitute a failure in the course. A student must receive 62.5% (15/24) on the ENP in order to pass the course. Each section is worth 4 marks.

1. PROFESSIONAL RESPONSIBILITY AND ACCOUNTABILITY
2. KNOWLEDGE-BASED PRACTICE
3. ETHICAL PRACTICE
4. SERVICE TO PUBLIC
5. SELF-REGULATION
6. CONTEXT BASED LEARNING
Please refer to the Graduate Competencies and Year End Outcomes Condensed Version 2016-2017 (on Moodle).

LEVEL OF INDEPENDENCE
In evaluating (clinical performance) objectives, the following level of independence will be used:

With assistance: The student requires direction and information.
With minimal assistance: The student requires occasional direction and information.
With guidance: The student requires clarification, prompting and confirmation.
With minimal guidance: The student requires occasional clarification, prompting and confirmation.
Independently: The student works mostly on his or her own and seeks information, clarification.

* The student must demonstrate progression in levels of independence in meeting the requirements as outlined in the ENP during this clinical experience.

Definition of terms:
Direction: instructor tells student what to do, about steps to take.
Information: instructor tells student specifics about a concept, topic.
Clarification: instructor, through questioning and feedback, assists the student to state their information in a different and clear way, often with more details. Student asks questions to increase their understanding; questions asked demonstrate a sound knowledge base.
Prompting: instructor provides student with a cue that answer is incomplete or incorrect and how to resolve the lack of information. A prompt is broader than a hint. Prompting is generally used to add breadth or depth.
Confirmation: student provides instructor with information and/or direction and asks specific questions about the information or direction which the instructor confirms.
Occasional: indicates that input is provided by instructor now and then.
RELATED COURSE OBJECTIVE:

Demonstrate, independently or with minimal guidance the ability to practice in accordance with Year 4 competencies, as described in the document entitled: Graduate Competencies and Year-End Outcomes Condensed Version 2016-2017.

<table>
<thead>
<tr>
<th>RC</th>
<th>1. PROFESSIONAL RESPONSIBILITY AND ACCOUNTABILITY (4 marks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.4</td>
<td>1.1 Presents a professional image.</td>
</tr>
<tr>
<td>1.4</td>
<td>1.2 Independently demonstrates accountability for making decisions and the outcomes of those decisions.</td>
</tr>
<tr>
<td>2.4</td>
<td>1.3 Uses effective time management strategies in coordinating care, organizing workload, and setting priorities.</td>
</tr>
<tr>
<td>3.4</td>
<td>1.4 Independently demonstrates the ability to practice safely and within the limits of own competence and knowledge.</td>
</tr>
<tr>
<td>1.4</td>
<td>1.5 Independently demonstrates initiative and responsibility to accurately assess and meet own learning needs and implements learning goals to maximize and or improve nursing care.</td>
</tr>
<tr>
<td>3.4</td>
<td>1.6 Independently understands and ensures personal, client and colleague safety by practicing within the policies and procedures of the agency/organization.</td>
</tr>
</tbody>
</table>

RELATED COURSE OBJECTIVES:

Demonstrate, independently or with minimal guidance, the ability to provide evidence-based, competent nursing care to clients who are acutely ill and/or are in ambiguous complex situations, in a variety of settings (primarily hospitals and home care).

Demonstrate the ability to integrate knowledge into clinical practice.

Demonstrate knowledge of the relevance of primary health care to all areas of practice.

<table>
<thead>
<tr>
<th>RC</th>
<th>2. KNOWLEDGE - BASED PRACTICE (4 marks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.4</td>
<td>2.1 Independently applies a critical thinking approach to nursing.</td>
</tr>
<tr>
<td>5.4</td>
<td>2.2 With minimal guidance, identifies, develops and engages in strategies for social and political action.</td>
</tr>
<tr>
<td>10.4</td>
<td>2.3 Independently uses credible and evidence informed theory and resources to provide competent care.</td>
</tr>
<tr>
<td>18.4</td>
<td>2.4 With minimal guidance, uses anticipatory planning in the delivery of competent client care</td>
</tr>
<tr>
<td>19.4 23.4 21.4</td>
<td>2.5 Independently identifies appropriate nursing diagnoses from relevant assessment data, sets goals, develops plans for care, and evaluates outcomes in complex and rapidly changing client situations.</td>
</tr>
<tr>
<td>21.4</td>
<td>2.6 With minimal guidance, manages multiple nursing interventions in complex, rapidly changing unstable patient / client conditions.</td>
</tr>
<tr>
<td>20.4</td>
<td>2.7 Independently recognizes and seeks help in rapidly changing unstable client conditions.</td>
</tr>
<tr>
<td>15.4</td>
<td>2.8</td>
</tr>
<tr>
<td>15.4</td>
<td>2.9</td>
</tr>
<tr>
<td>18.4</td>
<td>2.10</td>
</tr>
<tr>
<td>7.4</td>
<td>8.4</td>
</tr>
<tr>
<td>24.4</td>
<td>2.12</td>
</tr>
<tr>
<td>24.4</td>
<td>2.13</td>
</tr>
<tr>
<td>27.4</td>
<td>2.14</td>
</tr>
</tbody>
</table>

**RELATED COURSE OBJECTIVE:**

Demonstrate, independently or with minimal guidance the ability to practice in accordance with Year 4 competencies, as described in the document entitled: *Graduate Competencies and Year-End Outcomes Condensed Version 2016-2017.*

