KEYANO COLLEGE  FORT CHIPEWYAN

ACADEMIC FOUNDATIONS  INTERMEDIATE LEVEL

FALL 2014       Room FC-113       Lecture F

AFL 007   LANGUAGE ARTS

Instructor:       Maureen Clarke

Office Hours:     Monday 3:00 – 3:50
                 Tuesday 3:00 – 3:50
                 Wednesday 3:00 – 3:50
                 Thursday 3:00 – 3:50
                 Friday 9:00 – 9:50

Office Phone:     697 – 3767
Home Phone:       697 – 3923

E-mail:           maureen.clarke@keyano.ca
                 mauclarke@yahoo.com

Course Hours:     Monday 11:00 – 11:50 1:00 – 1:50 2:00 – 2:50
                 Tuesday 11:00 – 11:50 1:00 – 1:50 2:00 – 2:50
                 Wednesday 11:00 – 11:50 1:00 – 1:50 2:00 – 2:50
                 Thursday 11:00 – 11:50 1:00 – 1:50 2:00 – 2:50

Hours of Instruction: 12 50-minute classes per week

Credits:          9

Length of course: 16 weeks        Sept 2 – Dec 12

Prerequisite:     Based on applicant’s skills and knowledge

Text:             Groundwork for a Better Vocabulary; Chapters 1 - 30
                 Marshall Grammar B; Units 16 - 36

Course Description:

This course builds on the knowledge and skills developed in the Entry level of Academic Foundations. Modules will cover writing in context (grammar and spelling), vocabulary building, critical reading and comprehension. Materials will have an adult orientation, including science and social studies topics. Students will create and maintain portfolios of their work for evaluation.
Course Objectives:

- To build basic vocabulary skills to aid students’ progression and independent learning
- To build basic spelling and grammar skills in order to improve students’ performance in written work
- To build basic writing skills – sentences and paragraphs – in order to develop students’ knowledge and comprehension
- To build basic reading and comprehension skills

Course Outcomes:

Upon successful completion of AFL 007, the students will:

- Explore thoughts, ideas, feelings and experiences through oral and written word
- Begin to comprehend and respond personally and critically to oral, print and other media texts
- Learn to manage ideas and information in a simple and logical manner
- Increase their vocabulary and knowledge of grammar and use this in their oral and written work
- Listen, speak, read, write, view, respect, support and collaborate with others
Course Content and Proposed Schedule:

<table>
<thead>
<tr>
<th>Week</th>
<th>Vocabulary</th>
<th>Grammar</th>
<th>Reading</th>
<th>Writing</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Ch. 1, 2</td>
<td>Unit 16 Rev.</td>
<td>Read Forward 1</td>
<td>Response draft edit</td>
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<td>CBC Offbeat</td>
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<td>2</td>
<td>Ch. 3, 4</td>
<td>Unit 17, 18</td>
<td>Intro to short story,</td>
<td>Paragraph writing</td>
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<td></td>
<td></td>
<td></td>
<td>Activities</td>
<td>Ex. 1, 2</td>
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<td>3</td>
<td>Ch. 5, 6</td>
<td>Unit 19, 20</td>
<td>Story activities</td>
<td>Ex. 3, 4</td>
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<td>4</td>
<td>Ch. 7, 8</td>
<td>Unit 21, 22</td>
<td>Story Activities</td>
<td>Ex. 5, 6</td>
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<tr>
<td>5</td>
<td>Ch. 9, 10</td>
<td>Unit 23, 24</td>
<td>Story activities</td>
<td>Ex. 7, 8</td>
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<tr>
<td>6</td>
<td>Ch. 11, 12</td>
<td>Unit 25, 26</td>
<td>Story activities</td>
<td>Ex. 9</td>
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<td>7</td>
<td>Ch. 13, 14</td>
<td>Unit 27</td>
<td>Final short story</td>
<td>Ex. 10, 11</td>
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<tr>
<td>8</td>
<td>Ch. 15, 16</td>
<td>Unit 28, 29</td>
<td>MIDTERM EXAM &amp; Read Forward 2</td>
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<td>9</td>
<td>Ch. 17, 18</td>
<td>Unit 30, 31</td>
<td>Story activities</td>
<td>Ex. 12</td>
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<tr>
<td>10</td>
<td>Ch. 19, 20</td>
<td>Unit 32</td>
<td>Story activities</td>
<td>Ex. 13</td>
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<tr>
<td>11</td>
<td>Ch. 21, 22</td>
<td>Unit 33</td>
<td>Story activities</td>
<td>Ex. 13(2), 14</td>
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<td>Ch. 23, 24</td>
<td>Unit 34</td>
<td>Story activities</td>
<td>Ex. 15, 16, 17</td>
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<tr>
<td>13</td>
<td>Ch. 25, 26</td>
<td>Unit 35</td>
<td>Final short story</td>
<td>Ex. 19</td>
</tr>
<tr>
<td>14</td>
<td>Ch. 27, 28</td>
<td>Unit 36</td>
<td>Read Forward 3</td>
<td>One of Ex. 24, 26, 27, 28</td>
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<tr>
<td>15</td>
<td>Ch. 29, 30</td>
<td>Review</td>
<td></td>
<td>Review</td>
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FINAL EXAM          TBA

