

ENGL 013F, English 013

5 credits, 16 weeks, 5 hours lecture

English 013 focuses on the development of communication skills. The emphasis is on the development of vocabulary, spelling ability, reading skills, verbal expression, and good fundamental writing skills in order to better equip the student for everyday life.

Prerequisite: AFL 009 or equivalent or permission from the Program Chair

Instructor

Instructor Name: Maureen Clarke
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Office Hours

Monday 8:30 – 9:00; 3:00 – 3:50
Tuesday 8:30 – 9:00; 3:00 - 3:50
Wednesday 3:00 – 3:50
Thursday 3:00 – 3:50

Hours of Instruction

Monday 11:00 – 11:50; 1:00 – 2:50
Tuesday 11:00 – 11:50
Wednesday 11:00 – 11:50
Thursday 11:00 – 11:50

Required Resources

Improving Vocabulary Skills; ISBN 978-1-59194-190-3
Sightlines 10 – Crane, Fullerton, Joseph; ISBN 0-13-082171-3
The Advanced Reading-Writing Connection, Langan ISBN `0-07-089164-8

Course Outcomes**Knowledge Based Outcomes**

Students will:

- summarize and explain the characteristics of various forms of fiction (short story, poetry, drama, novel).
- summarize and explain the characteristics of various forms of non-fiction (essay, article, film, media).
- identify and describe the characteristics and elements of plot (character, setting, and plot diagram) and theme in various texts including short stories, poetry, novel and drama.
- observe the use of, listen to and develop their skills in reading and interpreting various form/constructions of Contemporary English.

Skill Based Outcomes

Students will demonstrate and extend writing skills by:

- Writing advanced paragraphs (including thesis statement);
- Developing complete and complex short stories of various themes;
- Developing poetry of various styles, and
- Writing more complex forms of essays (narrative, expository, personal).

Students will demonstrate and extend grammatical skills by:

- Using handbooks and other tools (dictionary, thesaurus, grammar handbook, internet resources) to assist with text creation;
- Applying capitalization and punctuation convention correctly;
- Applying spelling conventions consistently and independently;
- Identifying and be able to use parts of speech correctly, revising own texts for verb consistency;
- Reviewing and revising texts in progress for correct usage of unconventional punctuation for effect (nonstandard spelling, dialect, etc.), and
- Knowing and being able to use common sentence structures correctly, revising texts as needed to ensure clarity.

Students will demonstrate and extend skills by:

- Paraphrasing information, identifying both controlling ideas and supporting details;
- Summarizing plot, setting and atmosphere;
- Describing conflict and identifying theme;
- Describing character traits identified in various texts;
- Describing a text creator's tone, and relating it to purpose and audience;
- Differentiating between literal and figurative statements and identifying various literary techniques;
- Describing visual and aural elements and their contributions to the meaning of a text;
- Identifying common text forms and their purposes;
- Using strategies to gain background knowledge about history and society when studying a particular text, and
- Identifying the impact that personal context has on constructing meaning.

Students will demonstrate and extend teamwork/oral communication skills by:

- Making use of verbal and non-verbal communications within a group setting;
- Analyzing behavioural expectations of working in a group setting;
- Demonstrating appreciation of diversity of thought, expression and opinion, and
- Analyzing the parameters of public tolerance regarding the use of language.

Evaluation

Assignments	30%
Quizzes/Tests	20%
Midterm Exam	20%
Final Exam	30%
Total	100%

The minimum pre-requisite for progression is 1.7 (refer to Grading System on following page)

Grading System

Descriptor	4.0 Scale	Percent
Excellent	4.0	96 – 100
	4.0	90 – 95
	3.7	85 – 89
Good	3.3	81 – 84
	3.0	77 – 80
	2.7	73 – 76
Satisfactory	2.3	69 – 72
	2.0	65 – 68
Minimum Prerequisite	1.7	60 – 64
Poor	1.3	55 – 59
Minimum Pass	1.0	50 – 54
Failure	0.0	0 – 49

Proposed Schedule of Topics

Week 1-2	Basic principles of effective writing Ch. 1-6	Vocabulary Ch. 1-4
Week 3-4	Paragraph development Ch. 7-16	Vocabulary Ch. 5-8
Week 5-6	Essay development Ch. 9-12	Vocabulary Ch. 9-12
Week 7-10	Sentence skills Ch. 18-29	Vocabulary Ch. 13-20
Midterm Exam	TBA (Week 8)	
Week 11	Mechanics Ch. 30-32	Vocabulary Ch. 20-21
Week 12	Punctuation Ch. 33-36	Vocabulary Ch. 22-23
Week 13-14	Word Use Ch. 37-41	Vocabulary 24-27
Week 15	Essay completion; Practice/Tests	Vocabulary 28-30
Week 16	Review	

Please Note:

Date and time allotted to each topic is subject to change. It is your responsibility as a student to contact the Office of the Registrar to complete the forms for Withdrawal or Change of Registration, and any other forms. Please refer to the list of important dates as noted in the Academic Schedule in the Keyano College Credit Calendar.

Performance Requirements**Student Attendance**

Class attendance is useful for two reasons. First, class attendance maximizes a student's learning experience. Second, attending class is a good way to keep informed of matters relating to the administration of the course (e.g., the timing of assignments and exams). Ultimately, you are responsible for your own learning and performance in this course.

It is the responsibility of each student to be prepared for all classes. Students who miss classes are responsible for the material covered in those classes and for ensuring that they are prepared for the next class, including the completion of any assignments and / or notes that may be due.

Academic Misconduct

Students are considered to be responsible adults and should adhere to principles of intellectual integrity. Intellectual dishonesty may take many forms, such as:

- Plagiarism or the submission of another person's work as one's own
- The use of unauthorized aids in assignments or examinations (cheating)

- Collusion or the unauthorized collaboration with others in preparing work
- The deliberate misrepresentation of qualifications
- The willful distortion of results or data
- Substitution in an examination by another person
- Handing in the same unchanged work as submitted for another assignment

Penalties for academic offences range from a verbal reprimand to dismissal from the College, and in certain circumstances may involve legal action.

Specialized Supports

Counselling and Disability Services

Counselling Services provides a wide range of specialized counselling services to prospective and registered students, including personal, career and academic counselling.

SKILL Centre

The SKILL Centre is a learning space in the Clearwater Campus at Keyano College where students can gather to share ideas, collaborate on projects and get new perspectives on learning from our tutorial staff.

The SKILL Centre, through a variety of delivery methods, provides assistance in skill development to Keyano students. Assistance is provided by instructors, staff and student tutors. Individuals wishing to improve their mathematics, writing, grammar, study, or other skills, can take advantage of this unique service.

Authorization

This course outline has been reviewed and approved by the Program Chair.



Maureen Clarke, Instructor

Lisa Turner, Chair

Date Authorized

Guy Harmer, Dean

Date Authorized

Signed copies to be delivered to:

Instructor

Registrar's Office