
Childhood Studies/Educational Assistant Certificate

Winter 2014

Instructor:

Sherry Duncan
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Practicum Supervisor:

Jan Cox
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Office hours:

Monday 12:00 – 1:00
Tuesday 11:00 – 1:00
Thursday 4:00 – 6:00

Hours of Instruction:

Students are expected to attend practicum 3 half days per week for 15 weeks

Course Description:

Students have an opportunity to put theory into practice by working with children in the Keyano Play Program as well as community settings including kindergarten and primary grade classes. The student must provide his/her own transportation to assigned Practicum's; keep a time sheet, and daily record of progression in the Practicum booklet. A Practicum may be repeated or extended when deemed necessary by the ELCC/EA department.

3 credit, 45 weeks, 120 hours

The co-requisite for this course are: EA 125, EA 104 Guiding Children's Behaviour; EA 101 Child Development 1 and one other first year courses

Required Resources:

Practicum Workbook (REPROPACK)

Course Outcomes:

At the completion of the course, students will be able to:

- Implement necessary work habits to be successful in the classroom environment.
- Demonstrate professionalism by: maintaining confidentiality, inquiring about the program and program policies, communicating in an effective manner, participating as a team member and using feedback for improving practice.
- Take progressively more initiative for staff responsibilities and routines, contributing ideas/resources and planning for children's learning experiences.
- Apply Health Safety understandings and practices personally and through the daily supervision of children.
- Demonstrate a willingness to listen and speak to children as an interested partner in communication.
- Use a problem-solving guidance approach as discussed in ELCC/EA 104.
- Observe, support and record children's academic progress through the adaptations of materials and learning resources.
- Observe and work within the developmental abilities of individual children.

Evaluation:

Evaluation for EA 110 is done on a Pass /Fail basis.

Skills and responsibilities increase in complexity throughout the practicum. Discussions between student, sponsor teacher, and college consultant will allow the student to set goals for continuing development. Each student will keep track of her/his progress in a practicum skills booklet and demonstrate understanding by keeping quality, dated records in the practicum booklet. College consultants will review booklets regularly. Sponsor teachers will be asked to provide feedback.

Performance Requirements:

Skills and responsibilities increase in complexity throughout the practicum. Discussions between student, sponsor teacher, and college consultant will allow the student to set goals for continuing development. Each student will keep track of her/his progress in a practicum skills and understandings by keeping dated records in the practicum booklet. College consultants will review booklets regularly. Sponsor teachers will be asked to provide *feedback* but are not responsible for providing any formal evaluation.

Important

Please note: An incomplete practicum booklet *will* result in a failing grade.

Academic Regulations

Please use this link to view Keyano College's Academic Regulations:

<http://keyano.ca/sites/default/files/academic%20regulations.pdf>

Academic Schedule

Scroll down to page 9 of this document to review the academic schedule:

http://keyano.ca/sites/default/files/a_files/calendars/keyano.calendar.credit%282012-2013%29.pdf

Attendance Expectation:

Regular attendance and punctuality in the practicum setting is essential. More than one day absence from practicum must be made up. See the *Practicum Placement Protocol for EA Students* for explanations about confidentiality, attendance, punctuality, personal responsibility, professionalism agency policies and regulations, and the role of the college consultant.

Please note the following dates for Winter 2014

Monday, January 6	Winter semester starts
Friday, January 10	Last day to add courses for academic programs, Winter Fees due
Monday, January 13	Winter late fee applied
Friday, January 17	Last day to drop courses for academic programs
Friday, January 31	Last day to withdraw with a 50% refund
Monday, February 17	College closed (Family Day)
February 24-28	READING WEEK, no classes for academic programs
Friday, March 7	Last day to withdraw without academic penalty
April 18 & 21	College closed for Good Friday & Easter Monday
Tuesday, April 23	Last day of Winter semester classes for Childhood Studies

Specialized Supports & Duty to Accommodate:***Disability Support Services: Learner Assistance Program***

If you have a documented disability or you think that you would benefit from some assistance from a Disabilities Counsellor, please call or visit the Disability Supports Office 780-792-5608 to book an appointment (across from the library). Services and accommodations are intended to assist you in your program of study, while maintaining the academic standards of Keyano College. We can be of assistance to you in disclosing your disability to your instructor, providing accommodations, and supporting your overall success at Keyano College.

Specialized Supports and Duty to Accommodate

Specialized Support and Duty to Accommodate are aligned with the office of Disability Support Services: Learner Assistance Program (LAP) guided by federal and provincial human rights legislation, and defined by a number of Keyano College policies. Keyano College is obligated by legislation to provide disability-related accommodations to students with identified disabilities to the point of undue hardship.

Authorization:

This course outline has been reviewed and approved by the Program Chair.

Sherry Duncan, Instructor

Jan Cox, Practicum Supervisor

Vincella Thompson, Chair

Date Authorized

Guy Harmer, Dean

Date Authorized**Signed copies to be delivered to:**

Instructor

Registrar's Office