Evaluation:

- Attendance/Participation: 10%
- Assignments: 25%
- Quizzes/Tests: 25%
- Midterm Exam: 15%
- Final Exam: 25%
- Total: 100%
Grade Point:

<table>
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<tr>
<th>Descriptor</th>
<th>Alpha Grade</th>
<th>4.0 Scale</th>
<th>Percentage</th>
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<td>A+</td>
<td>4.0</td>
<td>91 – 100</td>
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<tr>
<td></td>
<td>A</td>
<td>3.8</td>
<td>85 – 90</td>
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<tr>
<td></td>
<td>A-</td>
<td>3.7</td>
<td>80 – 84</td>
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<tr>
<td>Good</td>
<td>B+</td>
<td>2.7</td>
<td>76 – 79</td>
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<td>B</td>
<td>2.7</td>
<td>73 – 75</td>
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<tr>
<td></td>
<td>B-</td>
<td>2.7</td>
<td>70 – 72</td>
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<tr>
<td>Satisfactory</td>
<td>C+</td>
<td>2.3</td>
<td>67 – 69</td>
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<tr>
<td></td>
<td>C</td>
<td>2.0</td>
<td>64 – 66</td>
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<tr>
<td>PROGRESSION PASS</td>
<td>C-</td>
<td>1.7</td>
<td>60 – 63</td>
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<tr>
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<td>D+</td>
<td>1.3</td>
<td>57 – 59</td>
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<td>MINIMUM PASS</td>
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<tr>
<td>Failure</td>
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</table>

Overall Expectations:

Please turn off cell phones, MP3 players and any other electronic devices before coming to class.

Assignments: Assignments must be dated and submitted to the instructor no later than 4:00 pm on the day on which the assignment is due. Late assignments will be accepted but a penalty of 2% per date to a maximum of 10% will be deducted from the assignment mark. Exemptions for assignments may be granted in exceptional circumstances beyond the control of the student. A 5% bonus mark will be given to all assignments that are turned in on time.

Punctuality: Punctuality is important. Students are expected to be ready to begin work when the class is scheduled to begin. Therefore, students are encouraged to arrive at class a minute or two early so that they may organize their working materials by starting time. Late arrival is detrimental to the student and inconsiderate of the instructor and other students. Arrival in good time is associated with success and is considerate of the instructor and other students.
Attendance: Students are expected to attend all classes. Should a student miss a class for any reason, it is his/her responsibility to cover the work missed and be ready for the next class. If you want to be assured of success in this course, the following three things will most often grant that to you.

1. Attend every day and get involved in the class. When you can’t attend, cover the work done anyway.
2. Ask a question when you do not understand the work and keep asking until you get an explanation you can understand. Feel free to ask for help from the Skill Center, your peers and the instructor. Remember that the Skill Center is for “support”, not to “teach” you course content due to lack of attendance.
3. Do all of the daily work given or give it your very best effort and get help with the parts you are unable to complete.

STUDENTS RIGHTS AND RESPONSIBILITIES

Students should be aware of their rights and responsibilities as laid out in the Keyano College Credit Calendar 2014 – 2015. The calendar may be found online or a paper copy may be available in the office to read.

COUNSELLING AND DISABILITY SERVICES

Counselling Services provides a wide range of specialized counselling services to prospective and registered students, including personal, career, and academic counselling.

Disability Services provides educational services to students with disabilities.

Both Counselling and Disability Services are located in CC167.

HAVE A GREAT SEMESTER!
Important Dates
Fall 2014

Orientation Day                        September 2
First Day of Class                     September 3
Last day to ADD Courses                September 9
Tuition is due ($100 late fee charged after this date) September 9
Last day to DROP Courses with full refund ($100 deposit is non-refundable) September 16
Last day to WAIVE SAKC health and dental plan or add family September 16
Last day to submit Keyano College Fall Awards Applications September 30
Last day to WITHDRAW with a refund (50%) October 10
Last day to WITHDRAW (Grade of W) November 26

Authorizations

The course outline for **AFL 007F - Fall 2014** has been authorized by the following individuals:

Maureen Clarke (Course Instructor)

Lisa Turner (Chair)

Guy Harmer (Dean)

Course Outline Effective Date: September 3, 2014