



Course Outline

CHILDHOOD STUDIES

**EA 110A
Practicum I
Fall, 2014**

3 CREDITS

INSTRUCTOR: Linda Black

INSTRUCTOR:	Linda Black	Sherry Duncan
PHONE NUMBER:	(780) 715-3900	(780)791-4840
E-MAIL:	linda.black@keyano.ca	sherry.duncan@keyano.ca
OFFICE NUMBER:	202A	213A
OFFICE HOURS:		

Linda:
 Wednesday 1:00-4:00pm and 5:00-6:00pm
 Thursday 4:00-5:00pm

Sherry:
 Monday 12:30 – 2:30
 Wednesday 7:00- 8:30 on line
 Friday 10:00 – 12:00

HOURS OF INSTRUCTION:

Practicum hours vary depending on when the student is in their practicum placement.

COURSE DESCRIPTION:

Students have an opportunity to put theory into practice by working with children in the Keyano Play Program as well as community settings including kindergarten and primary grade classes. The student must provide his/her own transportation to assigned Practicum's; keep a time sheet, and daily record of progression in the Practicum booklet. A Practicum may be repeated or extended when deemed necessary by the ELCC/EA department. .

3 credits, 15 weeks, 120 hours

.PRE-REQUISITE(S):

The co-requisites for this course are: EA 125, EA 104 Guiding Children's Behaviour; EA 101 Child Development 1 and one other first year courses.

.COURSE OUTCOMES:

By the end of this course, students will:

- Implement necessary work habits to be successful in the classroom environment.
- Demonstrate professionalism by: maintaining confidentiality, inquiring about the program and program policies, communicating in an effective manner, participating as a team member and using feedback for improving practice.
- Take progressively more initiative for staff responsibilities and routines, contributing ideas/resources and planning for children's learning experiences.
- Apply Health Safety understandings and practices personally and through the daily supervision of children.

- Demonstrate a willingness to listen and speak to children as an interested partner in communication.
- Use a problem-solving guidance approach as discussed in ELCC/EA 104.
- Observe, support and record children's academic progress through the adaptations of materials and learning resources.
- Observe and work within the developmental abilities of individual children.

REQUIRED RESOURCES:

Required Texts:

Copple, C. & Bredekamp, S. Eds. (2009). *Developmentally Appropriate Practice in early childhood programs: Serving children from birth through age 8*. (3rd ed). Washington, DC: NAEYC.

Practicum Workbook (REPROPACK)

TOPICS TO BE COVERED:

- Orientation to Practicum
- Practicum Workbook Orientation
- Developing an understanding of the rhythms of a classroom
- Working as part of a multidisciplinary team
- Ethical Behaviour
- Code of Conduct
- Field Debriefing
- Assignment Integration
- Health and Safety

MOODLE

Go to <http://ilearn.keyano.ca>

This course is supported through Moodle. Login information will be provided by your instructor. For further instructions please see the Moodle handout.

EVALUATION:

Seminar (EA 125) is evaluated on a pass or fail basis. A student must succeed in both Practicum I (EA 110) and Practicum Seminar I (EA 125) in order to receive a passing grade in both.

Performance Requirements:

Group participation is a major component of the seminar; therefore **regular attendance is required**. Attendance of less than 80% without confirmation of extenuating circumstances and

arrangements to address missed practicum content in an alternate way will result in a failing grade.

Important - Please note: A complete practicum book is necessary to achieve a passing grade. An incomplete book will result in failing practicum and thus a failing grade in practicum seminar.

In accordance with Keyano College policy, Practicum courses are a PASS/FAIL course.

PERFORMANCE REQUIREMENTS:

Course assignments have set due dates to manage both instructor and student workloads. Changes to due dates may occur to adjust overall student workload based on class consensus.

