

Course Outline – English 013 F

Fall Semester, 2013

Keyano College, Fort Chipewyan Campus

Instructor: Norma Jean Davis
Telephone: 697-3767 (college)
697-3855 (home) * Before 10:00 p.m.
e-mail: normajean.davis@keyano.ca

Office Hours: Monday and Tuesday 10:00-10:50, Thursday-1:00-1:50 and Friday 10:00-10:50 and 11:00-11:50 (Room 112). We can arrange a more convenient time.

Classroom: Room 112
Class Times: Monday -11:00-11:50
Tuesday - 12:00-12:50
Wednesday – 11:00-11:50
Thursday - 11:00-11:50 and 2:00-2:50

Credits: 5 credits; 5 class hours/week

ENGL 013F Course Description:

English 013 will allow students to strengthen communication skills. To do this, the following will be concentrated on during class: the development of vocabulary, spelling ability, reading skills, verbal expression, and good fundamental writing skills in order to better equip the student for home and work situations

This is a course that will allow students to review grammar, and the mechanics of sentence and paragraph writing.

** Prerequisite: AFL 009 with a minimum grade of B or equivalent

TEXTS: *Interactive Vocabulary, 3rd Edition* Amy E Olsen: Pearson, a division of Thomson Canada Ltd., 2007

College Essentials, Canadian Edition John Langan et al.
McGraw Hill, 2009

Novel : *The Mad Trapper* by Rudy Wiebe

Course Outcomes:

- ✓ Students will learn more about the parts of speech, grammar, sentence structure and paragraph writing through hands-on activities and writing assignments.
- ✓ Students will gain an understanding of the writing process. It will be studied by working on various grammatical skills and paragraph writing.
- ✓ Students will be able to write well-structured paragraphs and will be prepared to move on to essay writing.
- ✓ Through use of various strategies, students will improve their ability to communicate in small group settings. Discussion will be encouraged.
- ✓ Students will strengthen communication skills. These will be enhanced through written and oral work.

Course Evaluation:

Coursework:	20%
Writing Assignments	20%
Novel Work:	20%
Midterm:	20%
Final:	<u>20%</u>
TOTAL:	100%

Grading System: Keyano College uses a grading system using letter grades, based on the following:

Descriptor	Alpha Grade	4.0 Scale	Percentage
Excellent	A+	4.0	91-100%
	A	3.8	86-90
	A-	3.7	80-85
Good	B+	3.3	76-79%
	B	3.0	73-75
	B-	2.7	70-72
Satisfactory	C+	2.3	67-69%
	C	2.0	64-66
	C-	1.7	60-63 (minimum required to progress)
Pass	D+	1.3	57-59%
Minimum Pass	D	1.0	50-56
Failure	F	0.0	0-49

Suggested Resources

Students must supply:

- ✓ Loose leaf lined paper
- ✓ Binder
- ✓ Pocket dictionary
- ✓ Pens, pencils, eraser
- ✓ USB drive
- ✓ \$25 book fee

Class Schedule:

September 4 th	First Day of Class, Fall Semester Introduction of class content, review of course outline and discussion of class responsibilities.
Sept. 9th	A review of Grammar: Parts of Speech, Misplaced Modifiers, punctuation. Study of writing strategies.
Sept.16 th	Sentence structure; small writing assignments Proofreading skills Fact and Opinion Review of paragraph structure
Sept.24 th –	Novel Unit Audience, purpose and various genres: Narrative and Descriptive Writer's Response and Discussion
Oct. 11 th	Quiz on the novel
Oct. 14 th	Thanksgiving- College Closed
October 19th	Response to various styles of formal essays Computer lab
Oct 21 st	Midterm Week
Oct. 30 th	Literary Devices and Poetry
Nov. 4 th Nov.11 th	Assignments done within the computer lab. Grammar, mechanics, proofreading Remembrance Day-College closed
Nov.12th	Final discussion drafts due
Dec 2 nd	Final Quizzes on vocabulary text
Dec 9 th	Final Review Week
Dec. 12 th	Final Exam Week

****Please note:** This is a tentative schedule and may be changed at the instructor's discretion.

Student Responsibilities:

- ✓ Regular class attendance is a requirement. Attendance will be recorded each class day.
- ✓ Inform instructor of planned/expected absences.
- ✓ Do not hesitate to request assistance from the instructor as needed.
- ✓ Plagiarism (passing off as one's own the ideas or words of another) . It will result in you receiving a zero on an assignment or test.
- ✓ Students should be aware of their rights and responsibilities indicated in the *Keyano College Credit Calendar 2013-2014*, on page 36.
- ✓ In order to refrain from unduly disturbing, disrupting or otherwise interfering with studies, students should turn cell phones and pagers off when they come to class.



LEARNER ASSISTANCE PROGRAM

If you have been diagnosed with a Learning Disability in the past, or you feel that you would benefit from some assistance from a Disabilities Counsellor, please call our office 780-792-5608 to book an appointment. Services and accommodations are intended to assist you in your course, while maintaining the academic standards of Keyano College. We can be of assistance to you in disclosing your disability to your instructor, receiving accommodations, and your overall success at Keyano College.

Academic regulations regarding examinations, transfers, grades, policies, student rights and responsibilities, financial aid and awards can be found in the printed Keyano College calendar or

online. http://keyano.ca/sites/default/files/a_files/calendars/academic%20regulations%20-%20credit%20calendar.pdf

Important Dates

Academic regulations regarding examinations, transfers, grades, policies, student rights and responsibilities, financial aid and awards can be found in the printed Keyano College calendar or on the Keyano website

Important Dates

September 2 Monday	College closed (Labour Day)
September 3 Tuesday	Orientation Day
September 4 Wednesday	Fall semester begins for academic programs
September 10 Tuesday	Last day to add for academic programs Fall semester fees due
September 11 Wednesday	Fall late fee applied
September 17 Tuesday	Last day to drop for academic programs Last day to waive Health and Dental
September 20 Friday	Fall Awards application deadline
September 27 Friday	Deadline to apply for Cooperative Education for first work term
October 11 Friday	Last day to withdraw with a 50% refund
October 14 Monday	College closed (Thanksgiving Day)
October 25 Friday	Last day to withdraw without academic penalty
October 30 Wednesday	Last day to withdraw from Co-operative Education for first work term
November 5 Tuesday	Fall Awards Celebration
November 11 Monday	No classes (Remembrance Day)
December 6 Friday	Last day of classes for Certificate, Diploma, and University programs
December 9-18	Final Exams for Certificate, Diploma, and University programs
December 12 Thursday	Last day of classes for Academic Upgrading and Childhood Studies
December 13-18	Final Exams for Academic Upgrading
December 20 Friday	End of fall semester for academic programs.
December 25 – 31	College closed (Christmas Break)

The above dates can be found in the printed Keyano College calendar or on the Keyano website.