English 030F  
Course Outline  
College Preparation Program  
Keyano College - Fort Chipewyan Campus  
Fall Semester, 2013

Instructor: Norma Jean Davis  
Phone: 697-3767 Keyano College  
697-3855 (home)  
e-mail: normajean.davis@keyano.ca

Classroom: 112

Class times and Office Hours:

<table>
<thead>
<tr>
<th>Day</th>
<th>Class Time</th>
<th>Office Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>1:00-1:50</td>
<td>10:00-10:50</td>
</tr>
<tr>
<td>Tuesday</td>
<td>2:00-2:50; 3:00-3:50</td>
<td>10:00-10:50</td>
</tr>
<tr>
<td>Wednesday</td>
<td>1:00-1:50</td>
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</tr>
<tr>
<td>Thursday</td>
<td>3:00-3:50</td>
<td>1:00-1:50</td>
</tr>
<tr>
<td>Friday</td>
<td>12:00-12:50</td>
<td>10:00-10:50; 11:00-11:50</td>
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</tbody>
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Credits: 5  
Hours per week: 6

Course Description:  
Welcome to English 30. In this class, we will explore a variety of essays, short stories, a novel, poetry and a Shakespearean play. A brief review of grammar, punctuation, and sentence structure will begin the course. After these are reviewed, paragraph structure will be examined. We will be writing about what we are studying. The goal is to become able to read and comment on a variety of literature. The format of a research essay will be studied. Students will complete a formal essay based on personal interest.  
PREREQUISITE: ENGL 023 / 020 or equivalent

Required Texts:


An anthology of short stories  
A play by Shakespeare: Hamlet
Course Outcomes:
✓ Application of proper grammar and mechanics in your writing.
✓ The ability to express yourself in written form.
✓ To study a poem and to be able to analyze it in terms of literary devices.
✓ Students will explore various forms of literature.
✓ Students will complete proper essay formats.

Topics:  a review of grammar and mechanics
Paragraph structure
Literary devices and poetry
Novel study
Shakespeare
Essay format

Course Evaluation:

Coursework:  15%
Writing Assignments 15% (Essay)
Novel Work: 15%
Shakespeare: 15%
Midterm:  20%
Final:  20%
TOTAL:  100%

4.0 Grading Scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Value</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>4.0</td>
<td>91 – 100%</td>
</tr>
<tr>
<td>A</td>
<td>4.0</td>
<td>86 – 90%</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
<td>80 – 85%</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
<td>76 – 79%</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>73 – 75%</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
<td>70 – 72%</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
<td>67 – 69%</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>64 – 66%</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
<td>60 – 63%</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
<td>57 – 59%</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td>50 – 56%</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>0 – 49%</td>
</tr>
</tbody>
</table>
**Resources and Supplies:**
Students must supply:
- ✓ Loose leaf lined paper
- ✓ Binder
- ✓ Pocket dictionary
- ✓ Pens, pencils, eraser
- ✓ USB drive
- ✓ $25 book fee

### Class Schedule

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Activity Description</th>
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</table>
| September 4th       | First Day of Class, Fall Semester  
|                     | Introduction of class content, review of course outline and discussion of class responsibilities.  
|                     | Introduction to the vocabulary text                                                  |
| Sept. 5th-13th      | A review of Grammar and Mechanics  
|                     | Work on Vocabulary Chapters.                                                         |
| Sept. 16th-23rd     | Paragraph structure; small writing assignments.  
|                     | Preparation for the formal essay  
|                     | Computer lab to format essays                                                        |
| Sept. 23rd-Oct. 9th | Novel Unit  
|                     | This includes the viewing of the movie and a final quiz.  
|                     | Writer’s Response and Discussion                                                     |
| Oct. 14th           | Thanksgiving- College Closed                                                          |
| Oct. 17th           | Midterm Week: October 12th                                                           |
| October 21st through November 18th | Study of Shakespeare                          |
| November 11th       | Remembrance Day  
|                     | College Closed                                                                       |
| November 21st-25th  | Final Quiz on play; Watching the movie                                                |
| Nov. 28th-Dec. 9th  | Final Review                                                                         |
| Week of Dec. 12th   | Final Exam                                                                           |

**Please note:** This is a tentative schedule and may be changed at the Instructor’s discretion.
Student Responsibilities:

- Regular class attendance - necessary to succeed in any course.
  *Punctuality – The College requires that all student “Absent’s” and “Late’s” be recorded.

- Inform instructor of planned/expected absences.

- Do not hesitate to request assistance from the instructor as needed.

- Plagiarism (passing off as one’s own the ideas or words of another). It will result in you receiving a zero on an assignment or test.

- Students should be aware of their rights and responsibilities indicated in the Keyano College Credit Calendar 2013-2014, on pages 36-40.

- In order to refrain from unduly disturbing, disrupting or otherwise interfering with studies; students should turn cell phones and pagers off when they come to class.

LEARNER ASSISTANCE PROGRAM

If you have been diagnosed with a Learning Disability in the past, or you feel that you would benefit from some assistance from a Disabilities Counsellor, please call our office 780-792-5608 to book an appointment. Services and accommodations are intended to assist you in your course, while maintaining the academic standards of Keyano College. We can be of assistance to you in disclosing your disability to your instructor, receiving accommodations, and your overall success at Keyano College.

Academic regulations regarding examinations, transfers, grades, policies, student rights and responsibilities, financial aid and awards can be found in the printed Keyano College calendar or online.

http://keyano.ca/sites/default/files/a_files/calendars/academic%20regulations%20-%20credit%20calendar.pdf
Important Dates

September 2 Monday  College closed (Labour Day)
September 3 Tuesday  Orientation Day
September 4 Wednesday Fall semester begins for academic programs
September 10 Tuesday  Last day to add for academic programs  Fall semester fees due
September 11 Wednesday Fall late fee applied
September 17 Tuesday  Last day to drop for academic programs  Last day to waive Health and Dental
September 20 Friday  Fall Awards application deadline
September 27 Friday  Deadline to apply for Cooperative Education for first work term
October 11 Friday  Last day to withdraw with a 50% refund
October 14 Monday  College closed (Thanksgiving Day)
October 25 Friday  Last day to withdraw without academic penalty
October 30 Wednesday  Last day to withdraw from Co-operative Education for first work term
November 5 Tuesday  Fall Awards Celebration
November 11 Monday  No classes (Remembrance Day)
December 6 Friday  Last day of classes for Certificate, Diploma, and University programs
December 9-18  Final Exams for Certificate, Diploma, and University programs
December 12 Thursday  Last day of classes for Academic Upgrading and Childhood Studies
December 13-18  Final Exams for Academic Upgrading
December 20 Friday  End of fall semester for academic programs.
December 25 – 31  College closed (Christmas Break)

The above dates can be found in the printed Keyano College calendar or on the Keyano website.