The department performance requirements (revised 2014) regarding student evaluation states that:

- Assignments are to be submitted in class on their respective due dates. If a student is absent from class, the assignment will be considered late.
- Individual extensions require students to contact and ask permission from the instructor prior to the assignment due date. In addition, a signed request for extension, including the extenuating circumstances must be submitted at that time or as soon as possible.
- For assignments that are late without written permission:
 - a grade will be deducted for assignments up to 3 days late. e.g. a B assignment will become a B-
 - an additional grade will be deducted for assignments that are 4 – 7 days late; ie: An assignment with a grade of B now becomes a C+
 - no assignments will be accepted after 1 week past the due date.
- ***No assignments will be accepted after the beginning of the class on final date of the course. The final due date for this course is December 10, 2014***
- Since final exams are not a component of ELCC or EA courses and because learning is participatory, attendance and participation are part of the course grade. ***80% attendance and word-processed assignments when required by the instructor, are necessary to achieve a final grade of B or higher in ELCC and EA courses.***
- A grade of B on an assignment recognizes that the student has met the basic requirements and knows the applicable content thoroughly enough to be able to apply it. A grade of less than B brings attention to the student that there are gaps in understanding the content and skills required for that assignment. Students should use the criteria for assignments to guide assignment work.
- A grade of B+ or higher acknowledges excellence in quality and quantity of work. The student's assignment is above the basic requirements.

Students who do not complete all the required work should not expect to pass the course.

Students should consult:

<http://keyano.ca/current-students/students/exams>

IMPORTANT DATES for Fall, 2014:

September Tuesday, 2 Wednesday, 3 Tuesday, 9 Tuesday, 16 Tuesday, 30	Orientation day Fall semester begins Last day to add courses for academic programs Tuition for Fall semester is due. Late fee of \$100 charged on any outstanding balance after this date Last day to drop courses for academic programs. Last day to waive health and dental benefits. Fall Awards application deadline
October Friday, 10 Monday, 13 Friday, 24	Last day to withdraw from courses with 50% refund of tuition fees. Thanksgiving Day, College closed. Last Day to withdraw from courses without academic penalty
November Tuesday, 11 Thursday, 25	Remembrance Day, No classes Keyano College Student Awards ceremony
December Friday, 12 Wednesday, 21	Last day of Classes for Childhood Studies programs. Fall grades due to Registrar by 4:30 p.m. **Winter term Classes resume on Monday, January 5, 2015

COLLEGE POLICIES

Equality, Equity and Respect

The Keyano College is committed to providing an environment of equality, equity and respect for all people within the College community. All members of this community are considered partners in developing teaching and learning contexts that are welcoming to all. Faculty, staff, and students are encouraged to use inclusive language to create a classroom atmosphere in which students' experiences and views are treated with equal respect and valued in relation to their gender, ethnic and cultural background, and sexual orientation.

Students should consult:

<http://keyano.ca/current-students/individual-rights>

Plagiarism and Cheating

Every student expects to be treated and evaluated fairly in a course. Plagiarism and cheating robs everyone of this right.

No student may submit words, ideas or data of another student or person as his or her own in any writing, project, assignment, quiz, electronic presentation, exam etc. Any work used that is not the student's own must be clearly cited as belonging to someone else. There are penalties for using other's work and not citing it. The Student's Rights & Responsibilities document clearly outlines these penalties and the appeal process.

- No learner can obtain information from another student during an exam.
- No learner can bring unauthorized information (paper or electronic) into an exam or quiz.
- No student can submit work done in another course for grading in this course without the written prior approval of the course instructor.
- No student can submit copyright protected or commercially produced materials as part or all of an assignment without proper citation & permission.

Student Rights & Responsibilities

Students should consult the Keyano College Credit Calendar or online at:

<http://www.keyano.ca/Media/Collections/Calendars/Keyano.Calendar1112-10-full.pdf>

Specialized Supports and Duty to Accommodate

Disability Support Services: Learner Assistance Program

If you have a documented disability or you think that you would benefit from some assistance from a Disabilities Counsellor, please call or visit the Disability Supports Office 780-792-5608 to book an appointment (across from the library). Services and accommodations are intended to assist you in your program of study, while maintaining the academic standards of Keyano College. We can be of assistance to you in disclosing your disability to your instructor, providing accommodations, and supporting your overall success at Keyano College.

Specialized Supports and Duty to Accommodate

Specialized Support and Duty to Accommodate are aligned with the office of Disability Support Services: Learner Assistance Program (LAP) guided by federal and provincial human rights legislation, and defined by a number of Keyano College policies. Keyano College is obligated by legislation to provide disability-related accommodations to students with identified disabilities to the point of undue hardship.



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Date

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Reviewed and approved by:

Vincella Thompson, Dean

Date