

**ELCC 125A Practicum Seminar I**

*1 credits, 1 hour per week*

This course provides a forum to support and debrief practicum experiences and explore the integration of theory with practice. The responsibilities and ethical behavior of childhood professionals will be discussed. Students will be introduced to resource files as a method of organizing professional information and curriculum ideas.

**Co-requisite:** *ELCC 110*

**Instructor**

Michelle Carreiro  
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**Office Hours**

Monday 4:30 PM – 6: 30 PM  
Tuesday 1:00 PM –3:00 PM  
Friday 12:00 PM – 1:00 PM

**Hours of Instruction**

Fridays 12:00 PM- 12:50 PM

**Required Resources**

Practicum Booklet (REPROPACK)

Copple, C. & Bredekamp, S. Eds. (2009). *Developmentally Appropriate Practice in early childhood programs: Serving children from birth through age 8*. (3<sup>rd</sup> ed). Washington, DC: NAEYC.

**Recommended Resources**

Infant/Toddler placements:

Miller, K. (1999). *Simple steps-Infant toddler curriculum*. Lewisville, USA: Gryphon House.

**Course Outcomes**

Upon successful completion of this course, the student shall be able to:

- Recognize and demonstrate the professional attitudes and behavior required for a successful practicum experience.
- Discuss and analyze the components of the practicum experience.
- Use resources to compare and contrast observed policies and practices in the ELCC field for congruence with developmentally appropriate practice and personal belief system.
- Recognize the role of the Early Learning professional within a multidisciplinary team

## Evaluation

In accordance with Keyano College policy, Practicum courses are a PASS/FAIL course. A student must succeed in both Practicum I (ELCC 110) and Practicum Seminar I (ELCC 125) in order to receive a passing grade in both.

Skills and responsibilities increase in complexity throughout the practicum. Discussions between student, practicum coach, and College Consultant will allow the student to set goals for continuing development. Each student will keep track of her/his progress in a practicum skills booklet and demonstrate understanding by keeping quality, dated records in the practicum booklet. College Consultants will review booklets regularly. Practicum coaches will be asked to provide feedback.

**Important - Please note:** A complete practicum book is necessary to achieve a passing grade. An incomplete book will result in failing practicum and thus a failing grade in practicum seminar

## Grading System

Group participation is a major component of the seminar; therefore **regular attendance is required. Attendance of less than 80% without confirmation of extenuating circumstances and arrangements to address missed practicum content in an alternate way will result in a failing grade.**

## Proposed Topics:

- Orientation to Practicum
- Practicum Workbook Orientation
- Developing an understanding of the rhythms of child care
- Working as part of a team
- Ethical Behaviour
- Code of Conduct
- Field Debriefing
- Assignment Integration
- Licensing Legislation
- Health and Safety

## **Please Note:**

Date and time allotted to each topic is subject to change. It is your responsibility as a student to contact the Office of the Registrar to complete the forms for Withdrawal or Change of Registration, and any other forms. Please refer to the list of important dates as noted in the Academic Schedule in the Keyano College Credit Calendar.

## Performance Requirements

### Student Responsibilities

It is your responsibility as a student to contact the Office of the Registrar to complete the forms for Withdrawal or Change of Registration, and any other forms. Please refer to the list of important dates as noted in the Academic Schedule in the Keyano College credit calendar.

More specific details are found in the Student Rights and Student Code of Conduct section of the Keyano College credit calendar. It is the responsibility of each student to be aware of the guidelines outlined in the Student Rights and Student Code of Conduct Policies.

**Student Attendance**

Class attendance is useful for two reasons. First, class attendance maximizes a students' learning experience. Second, attending class is a good way to keep informed of matters relating to the administration of the course (e.g., the timing of assignments and exams). Ultimately, you are responsible for your own learning and performance in this course.

It is the responsibility of each student to be prepared for all classes. Students who miss classes are responsible for the material covered in those classes and for ensuring that they are prepared for the next class, including the completion of any assignments and / or notes that may be due.

**Academic Misconduct**

Students are considered to be responsible adults and should adhere to principles of intellectual integrity. Intellectual dishonesty may take many forms, such as:

- Plagiarism or the submission of another person's work as one's own
- The use of unauthorized aids in assignments or examinations (cheating)
- Collusion or the unauthorized collaboration with others in preparing work
- The deliberate misrepresentation of qualifications
- The willful distortion of results or data
- Substitution in an examination by another person
- Handing in the same unchanged work as submitted for another assignment
- Breach of confidentiality.

The consequences for academic misconduct range from a verbal reprimand to expulsion from the College. More specific descriptions and details are found in the Student Rights and Student Code of Conduct section of the Keyano College credit calendar. It is the responsibility of each student to be aware of the guidelines outlined in the Student Rights and Student Code of Conduct Policies.

In order to ensure your understanding of the concept of plagiarism, you must successfully complete the online tutorial found on [ilearn.keyano.ca](http://ilearn.keyano.ca). Then print the certificate, sign it, and show it to each of your instructors. Your course work will not be graded until you show this signed certificate.

**Specialized Supports****Counselling and Accessibility Services**

Counselling Services provides a wide range of specialized counselling services to prospective and registered students, including personal, career and academic counselling.

**SKILL Centre**

The SKILL Centre is a learning space in the Clearwater Campus at Keyano College where students can gather to share ideas, collaborate on projects and get new perspectives on learning from our tutorial staff.

The SKILL Centre, through a variety of delivery methods, provides assistance in skill development to Keyano students. Assistance is provided by instructors, staff and student tutors. Individuals wishing to improve their mathematics, writing, grammar, study, or other skills, can take advantage of this unique service.

**Authorization**

This course outline has been reviewed and approved by the Program Chair.

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Michelle Carreiro, Instructor

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Stephanie Brake, Chair

Date Authorized

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Vincella Thompson, Dean

Date Authorized

**Signed copies to be delivered to:**

Instructor

Registrar's Office