



Course Outline

COLLEGE PREPARATION PROGRAM

ENGL 013F
English 013
Fall, 2012

5 CREDITS
5 HOURS PER WEEK

Norma Jean Davis, Instructor

Date

Reviewed and approved by:

Margo Vermillion, Chair

Date

Guy Harmer, Dean

Date

Instructor: Norma Jean Davis

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697-3855 (home) * Before 10:00 p.m.

e-mail: normajean.davis@keyano.ca

Office Hours: Monday and Wednesday 10:30-11:20 a.m. (Room 113). We can arrange a more convenient time.

Classroom: Room 113

Class Times: Monday and Thursday 10:30-11:20
Monday to Wednesday 3:00-3:50

ENGL 013F Course Description:

English 013 will allow students to strengthen communication skills. To do this, the following will be concentrated on during class: the development of vocabulary, spelling ability, reading skills, verbal expression, and good fundamental writing skills in order to better equip the student for home and work situations

This is a course that will allow students to review grammar, and the mechanics of sentence and paragraph writing.

** Prerequisite: AFL 009 with a minimum grade of B or equivalent

TEXTS: *Interactive Vocabulary, 3rd Edition* Amy E Olsen: Pearson, a division of Thomson Canada Ltd., 2007

College *Essentials, Canadian Edition John Langan et al.*
McGraw Hill, 2009

Novel : *The Mad Trapper by Rudy Wiebe*

Course Outcomes:

- ✓ Students will learn more about the parts of speech, grammar, sentence structure and paragraph writing through hands-on activities and writing assignments.
- ✓ Students will gain an understanding of the writing process. It will be studied by working on various grammatical skills and paragraph writing.
- ✓ Students will be able to write well-structured paragraphs and will be prepared to move on to essay writing.

- ✓ Through use of various strategies, students will improve their ability to communicate in small group settings. Discussion will be encouraged.
- ✓ Students will strengthen communication skills. These will be enhanced through written and oral work.

Course Evaluation:

Coursework:	20%
Writing Assignments	20%
Novel Work:	20%
Midterm:	20%
Final:	<u>20%</u>
TOTAL:	100%

Grading System: Keyano College uses a grading system using letter grades, based on the following:

Descriptor	Alpha Grade	4.0 Scale	Percentage
Excellent	A+	4.0	91-100%
	A	3.8	86-90
	A-	3.7	80-85
Good	B+	3.3	76-79%
	B	3.0	73-75
	B-	2.7	70-72
Satisfactory	C+	2.3	67-69%
	C	2.0	64-66
	C-	1.7	60-63 (minimum required to progress)
Pass	D+	1.3	57-59%
Minimum Pass	D	1.0	50-56
Failure	F	0.0	0-49

Suggested Resources

Students must supply:

- ✓ Loose leaf lined paper
- ✓ Binder
- ✓ Pocket dictionary
- ✓ Pens, pencils, eraser
- ✓ USB drive
- ✓ \$25 book fee

Class Schedule:

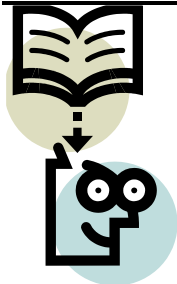
September 5th	First Day of Class, Winter Semester Introduction of class content, review of course outline and discussion of class responsibilities.
September 10 th -14th	A review of Grammar: Parts of Speech, Misplaced Modifiers, punctuation. Study of writing strategies.
Sept. 17th	Sentence structure; small writing assignments Proofreading skills Fact and Opinion Review of paragraph structure
September 24th	Novel Unit Audience, purpose and various genres: Narrative and Descriptive Writer's Response and Discussion
October 8th	Thanksgiving-College Closed
October 15th	Response to various styles of formal essays Computer lab
October 22nd	Midterm Week
October 29th	Literary Devices and Poetry
November 5th	Assignments done within the computer lab. Grammar, mechanics, proofreading
November 12th	Day in lieu of Remembrance Day-College Closed
November 19th	Final Quizzes on vocabulary text
December 3rd	Final Review Week
December 14-19	Final Exam Week

**Please note: This is a tentative schedule and may be changed at the instructor's discretion.

Student Responsibilities:

- ✓ Regular class attendance is a requirement. Attendance will be recorded each class day.
- ✓ Inform instructor of planned/expected absences.
- ✓ Do not hesitate to request assistance from the instructor as needed.
- ✓ Plagiarism (passing off as one's own the ideas or words of another) . It will result in you receiving a zero on an assignment or test.
- ✓ Students should be aware of their rights and responsibilities indicated in the *Keyano College Credit Calendar 2012-2013*, on page 36.
- ✓ In order to refrain from unduly disturbing, disrupting or otherwise interfering with studies, students should turn cell phones and pagers off when they come to class.

LEARNER ASSISTANCE PROGRAM



If you have been diagnosed with a Learning Disability in the past, or you feel that you would benefit from some assistance from a Disabilities Counsellor, please call our office 780-792-5608 to book an appointment. Services and accommodations are intended to assist you in your course, while maintaining the academic standards of Keyano College. We can be of assistance to you in disclosing your disability to your instructor, receiving accommodations, and your overall success at Keyano College.

Academic regulations regarding examinations, transfers, grades, policies, student rights and responsibilities, financial aid and awards can be found in the printed Keyano College calendar or online.

http://keyano.ca/sites/default/files/a_files/calendars/academic%20regulations%20-%20credit%20calendar.pdf

Important Dates

September 3 Monday	College closed (Labour Day)
September 4 Tuesday	Orientation Day
September 5 Wed	Fall semester begins for academic programs
September 11 Tuesday	Last day to add courses Fall semester fees due
September 12 Wed	Fall late fee applied
September 18 Tuesday	Last day to drop courses or waive Health and Dental
September 21 Friday	Fall Awards application deadline
October 8 Monday	College closed (Thanksgiving Day)
October 12 Friday	Last day to withdraw with a 50% refund
October 26 Friday	Last day to withdraw without academic penalty
November 12 Monday	No classes (holiday in place of Remembrance Day)
December 13 Thursday	Last day of classes for Academic Upgrading
December 14-19	Final Exams for Academic Upgrading
December 21 Friday	End of fall semester for academic programs
December 25–31	College closed (Christmas Break)

The above dates can be found in the printed Keyano College calendar and on the Keyano website.