



**COLLEGE AND CAREER PREPARATION
GREGOIRE LAKE LEARNING CENTRE
FALL 2014**

**ENGLISH 023 Section G
ENGL 023**

5 credits, 16 weeks, 5 hours/week

Course Description:

English 023 continues the format of English 013. This course offers instruction in various forms of communication. The emphasis in the course is to further develop those skills such as vocabulary, spelling, reading, comprehension, grammar, and writing, encouraged in English 013.

Alberta Education Course Equivalency: English 23 (20-2)

Prerequisite: ENGL 013 or ENGL 101 or equivalent or permission from the Program Chair

Class Hours: Monday 1:00-3:00; Wednesday 11:00-1:00; Thursday 11:00-12:00

Instructor: Melodee Helgason
Telephone: 334-2559 Office
838-4361 Cell (leave message)
E-Mail: melodee.helgason@keyano.ca

Office Hours: Monday and Tuesday 12:00-1:00
Wednesday 1:00-2:00
Thursday 12:00-1:00 and 3:00-4:00

Required/Recommended Resources:

Improving Vocabulary Skills; Goodman, Nist and Mohr
Know More English; Sunega
Of Mice and Men; John Steinbeck
College Reading Skills; John Langan
Between the Lines; Nelson Thomson Learning
Communicate!; Nelson Thomson Learning

General Outcomes:Knowledge-Based Outcomes**Students will:**

- Analyze and evaluate the characteristics of various forms of fiction (short story, poetry, drama)
- Analyze and evaluate the characteristics of various forms of non-fiction (essay, article, film, media)
- Analyze and evaluate the characteristics and elements of plot (character, setting, and plot diagram); theme and motif in various texts including short stories, poetry and film)
- Observe the use of, listen to and refine their skills in reading and interpreting various forms / constructions of language including Contemporary English, demonstrating a working mastery of the English language.

Skill-Based Outcomes**Students will refine and demonstrate superior writing skills by:**

- Practising and revising a variety of written forms (paragraph, essay, short story, report) to show mastery of writing skills established at previous levels.

Students will refine and demonstrate grammatical skills by:

- Using handbooks and other tools (dictionary, thesaurus, grammar handbook, internet resources) to assist with text creation
- Applying capitalization and punctuation conventions correctly
- Applying spelling conventions consistently and independently
- Identifying and be able to use parts of speech correctly, revising own texts for verb consistency
- Reviewing and revising texts in progress for correct usage of unconventional punctuation for effect (nonstandard spelling, dialect, etc.)
- Knowing and being able to use common sentence structures correctly, revising texts as needed to ensure clarity.

Students will refine and show mastery of reading skills by:

- Describing how supporting ideas and details strengthen a text's controlling idea
- Describing the relationship between story elements when studying a narrative
- Comparing characters / character traits presented in various texts
- Describing a text creator's tone and identify moral and ethical values communicated by a text
- Identifying literal and figurative statements and explain the use of various literary techniques
- Analyzing visual and aural elements and explain how they contribute to the meaning of a text
- Identifying common text forms and their purposes
- Explaining how environment can influence the creation of a text
- Identifying the impact that personal context has on constructing meaning

Student will refine and show mastery of teamwork/oral communication by:

- Analyzing behavioural expectations of working in a group setting
- Demonstrating appreciation of diversity of thought, expression and opinion
- Explaining how public tolerance regarding the use of language and images has changed over time

Evaluation:

This grade will be based on the following:

Class Assignments	45%
Vocabulary	15%
Quizzes	10%
Final Examination	30%

Keyano College Grading System: Credit Calendar

- Posted in class
- The student must attain a Grade in excess of 64%, or a 1.7 on the 4.0 Grade Scale, to assure progression.

Descriptor	4.0 Grade Scale	Percentage Scale
Excellent	4.0	96% - 100%
	4.0	90 % - 95 %
	3.7	85 % - 89 %
Good	3.3	81 % - 84 %
	3.0	77 % - 80 %
	2.7	73 % - 76 %
Satisfactory	2.3	69 % - 72 %
	2.0	65 % - 68 %
Minimum Prerequisite	1.7	60 % - 64 %
Poor	1.3	55 % - 59 %
Minimum Pass	1.0	50 % - 54 %
Failure	0.0	0 % - 49 %

Classroom Expectations:

In order to make the learning center a happy and productive place to learn, each student is expected to:

- attend classes regularly;
- arrive to school on time;
- phone the learning center to notify the instructor should she/he be unable to attend classes that day;
- limit the use of the school telephone to short important phone calls;
- keep her/his work table tidy;
- wash her/his own dishes;
- wear indoor shoes or slippers to help keep the classroom floors clean;
- show respect to fellow students and contribute to maintaining a peaceful learning atmosphere.

