



Course Outline

ACADEMIC FOUNDATIONS

AFL 006F
ENTRY LANGUAGE ARTS
Fall, 2012

9 CREDITS
12 HOURS PER WEEK

Marion Gariepy, Instructor

Date

Reviewed and approved by:

Margo Vermillion, Chair

Date

Guy Harmer, Dean

Date

Instructor Information

Marion Gariepy

780-697-3767

Text only: 780-370-5005

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Office Hours: Monday to Wednesday 3:00 to 4:00 pm. or by appointment

Instructor Aide: Jackie Ladouceur

780-697-3767 (college)

780-697-3123 (home)

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Course Description

The writing and reading portions of this class will build students' spoken and written vocabulary, writing in context, comprehension, analysis, grammar, creativity, and research skills. Basic Internet and word-processing training is included. A wide variety of reading materials is used to accommodate the particular needs and interests of each student.

9 credits, 15 weeks, 12 hours lecture

Duration: September 5th to December 13th 2012

Class schedule: Monday to Thursday 11:30-12:20 and 1:00-2:50

Room: 111

Teaching and Learning Methodologies

This course will be delivered in a multi-level setting by an instructional team of instructor and aide. Instruction will be individual and group, with emphasis on independent learning and group work.

Required Resources

Students must supply:

- loose leaf lined paper
- Binder with dividers
- Pens, pencils, eraser
- USB/memory stick
- Dictionary and thesaurus are recommended

Course texts and readings will be available on loan from the college.

Learning Outcomes

- Students will improve writing skills through the application of prewriting strategies, grammar rules, proper punctuation, correct spelling, and self-correction.
- Students will improve reading skills using materials of interest.
- Students will develop word processing skills to polish and present finished work.

Grading

KEYANO COLLEGE GRADING SCALE

Descriptor	Alpha Grade	4.0 Scale	Percentage
Excellent	A+	4.0	91-100
	A	4.0	86-90
	A-	3.7	80-85
Good	B+	3.3	76-79
	B	3.0	73-75
	B-	2.7	70-72
Satisfactory	C+	2.3	67-69
	C	2.0	64-66
	C-	1.7	60 -63
Poor	D+	1.3	57- 59
Minimal Pass	D	1.0	50-56
Failure	F	0.0	0-49

- A minimum grade of C-, or 60%, is required for progression from one level to another
- A grade of D will allow you to pass a course, but it is not sufficient to allow you to move to the next level.
- A grade of C or better, 65% or more, is required in the 13, or 23 level courses to be acceptable as a prerequisite to a 30 level.
- A grade of C or better, 65% or more, is required in the 33 level courses to meet the requirements to obtain a Keyano High School Equivalence.

Evaluation

Assignments and tests	50%
Midterm exam	15%
Final exam	20%
Participation	15%
Total	100%

Keyano College Academic Regulations

Academic regulations regarding examinations, transfers, grades, policies, student rights and responsibilities, financial aid and awards can be found in the printed Keyano College calendar or online. Go to Keyano.ca→current student→academic: registration info→academic calendar/credit calendar→academic regulations, or on the Keyano website.

Important Dates

September 3 Monday	College closed (Labour Day)
September 4 Tuesday	Orientation Day
September 5 Wed	Fall semester begins for academic programs
September 11 Tuesday	Last day to add courses Fall semester fees due
September 12 Wed	Fall late fee applied
September 18 Tuesday	Last day to drop courses or waive Health and Dental
September 21 Friday	Fall Awards application deadline
October 8 Monday	College closed (Thanksgiving Day)
October 12 Friday	Last day to withdraw with a 50% refund
October 26 Friday	Last day to withdraw without academic penalty
November 12 Monday	No classes (holiday in place of Remembrance Day)
December 13 Thursday	Last day of classes for Academic Upgrading
December 14-19	Final Exams for Academic Upgrading
December 21 Friday	End of fall semester for academic programs
December 25-31	College closed (Christmas Break)

The above dates can be found in the printed Keyano College calendar and on the Keyano website.

Performance Requirements

Cell Phone Use

Keyano Fort Chip is implementing a campus-wide policy requiring cell phones to be turned off during classes.

Student Attendance

The most important things students can do to succeed are to attend every class and participate actively. Class attendance maximizes a student's learning experience. Attending class is a good way to keep informed of matters relating to the administration of the course (e.g., the timing of assignments and exams).

Ultimately, you are responsible for your own learning and performance in this course. Please refer to pages 32 to 36 of the Credit Calendar.

Student Preparation

It is the responsibility of each student to be prepared for all classes. Students who miss classes are responsible for the material covered in those classes and for ensuring that they are prepared for the next class, including the completion of any assignments and/or notes that may be due.

Academic Misconduct (pages 33-34 of the Credit Calendar)

Students are considered to be responsible adults and should adhere to principles of intellectual integrity. Intellectual dishonesty may take many forms, such as:

- * Plagiarism or the submission of another person's work as one's own
- * The use of unauthorized aids in assignments or examinations
- * Unauthorized collaboration with others in preparing work
- * The deliberate misrepresentation of qualifications
- * The willful distortion of results or data
- * Substitution in an examination by another person

Penalties for academic offences may range from a verbal reprimand to dismissal from the College, and in certain circumstances may involve legal action.

Accommodation for Students with Disabilities

The College will provide reasonable accommodation to students with disabilities in order to promote academic success. If you require accommodation, contact the Learner Assistance Program (LAP) Office at 780-792-5608 or speak to an instructor or the director.

Course Schedule

Week	Vocabulary Basics	English Grammar Marshall Series A	Reading/Writing
1	Chapters 1 & 2	Unit 1	Reading assessment and group activities: Read Forward
2	Chapters 3 & 4	Unit 2	Reading and writing activities: Get Ready to Read Chapters 1&2
3	Chapters 5 & 6	Unit 3	Reading and writing activities: current news, local events and personal experiences
4	Chapters 7 & 8	Unit 4	Reading and writing activities: Get Ready to Read Chapters 3&4
5	Chapters 9 & 10	Unit 5	Reading and writing activities: current news, local events and personal experiences
6	Chapters 11&12	Unit 6	Reading reassessment and activities: Read Forward
7	Chapters 13&14	Unit 7	Film study unit: "Smoke Signals" video, activities
8	Chapters 15&16	Unit 8	Film study unit assessment: writing activity
9	Chapters 17&18	Unit 9	Reading and writing activities: Get Ready to Read Chapters 5&6
10	Chapters 19&20	Unit 10	Reading and writing activities: Get Ready to Read Chapter 7
11	Chapters 21&22	Unit 11	Reading: Student choice of reading material/writing assignment
12	Chapters 23&24	Unit 12	Assignment completion
13	Chapters 25&26	Unit 13	Reading reassessment and activities: Read Forward
14	Chapters 27&28	Unit 14&15	Assignment completion and review
15	Chapters 29&30	Unit 16	exam review