<table>
<thead>
<tr>
<th>RC</th>
<th>3. ETHICAL PRACTICE (4 marks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>25.4</td>
<td>3.1 Independently provides nursing care that respects professional boundaries, and individual rights such as informed consent, confidentiality, client autonomy, and advocacy.</td>
</tr>
<tr>
<td>26.4</td>
<td>3.2 Demonstrates respect for cultural, spiritual, and individual values, beliefs, and opinions of peers, colleagues, and clients.</td>
</tr>
<tr>
<td>25.4</td>
<td>3.3 Independently identifies potential effect(s) of own values, beliefs, and experiences on relationships with clients, and uses this self-awareness to support provision of competent care.</td>
</tr>
<tr>
<td>25.1</td>
<td>3.4 Establishes therapeutic and caring relationships with clients.</td>
</tr>
</tbody>
</table>
**RELATED COURSE OBJECTIVE:**

Demonstrate, independently or with minimal guidance, the ability to manage health promotion and prevention activities using advanced therapeutic/interpersonal communication skills, health counselling skills, and teaching and learning principles.

<table>
<thead>
<tr>
<th>RC</th>
<th>4. SERVICE TO PUBLIC (4 marks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>27.4</td>
<td>4.1 Independently applies principles of therapeutic and professional relationships in establishing rapport with clients / staff and terminating these relationships.</td>
</tr>
<tr>
<td>28.4 29.4</td>
<td>4.2 Independently or with minimal guidance, demonstrates leadership, management, and administration skills.</td>
</tr>
</tbody>
</table>

**RELATED COURSE OBJECTIVE:**

Demonstrate, independently or with minimal guidance the ability to practice in accordance with Year 4 competencies, as described in the document entitled: *Graduate Competencies and Year-End Outcomes Condensed Version 2016-2017*.

<table>
<thead>
<tr>
<th>RC</th>
<th>5. SELF-REGULATION (4 marks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>31.4</td>
<td>5.1 Independently demonstrates understanding of the CARNA practice standards and competencies in relation to the development of own nursing practice.</td>
</tr>
</tbody>
</table>

**RELATED COURSE OBJECTIVE:**

Demonstrate, independently, the processes of self-directed learning, critical thinking, and group process in utilizing context-based learning, in all learning activities

<table>
<thead>
<tr>
<th>RC</th>
<th>6. CONTEXT BASED LEARNING (4 marks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>33.4.1</td>
<td>6.1 Independently directs own learning.</td>
</tr>
<tr>
<td>33.4.2</td>
<td>6.2 Independently uses critical thinking skills to facilitate learning of the group.</td>
</tr>
<tr>
<td>33.4.3</td>
<td>6.3 Independently effectively uses group process to facilitate learning of the group.</td>
</tr>
<tr>
<td>34</td>
<td>6.4 Independently selects, and empowers clients to choose appropriate strategies to deal with ambiguity and diversity.</td>
</tr>
</tbody>
</table>
MID-TERM COMMENTS

1. Professional Responsibility and Accountability

2. Knowledge-Based Practice

3. Ethical Practice

4. Service to Public

5. Self-Regulation

6. Context Based Learning

Mid-term recommendations for clinical performance development:

Student Name: _______________ Signature: _____________ Date: ___________

Instructor’s Name: _______________ Signature: _____________ Date: ___________

Please Note: Student signature on this document denotes that the student has read the evaluation. It does not mean that the student necessarily agrees with all of it content.

This information is collected for the purpose of appraising student performances; assigning a course mark; and monitoring student progress according to guidelines established in the Alberta Freedom of Information and Protection of Privacy Act.
1. Professional Responsibility and Accountability

2. Knowledge-Based Practice

3. Ethical Practice

4. Service to Public

5. Self-Regulation

6. Context Based Learning

**Final recommendations for clinical performance development:**

Proposed Student Mark: \(/24\)
Final Mark: \(/24\)

Student Name: _______________ Signature: _____________ Date: ____________

Instructor’s Name: ________________ Signature: ______________ Date: ______________

**Please Note:** Student signature on this document denotes that the student has read the evaluation. It does not mean that the student necessarily agrees with all of the content.

This information is collected for the purpose of appraising student performances; assigning a course mark; and monitoring student progress according to guidelines established in the *Alberta Freedom of Information and Protection of Privacy Act*. 
<table>
<thead>
<tr>
<th>Descriptor</th>
<th>Percentage Scale</th>
<th>Alpha Scale</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Excellent</strong></td>
<td>96 – 100</td>
<td>A+</td>
</tr>
<tr>
<td></td>
<td>90 – 95</td>
<td>A</td>
</tr>
<tr>
<td></td>
<td>85 – 89</td>
<td>A-</td>
</tr>
<tr>
<td><strong>Good</strong></td>
<td>80 – 84</td>
<td>B+</td>
</tr>
<tr>
<td></td>
<td>76 – 79</td>
<td>B</td>
</tr>
<tr>
<td></td>
<td>72 – 75</td>
<td>B-</td>
</tr>
<tr>
<td><strong>Satisfactory</strong></td>
<td>68 – 71</td>
<td>C+</td>
</tr>
<tr>
<td><strong>Minimum Pass</strong></td>
<td>64 – 67</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td>60 – 63</td>
<td>C-</td>
</tr>
<tr>
<td><strong>Poor</strong></td>
<td>55 – 59</td>
<td>D+</td>
</tr>
<tr>
<td></td>
<td>50 – 54</td>
<td>D</td>
</tr>
<tr>
<td><strong>Failure</strong></td>
<td>0 – 49</td>
<td>F</td>
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</tbody>
</table>