Course Outline

CHILDHOOD STUDIES

ELCC 110A
Practicum I
Winter, 2015

4 CREDITS

INSTRUCTOR: Michelle Carreiro
INSTRUCTOR: Michelle Carreiro

PHONE NUMBER: (780) 791-8968

E-MAIL: michelle.carreiro@keyano.ca

OFFICE NUMBER: 202B

OFFICE HOURS:
Tuesday 12:00 -2:30 PM
Thursday 4:00 – 6:30 PM

HOURS OF INSTRUCTION:
Weekdays January 5th - April 24th, 2015

COURSE DESCRIPTION:
Students have an opportunity to put theory into practice by working with children in the Keyano preschool and community settings including daycare, preschool and kindergarten classes. Students must provide their own transportation to assigned Practicum, keep time sheets, and daily record of progression in the Practicum booklet. Practicum may be repeated or extended when deemed necessary by the ELCC department.
4 credits, 165 hours

PRE-REQUISITE(S):
Pre-requisite or co-requisite for this course: ELCC 125 and 3 first year courses including ELCC 104.

COURSE OUTCOMES:
By the end of this course, students will:
1. Implement necessary work habits to be successful in the community setting environment.
2. Demonstrate professionalism by: maintaining confidentiality, inquiring about the program and program policies, communicating in an effective manner, participating as a team member and using feedback for improving practice.
3. Take progressively more initiative for staff responsibilities and routines, contributing ideas/resources and planning for children's learning experiences.
4. Apply Health and Safety understandings and practices personally and through the daily supervision of children.
5. Demonstrate a willingness to listen and speak to children as an interested partner in communication.
6. Use a problem-solving guidance approach as discussed in ELCC 104.
7. Observe, support and record children's progress through the creating of materials and learning resources.
8. Observe and work within the developmental abilities of individual children.
REQUIRED RESOURCES:
Practicum Booklet (REPROPACK)
   Washington, DC: NAEYC.

TOPICS TO BE COVERED:
• Orientation to Practicum
• Practicum Workbook Orientation
• Developing an understanding of the rhythms of child care
• Working as part of a team
• Ethical Behaviour
• Code of Conduct
• Field Debriefing
• Assignment Integration
• Health and Safety

MOODLE
Go to http://ilearn.keyano.ca
This course is supported through Moodle. Assignments, readings and handouts will be posted on Moodle. Login information will be provided by your instructor. For further instructions please see the Moodle handout.

EVALUATION:
In accordance with Keyano College policy, Practicum courses are a PASS/FAIL course. A student must succeed in both Practicum I (ELCC 110) and Practicum Seminar I (ELCC 125) in order to receive a passing grade in both.

Skills and responsibilities increase in complexity throughout the practicum. Discussions between student, practicum coach, and College Consultant will allow the student to set goals for continuing development. Each student will keep track of her/his progress in a practicum skills booklet and demonstrate understanding by keeping quality, dated records in the practicum booklet. College Consultants will review booklets regularly. Practicum coaches will be asked to provide feedback. Important - Please note: A complete practicum book is necessary to achieve a passing grade. An incomplete book will result in failing practicum and thus a failing grade in practicum seminar.

PERFORMANCE REQUIREMENTS:
Group participation is a major component of the seminar; therefore regular attendance is required. Attendance of less than 80% without confirmation of extenuating circumstances and arrangements to address missed practicum content in an alternate way will result in a failing grade.
Students should consult:

http://keyano.ca/current-students/students/exams

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<tr>
<th>IMPORTANT DATES:</th>
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<tbody>
<tr>
<td>January 1</td>
<td>College Close (New Year’s Day)</td>
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<tr>
<td>January 5</td>
<td>Winter semester begins for academic programs</td>
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<td>Winter semester fees due</td>
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<td>January 12</td>
<td>Winter late fee applied</td>
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<td>January 16</td>
<td>Last day to drop academic programs</td>
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<td>February 13</td>
<td>Last day to drop with 50% refund</td>
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<tr>
<td>February 16</td>
<td>College Closed (Family Day)</td>
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<tr>
<td>February 23 – February 27</td>
<td>Reading Week, No classes for academic programs</td>
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<tr>
<td>March 30</td>
<td>Last day to withdraw (Grade of W, 0% refund)</td>
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<tr>
<td>April 3</td>
<td>College closed (Good Friday)</td>
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<tr>
<td>April 6</td>
<td>College closed (Easter Monday)</td>
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<tr>
<td>April 24</td>
<td>Last day for Childhood Studies Classes</td>
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<td>May 8</td>
<td>Convocation</td>
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COLLEGE POLICIES

Equality, Equity and Respect
The Keyano College is committed to providing an environment of equality, equity and respect for all people within the College community. All members of this community are considered partners in developing teaching and learning contexts that are welcoming to all. Faculty, staff, and students are encouraged to use inclusive language to create a classroom atmosphere in which students' experiences and views are treated with equal respect and valued in relation to their gender, ethnic and cultural background, and sexual orientation.

Students should consult:
http://keyano.ca/current-students/individual-rights

Plagiarism and Cheating
Every student expects to be treated and evaluated fairly in a course. Plagiarism and cheating robs everyone of this right.

No student may submit words, ideas or data of another student or person as his or her own in any writing, project, assignment, quiz, electronic presentation, exam etc. Any work used that is not the student's own must be clearly cited as belonging to someone else. There are penalties for using other's work and not citing it. The Student's Rights & Responsibilities document clearly outlines these penalties and the appeal process.
• No learner can obtain information from another student during an exam.
• No learner can bring unauthorized information (paper or electronic) into an exam or quiz.
• No student can submit work done in another course for grading in this course without the written prior approval of the course instructor.
• No student can submit copyright protected or commercially produced materials as part or all of an assignment without proper citation & permission.

**Student Rights & Responsibilities**
Students should consult the Keyano College Credit Calendar or online at: 
http://www.keyano.ca/Media/Collections/Calendars/Keyano.Calendar1112-10-full.pdf

**Specialized Supports and Duty to Accommodate**

*Disability Support Services: Learner Assistance Program*
If you have a documented disability or you think that you would benefit from some assistance from a Disabilities Counsellor, please call or visit the Disability Supports Office 780-792-5608 to book an appointment (across from the library). Services and accommodations are intended to assist you in your program of study, while maintaining the academic standards of Keyano College. We can be of assistance to you in disclosing your disability to your instructor, providing accommodations, and supporting your overall success at Keyano College.

*Specialized Supports and Duty to Accommodate*
Specialized Support and Duty to Accommodate are aligned with the office of Disability Support Services: Learner Assistance Program (LAP) guided by federal and provincial human rights legislation, and defined by a number of Keyano College policies. Keyano College is obligated by legislation to provide disability-related accommodations to students with identified disabilities to the point of undue hardship.
Course Outline

Childhood Studies

ELCC 110A
Practicum I
Winter, 2015

4 CREDITS
165 hours practicum

_____________________________   _____________________________
Michelle Carreiro, Instructor   Date

Reviewed and approved by:

_____________________________   _____________________________
Vincella Thompson, Dean   Date