

**ACADEMIC FOUNDATIONS PROGRAM  
GREGOIRE LAKE LEARNING CENTRE  
Fall 2013**

**AFL 007 Section G  
INTERMEDIATE LANGUAGE ARTS**

*9 credits, 16 weeks, 12 hours/week*

This course builds on the knowledge and skills developed in AFL 006 and gives the student further insight to a range of different texts and activities. It will cover grammar, spelling and vocabulary building. Context-based reading is available to build critical reading and comprehension skills.

*Prerequisite: English 006 (AFL 006) or placement testing or permission from Program Chair*

**Class Hours:** Monday 1:00 - 3:00 (break included)  
Tuesday 10:00 – 12:00 (break included); 1:00 – 3:00 (break included)  
Wednesday (9:00 – 12:00) (break included)  
Thursday 12:00 – 3:00 (break included)

**Instructor:** Melodee Helgason  
**Telephone:** 334-2559 Office  
838-4361 Cell (leave message)  
**E-Mail:** [melodee.helgason@keyano.ca](mailto:melodee.helgason@keyano.ca)

**Office Hours:** 12:00pm to 1:00pm Monday to Thursday  
3:30pm to 4:00pm Wednesday and Thursday

**Required Resources:**

1. *Groundwork for a Better Vocabulary* (3<sup>rd</sup> Edition); Smith/ Johnson/Mohr
2. *Reading and Critical Thinking*, Book 1; Barnes and Burgdorf
3. *Grammar Makes Sense*; Beverley Dietz
4. Dictionary
5. Binder

### **SUMMARY OF COURSE OBJECTIVES**

- To build basic vocabulary skills to aid students' progression and independent learning
- To build basic spelling and grammar skills in order to improve students' performance in written work.
- To build basic writing skills - sentences and paragraphs - in order to develop students knowledge and comprehension.
- To build basic reading and comprehension skills.

### **STUDENT LEARNING OUTCOMES**

- Students will explore thoughts, ideas, feelings and experiences through oral and written word
- Students will begin to comprehend and respond personally and critically to oral, print and other media texts.
- Students will learn to manage ideas and information in a simple and logical manner
- Students will increase their vocabulary and knowledge of grammar and use this in their oral and written work
- Students will listen, speak, read, write, view and represent to respect, support and collaborate with others.

### **EVALUATION (tentative)**

Assignments / Activities	40%
Vocabulary	25%
Quizzes	10%
<u>Final Exam</u>	<u>25%</u>
 Total	 <b>100%</b>

### **Grading System:**

**Posted in Classroom: Keyano College Grading System: Credit Calendar page 32**

The student must attain a grade in excess of 64%, or a 1.7 on the 4.0 Grade Scale, to assure progression to AFL 009.



### **Classroom Expectations:**

In order to make the learning center a happy and productive place to learn, each student is expected to:

- attend classes regularly;
- arrive to school on time;
- phone the learning center to notify the instructor should she/he be unable to attend classes that day;
- limit the use of the school telephone to short important phone calls;
- keep her/his work table tidy;
- wash her/his own dishes;
- wear indoor shoes or slippers to help keep the classroom floors clean;
- show respect to fellow students and contribute to maintaining a peaceful learning atmosphere.

### **Student Rights and Responsibilities**

Students should be aware of their rights and responsibilities as laid out in the *Keyano College Credit Calendar 2013-2014*, on pages 36-40, or as included in the student package.

In order to “refrain from unduly disturbing, disrupting or otherwise interfering with studies...” (*KCCC, 2013/2014*, p. 37), students should turn cell phones and pagers off when they come to class, and refrain from bringing children or other visitors to class.

### **ADDITIONAL INFORMATION:**

#### **Assignments**

Assignments must be submitted in a timely fashion. You need to complete the course in one semester, so any postponement will cause delays later in the semester. If you become too far behind you will not be successful this year.

#### **In-class Assignments/Tests**

There will be no re-writes. If you must be absent, be sure to phone me to let me know before class. You will then be expected to make the assignment/test up within 24 hours of your return or a grade of zero will be given. If you are away for an extended period of time, with a legitimate reason, you will be excused from the test. **It is your responsibility to inform me of absences and to arrange make-up tests.**

#### **Plagiarism**

Taking the words or ideas of another person and stating them as your own is plagiarism. When it is necessary to borrow ideas from others, you must give credit to the lender. You may **never** use another student's work as your own. If you are resubmitting one of your own, previously marked papers, it must be with my approval. **Students who plagiarize will be given a grade of zero.**

**Final Examination**

All final exams must be written on the specified examination date unless the conditions listed in the Keyano College Calendar under "Deferred Exams" apply.

**Learner Assistance Program (LAP):**

If you have been diagnosed with a learning disability in the past, or feel that you would benefit from some assistance from a disabilities counselor, please call 780-792-5608 to book an appointment. In order to provide effective service, students are advised to address learner assistance issues at the beginning of the semester. Services and accommodations are intended to assist students in the course, while maintaining the academic standards of Keyano College. The LAP can be of assistance to you in disclosing your disability to your instructor, receiving accommodations, and your overall success at Keyano College.

