



**English 023F
Course Outline**

College Preparation Program
Keyano College - Fort Chipewyan Campus
Winter Semester, 2014

Instructor: Norma Jean Davis
Phone: 697-3767 Keyano College
697-3588 (home) **before 10:00 p.m.
e-mail: normajeane.davis@keyano.ca

Office Hours: **Monday and Tuesday 11:00-11:50**
Wednesday and Thursday 10:00-10:50
Friday 1:00-1:50

Classroom: 113 (Classes begin January 6, 2014, and classes end April 30th, 2014.)

Class times
Monday -3:00-3:50
Tuesday -3:00-3:50
Thursday -3:00-3:50
Friday – 10:00-10:50; 11:00-11:50

**Course Description: ENGL 023F
English 023**

5 credits, 16 weeks, 5 hours lecture

English 023 continues the format of English 013. The course offers instruction in various forms of communication (both oral and written). The emphasis in the course is to further develop those skills, such as vocabulary, spelling, reading, comprehension, grammar, and writing, encouraged in English 013.

Alberta Education Course Equivalency: English 23 (20-2)

Prerequisite: ENGL 013 or ENGL 010 or equivalent or permission from

Required texts:

- Know More English (to be used as a reference with handouts)
- Improving Vocabulary Skills
- novel: **Alive by Piers Paul Read**
- poetry: various sources
- a dictionary and thesaurus are highly recommended

Course Outcomes:

- ✓ Students will be able to apply the use of proper grammar and mechanics in their writing.
- ✓ Students will themselves properly in paragraph and essay format.
- ✓ Students will study a poem and to be able to analyze it in terms of literary devices.
- ✓ Students will study and appreciate various forms of literature.

Topics:

- Review of grammar and mechanics
- Paragraph structure
- Literary devices
- Novel study
- Essay structure

Course Evaluation:

Coursework:	15%
Writing Assignments	30%
Novel Work:	15%
Midterm:	20%
Final:	<u>20%</u>

TOTAL: 100%

4.0 Grading Scale:

	A+	4.0	91 – 100%
Excellent	A	4.0	86 – 90%
	A-	3.7	80 – 85%
	B+	3.3	76 – 79%
Good	B	3.0	73 – 75%
	B-	2.7	70 – 72 %
	C+	2.3	67 – 69%
Satisfactory	C	2.0	64 – 66%
Pass	C-	1.7	60 – 63%
Failure	D+	1.3	57 – 59%
	D	1.0	50 – 56%
	F	0.0	0 – 49%

Student Responsibilities:

- ✓ Regular class attendance is necessary to succeed in any course. Attendance will be recorded each class.
- ✓ Inform instructor of planned/expected absences.
- ✓ Do not hesitate to request assistance from the instructor as needed.
- ✓ Plagiarism (passing off as one's own the ideas or words of another) . It will result in you receiving a zero on an assignment or test.
- ✓ Students should be aware of their rights and responsibilities indicated in the Keyano College Credit Calendar 2013-2014, on pages 31-34.
- ✓ In order to “refrain from unduly disturbing, disrupting or otherwise interfering with studies...” (KCCC, 2013/2014, p. 32), students should turn cell phones and pagers off when they come to class.

Resources and Supplies:

Students must supply:

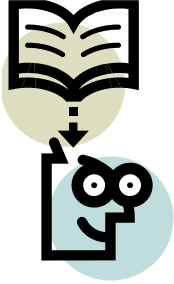
- ✓ Loose leaf lined paper
- ✓ Binder
- ✓ Pocket dictionary
- ✓ Pens, pencils, eraser
- ✓ USB drive
- ✓ \$25 book fee

Class Schedule

January 6 th	First Day of Class, Winter Semester Introduction of class content, review of course outline and discussion of class responsibilities. Introduction to the vocabulary text
Jan. 8 th -13 th	A review of Grammar and Mechanics Work on Vocabulary Chapters.
Jan.14 th -21 st	Paragraph structure; small writing assignments. Preparation for the formal essay
Jan.22 nd -Feb 4 th	Novel Unit This includes the viewing of the movie and a final quiz . Writer's Response and Discussion
Feb. 6 th -19 th	Introduction to formal essay structure. Assignments completed in the computer lab.
Feb. 17 th	Family Day (College is closed)
	Midterm: March 3rd
March 4 th	Literary Devices and Poetry
March 12 th -April7 th	Discussion drafts due
April 18 th - April 21 st	Easter Break
April 22 nd	Final Quizzes on vocabulary
April 23 rd	End of classes
April 25 th	Final Exams begin

**Please note: This is a tentative schedule and may be changed at the Instructor's discretion.

LEARNER ASSISTANCE PROGRAM



If you have been diagnosed with a Learning Disability in the past, or you feel that you would benefit from some assistance from a Disabilities Counsellor, please call our office 780-792-5608 to book an appointment. Services and accommodations are intended to assist you in your course, while maintaining the academic standards of Keyano College. We can be of assistance to you in disclosing your disability to your instructor, receiving accommodations, and your overall success at Keyano College.

Academic regulations regarding examinations, transfers, grades, policies, student rights and responsibilities, financial aid and awards can be found in the printed Keyano College calendar or online. http://keyano.ca/sites/default/files/a_files/calendars/academic%20regulations%20-%20credit%20calendar.pdf

Important Dates

January 1 Wednesday College closed (New Year's Day)
January 6 Monday Winter semester begins for academic programs
January 10 Friday Last day to add for academic programs
Winter semester fees due
January 13 Monday Winter late fee applied
January 17 Friday Last day to drop for academic programs
Last day to withdraw from full year courses without academic penalty
January 31 Friday Last day to withdraw with a 50% refund
February 17 Monday College closed (Family Day)
February 24 – Feb 28 Reading Week, No classes for academic programs
March 7 Friday Last day to withdraw without academic penalty
April 18 Friday Good Friday
April 21 Monday Easter Monday
April 22-30 Final Exams for Certificate, Diploma, and University programs
April 23 Tuesday Last day of classes for Academic Upgrading and Childhood Studies
April 25-30 Final Exams for Academic Upgrading
May 2 Friday Fort Chipewyan Campus Graduation
April 30 Wednesday End of winter semester for academic programs