Health Care Aide 112

Structure and Function of the Human Body-Health and Chronic Illness

March 18, 2015 – March 27, 2015

COURSE OUTLINE

Instructor:
Barb Reitz RN BN MHS
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HEALTH CARE AIDE 112

COURSE OUTLINE

**CALENDAR STATEMENT**

In this course the student will study 10 systems that make up the human body as well as growth and development across the lifespan. The students will learn about the most common chronic illnesses and how to provide safe care to the individual client.

*Prerequisites: HCA 110, HCA 111*

**COURSE HOURS**

| TOTAL HOURS: 39 | LECTURE: Hours 39 | CREDITS: 3 |

**COURSE DESCRIPTION**

As health care aides you may be assigned to work with clients of every age. In this course you will be studying the 10 systems that make up the human body and discussing the milestones of growth and development across a lifetime.

**TUTOR INFORMATION**

Instructor: Barb Reitz  
Phone: (Office) TBA  
E-mail: [barb.reitz@keyano.ca](mailto:barb.reitz@keyano.ca)  
Office Hours: 1:00 PM to 4:00 PM
GENERAL LEARNING OUTCOMES

Upon successful completion of this course, you will be able to meet or exceed the following:

1.1 Describe the basic structure, function, and location of organs of the integumentary system.
1.2 Describe the basic structure, function, and location of organs of the musculo-skeletal system.
1.3 Describe the basic structure, function, and location of organs of the nervous system.
1.4 Describe the basic structure, function, and location of organs of the sensory system.
1.5 Describe the basic structure, function, and location of organs of the circulatory system.
1.6 Describe the basic structure, function, and location of organs of the lymphatic system.
1.7 Describe the basic structure, function, and location of organs of the respiratory system.
1.8 Describe the basic structure, function, and location of organs of the digestive system.
1.9 Describe the basic structure, function, and location of organs of the urinary system.
1.10 Describe the basic structure, function, and location of organs of the reproductive system.
1.11 Describe the basic structure, function, and location of organs of the endocrine system.
1.12 Describe the basic structure, function, and location of organs of the immune system.
1.13 Use terminology related to the twelve body systems.

Instructional Methods

- This course uses a variety of teaching/learning methods including: discussion, experiential exercises, learner presentations, role-plays, case studies, lectures, reflection, lab demonstration and practice, and group activities. These course activities provide the opportunity for learners to learn with and from others who are undergoing a similar learning experience.

- The course emphasizes pre-class preparation, participation in interactive classes, and post-class reflection and review. The learner is expected to take an active part in class discussions and take responsibility for his/her own learning. The instructor’s role is to facilitate learning.
HEALTH CARE AIDE PROGRAM POLICIES

Please refer to Keyano College Health Care Aide Handbook for specific Health Care Aide Program policies and to Keyano College Calendar for general College policies.

Please review the Keyano College Nursing Program Policy on Clinical Attire, which is outlined in the student handbook. The following are required items for clinical: nametag, health centre ID, watch, penlight, black pen, bandage scissors and stethoscope.

LATE POLICY FOR ASSIGNMENTS

All assignments are to be passed in at the time and place they are due. Please see timetable. Extensions on assignments may be granted and must be negotiated with the tutor prior to the due date and with a date specified for late submissions. If prior arrangements are not made, a penalty of a letter grade for each working day that an assignment is submitted after the due date will be deducted from the final grade i.e. an assignment graded at B would receive an adjusted grade of B- if handed in one day late; if two days late, the grade is adjusted to C+ etc.

SPECIALIZED SUPPORTS & DUTY TO ACCOMMODATE

Disability Support Services: Learner Assistance Program

If you have a documented disability or you think that you would benefit from some assistance from a Disabilities Counselor, please call or visit the Disability Supports Office 780-792-5608 to book an appointment (across from the library). Services and accommodations are intended to assist you in your program of study, while maintaining the academic standards of Keyano College. We can be of assistance to you in disclosing your disability to your instructor, providing accommodations, and supporting your overall success at Keyano College.

Specialized Supports and Duty to Accommodate

Specialized Support and Duty to Accommodate are aligned with the office of Disability Support Services: Learner Assistance Program (LAP) guided by federal and provincial human rights legislation and defined by a number of Keyano College policies. Keyano College is obligated by legislation to provide disability-related accommodations to students with identified disabilities to the point of undue hardship.
## OVERVIEW OF LEARNING EXPERIENCES

### Course Modules

This course consists of the following units:

- **Module 1:** Body Systems and Function
- **Module 2:** Human Growth and Development
- **Module 3:** Healthy Aging and Independence
- **Module 4:** Chronic Conditions

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## REQUIRED TEXTS


Access to the Internet

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### OVERVIEW OF COURSE ASSESSMENT

#### Unit Quizzes

Each unit will have a quiz that will be handed out at the end of the unit. There are 7 take home quizzes that are worth 5% each for a total of 35% of the overall course mark. The quizzes will need to be completed and handed in prior to starting the next unit.

#### Final Exam

The final exam is cumulative, meaning that it tests your knowledge of the content of the entire course. It is a multiple-choice exam with 60 questions worth 65% of your total course mark. Your responses must be made on the bubble sheet (provided by your instructor or tutor).
**DISTRIBUTION OF MARKS**

<table>
<thead>
<tr>
<th>THEORY</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quizzes</td>
<td>40%</td>
</tr>
<tr>
<td>Final Exam</td>
<td>60%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>100%</td>
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**Quizzes**
Quizzes will demonstrate knowledge of each of the 10 body systems

**Final Exam**
Cumulative; multiple choice
Demonstrate knowledge of course content

**PASSING LEVEL AND GRADING SCALE**

This is a combined theory course. Learners must complete all examinations to receive a final theory grade. Learners will be allowed one rewrite of exams to raise their theory grade.

To receive credit for HCA 112, a learner must achieve each of the following:

- A minimum overall grade of 2.3 (C+) or 70%

Refer to the Health Care Aide Handbook for information regarding grading scale, extensions, and other program standard practices.

**Important Additional Information**

*Note to all students:* It is the student’s responsibility to retain course outlines for possible future use in support of applications for transfer credit to other educational institutions.