**PROPOSED AFL 007G SCHEDULE**

<b>WEEK</b>	<b>DATES</b>	<b>TOPICS COVERED</b>	<b>Assignments to Hand In</b>
1	Sept 4 - 6	Paragraph writing assessment. Vocabulary. Sentence structure. Parts of Speech. Technical reading. Spelling.	<b>1.1, 1.3, 1.4, 1.11, 1.12, 1.14, 1.15</b>
2	Sept 9 – 13	Vocabulary. Parts of Speech. Independent Clauses, Spelling.	<b>2.1, 2.2, 2.5-2.8, 2.9-2.19, 2.20-2.33.</b>
3	Sept 16 – 20	Vocabulary. Spelling. Punctuating Sentence endings. Technical reading. Fragments	<b>3.1, 3.2, 3.5, 3.8, 3.12, 3.15, 3.16.</b>
4	Sept 23 – 27	Vocabulary. Simple Sentences., Newspaper articles. Spelling.	<b>4.1, 4.2, 4.7, 4.10, 4.14, 4.16, 4.22, 4.25, 4.26.</b>
5	Sept 30 – Oct 4	Vocabulary. Joining sentences. Technical reading. Newspaper articles. Spelling. Test on sentences.	<b>5.1, 5.2, 5.3, 5.8, 5.9, 5.10. 5.19, 5.20.</b>
6	Oct 7 - 11	Vocabulary. Capitalization. Technical / practical reading. Newspaper articles. Spelling. Practice test – writing a paragraph.	<b>6.1, 6.2, 6.3,6.7, 6.9, 6.10,6.11.</b>
7	Oct 14 - 18	Vocabulary. Commas. Technical/practical reading. Reading graphs, charts. Spelling. Test on capitalization.	<b>7.1, 7.2, 7.3, 7.4, 7.7,7.9, 7.10, 7.12.</b>
8	Oct 21 - 25	Vocabulary. Using context, main idea, supporting details, capital letters, fragments, run-ons, commas, sentences, apostrophes, subjects and verbs. Spelling	<b>8.1 – 8.13</b>
9	Oct 28 – Nov 1	Vocabulary. Commas, newspaper articles. Spelling, Vocab. test.	<b>9.1, 9.2, 9.3, 9.4, 9.6, 9.8, 9.9.</b>

10	Nov 4 - 8	Vocabulary. Apostrophes. Newspaper articles. Practical/Technical reading. Cause and Effect, commas. Spelling	<b>10.1, 10.2, 10.3, 10.4, 10.8, 10.9, 10.10.</b>
11	Nov 12 - 15	Vocabulary. The friendly letter. Semicolons, colons, quotation marks. Newspaper articles, Technical/Practical reading. Making inferences. Spelling.	<b>11.1, 11.2, 11.4, 11.12, 11.13,</b>
12	Nov 18 - 22	Vocabulary. Narrative paragraph. Beginning word processing. Newspaper articles. Technical/Practical reading. Fact and opinion. Test on semicolons, colons. Spelling.	<b>12.1, 12.2, 12.3, 12.4, 12.9, 12.10, 12.11.</b>
13	Nov 25 - 29	Vocabulary. Descriptive paragraph. Newspaper articles. Technical/Practical reading. Similes, metaphors, characters and setting. Spelling.	<b>13.1, 13.3, 13.4, 13.8, 13.9, 13.10,</b>
14	Dec 2 - 6	Vocabulary. Poetry. Narrative poems. Short story. Explanatory paragraphs. Newspaper articles. Technical/Practical reading. Test on plot, conflict and theme in a story. Spelling.	<b>14.1, 14.2, 14.3, 14.4, 14.5, 14.6, 14.7, 14.11, 14.12.</b>
15	Dec 9 - 12	Vocabulary. Topics for exam -cause and effect; fact and opinion; bias; punctuation; paragraphs, poetry, short story. Spelling.	<b>15.2, 15.4, 15.5,</b>
16	Dec 13 - 18	Exam week	<b>Final Exam Tuesday Dec 17</b>

**Please Note:**

This course outline may be modified at the instructor's discretion to facilitate unforeseen time constraints.

### Important College Dates:

<b>FALL</b>	Tuesday, September 3, 2013	<ul style="list-style-type: none"> <li>• Orientation Day</li> </ul>
	Wednesday, September 4, 2013	<ul style="list-style-type: none"> <li>• Fall Semester begins</li> </ul>
	Tuesday, September 10, 2013	<ul style="list-style-type: none"> <li>• Last day to add course(s) for academic programs</li> <li>• Fall Semester fees due</li> </ul>
	Wednesday, September 11, 2013	<ul style="list-style-type: none"> <li>• Winter late fee applied</li> </ul>
	Tuesday, September 17, 2013	<ul style="list-style-type: none"> <li>• Last day to drop for academic programs</li> </ul>
	Friday, September 20, 2013	<ul style="list-style-type: none"> <li>• Fall Awards application deadline</li> </ul>
	Friday, October 11, 2013	<ul style="list-style-type: none"> <li>• Last day to withdraw from course(s) with 50% refund of tuition fees</li> </ul>
	Monday, October 14, 2013	<ul style="list-style-type: none"> <li>• College closed (Thanksgiving Day)</li> </ul>
	Friday, October 25, 2013	<ul style="list-style-type: none"> <li>• Last day to withdraw without academic penalty</li> </ul>
	Monday, November 11, 2013	<ul style="list-style-type: none"> <li>• No classes (Remembrance Day)</li> </ul>
	Tuesday, December 3, 2013	<ul style="list-style-type: none"> <li>• Fall Awards Celebration</li> </ul>
	Thursday, December 12, 2013	<ul style="list-style-type: none"> <li>• Last day of classes for Academic Upgrading</li> </ul>
	December 13 - 18, 2013	<ul style="list-style-type: none"> <li>• Final Exams for Academic Upgrading</li> </ul>
	Friday, December 20, 2013	<ul style="list-style-type: none"> <li>• End of Fall Semester</li> </ul>



**Authorization:**

This course outline has been authorized by the following individuals:

M. Helgason \_\_\_\_\_  
(Instructor)

Janet Lowndes \_\_\_\_\_  
(Chair)

Guy Harmer \_\_\_\_\_  
(Dean)

Course Outline Effective Date: September 4, 2013