Student Rights and Responsibilities

Students should be aware of their rights and responsibilities as laid out in the *Keyano College Credit Calendar 2014-2015*, or as included in the student package.

In order to “refrain from unduly disturbing, disrupting or otherwise interfering with studies...” (*KCCC, 2014/2015*), students should turn cell phones and pagers off when they come to class, and refrain from bringing children or other visitors to class.

ADDITIONAL INFORMATION:**Assignments**

Assignments must be submitted in a timely fashion. You need to complete the course in one semester, so any postponement will cause delays later in the semester. If you become too far behind you will not be successful this year.

In-class Assignments/Tests

There will be no re-writes. If you must be absent, be sure to phone me to let me know before class. You will then be expected to make the assignment/test up within 24 hours of your return or a grade of zero will be given. If you are away for an extended period of time, with a legitimate reason, you will be excused from the test. **It is your responsibility to inform me of absences and to arrange make-up tests.**

Plagiarism

Taking the words or ideas of another person and stating them as your own is plagiarism. When it is necessary to borrow ideas from others, you must give credit to the lender. You may **never** use another student's work as your own. If you are resubmitting one of your own, previously marked papers, it must be with my approval. **Students who plagiarize will be given a grade of zero.**

Final Examination

All final exams must be written on the specified examination date unless the conditions listed in the Keyano College Calendar under "Deferred Exams" apply.

Counselling and Disability Services:

Counselling Services provides a wide range of specialized counselling services to prospective and registered students, including personal, career, and academic counselling.

Disability Services provides educational services to students with disabilities.

Both Counselling and Disability Services are located in CC167.

Proposed Schedule:

WEEK	DATES	WORK COVERED	ASSIGNMENTS
1 & 2	Sept 3 - 11	Module 1: Looking Ahead Booklet: Section 1 & 3	Text and Workbook Questions. Quiz- Sept 11
3 & 4	Sept 15 – 25	Module 2: Roles & Relationships (Business Communication) Sections 1,2 & 3. (only parts of 1, 3.)	Text and Workbook Questions. Quiz- Sept 25
5 – 7	Sept 29 – Oct 16	Module 3: Making Choices - Short Stories – Section 1. Novel – Booklet : Sections 2 & 3. <i>Of Mice and Men</i>	Text and Workbook Questions. Novel Assignment Due Oct 20
8 & 9	\Oct 20 – 30	Module 4: Media & Technology Ads & Brochures Section 3.	Text and Workbook Questions. Quiz – Oct 30
10 - 12	Nov 3 - 20	Module 5: Understanding And Acceptance Photo essays, Poems, Diaries & Essays. Sections 1,2,3.	Text and Workbook Questions. Quiz- Nov 20
13 & 14	Nov 24 – Dec 4	Module 6: Characters in Conflict Plays, films, movies. Sections 1, 2.	Text and Workbook Questions. Quiz- Dec 4
15	Dec 8 - 11	Review / Completion of outstanding work.	
16	Dec 15 - 17	FINAL EXAM WEEK	TO BE SCHEDULED



Course Outline: ENG 023G
2014-2015

Please Note:

This course outline may be modified at the instructor's discretion to facilitate unforeseen time constraints.

Important College Dates:

Fall 2014

Orientation Day	September 2
First Day of Class	September 3
Last day to ADD Courses	September 9
Tuition is due (\$100 late fee charged after this date)	September 9
Last day to DROP Courses with full refund (\$100 deposit is non-refundable)	September 16
Last day to WAIVE SAKC health and dental plan or add family	September 16
Last day to submit Keyano College Fall Awards Applications	September 30
Last day to WITHDRAW with a refund (50%)	October 10
Last day to WITHDRAW (Grade of W)	November 26



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Authorization:

This course outline has been authorized by the following individuals:

M. Helgason _____
(Instructor)

Lisa Turner _____
(Chair)

Guy Harmer _____
(Dean)

Effective as of September 3, 2014