

We respectfully acknowledge that we are on Treaty No. 8 Territory, the traditional meeting grounds and gathering places of Canada's First Nations, Métis, and Inuit peoples.

Board of Governors:

Shelley Powell, Chair

Regrets: Tyrone Brass, 1st Vice Chair

Christian Matte, 2nd Vice Chair

Joe MacNeil, Public Member

Margaret Ziolecki, Public Member

Kim Farwell, Public Member

Staci Millard, Public Member

Adele Thomson, Public Member

Nadine Rimmer, Academic Staff

Leon Bevans, CUPE Representative

Chioma Igbokei, Student Representative (Attempted to join, but was removed due to unknown email account)

Naika Dunkley, Student Representative

Dale Mountain, Interim President & CEO

Administration:

Rob LeSage, Vice President Corporate Services & CFO

Tracy Boyde, Vice President Infrastructure & CIO

Fred Russell, Vice President Academic

Suzie Johnson, Executive Director – Human Resources

Teena Francis, Senior Executive Assistant (RS)

1. Call to Order

S. Powell, Board Chair called the Public Board of Governors meeting to order at 5:30 p.m.

2. Declarations**2.1. Declaration of Conflict of Interest**

There was no declaration of conflict of interest.

2.2. Declaration of Fraud & Irregularities

There was no declaration of fraud or irregularities.

3. Adoption of Consent Agenda

Moved by A. Thomson and seconded by L. Bevans **that**, the Consent Agenda for the May 26, 2021 meeting of the Board of Governors be approved as presented.

Carried Unanimously

4. Adoption of Regular Agenda

Moved by N. Rimmer and seconded by J. MacNeil **that**, the Regular Agenda for the May 26, 2021 meeting of the Board of Governors be approved as amended.

Carried Unanimously

5. Governance & HR Update

5.1. Board Evaluation and Questionnaire

Moved by J. MacNeil and seconded by C. Matte **that**, the Governance & HR Committee recommends the Board of Governors endorse and adopt the Board Evaluation as presented.

Carried Unanimously

5.2. Briefing Note: President's Evaluation

College Administration summarized the "next steps" identified in the briefing note, and advised adjustments have been made to past practices so that the College is consistent with other Post-secondary Institutions. The timelines may need to be adjusted to align with the President Recruitment.

Moved by J. MacNeil and seconded by L. Bevans **that**, the Governance & HR Committee recommends the Board of Governors endorse and adopt the President Evaluation as presented.

Carried Unanimously

6. Finance & Audit Committee Update

K. Farwell, Chair of the Finance & Audit Committee provided an overview of the Finance & Audit Committee agenda items, including:

- Financials and Dashboard for March 2021
- Deferred Revenues and Expired Grants
- 2021 – 2022 Operational & Capital Budget
- Investment Management Agreement (IMA)
- Budget Projections for 2022 – 2023 and 2023 - 2024

The Finance & Audit Committee endorsed the 2021 – 2022 Budget, IMA, and Projections and further recommends approval by the Board of Governors.

7. 2021 – 2022 Operational & Capital Budget Approval

K. Farwell, Chair of the Finance & Audit Committee provided a summary of the 2021 – 2022 Operating and Capital Budget.

Moved by K. Farwell and seconded by J. MacNeil **that**, the Board of Governors approve the 2021-2022 Operational Budget and the 2021-2022 Capital Plan, Table 1 Scenario as presented.

Carried Unanimously

8. Investment Management Agreement (IMA) and Budget Projections 2022-2023 and 2023-2024

College Administration provided an overview of the information contained in the briefing note, advising the budget projections allow for some adjustments as the College focuses on alternative sources of revenue, specifically generating commercial lease revenue.

The Investment Management Agreement centers on the work integrated learning component as directed by Advanced Education. College Administration is confident that targets established will be achieved.

Moved by K. Farwell and seconded by J. MacNeil **that**, the Board of Governors move in camera at 5:50 p.m.

Carried Unanimously

L. Bevans, N. Rimmer and N. Dunkley left the meeting at 5:51 p.m.

Moved by K. Farwell and seconded by C. Matte **that**, the Board of Governors conclude in camera at 5:57 p.m.

Carried Unanimously

L. Bevans, N. Rimmer and N. Dunkley joined the meeting at 5:57 p.m.

Moved by K. Farwell and seconded by A. Thomson **that**, the Board of Governors approve the Investment Management Agreement (IMA), and the Operating and Capital Budget Projections for 2022-23 and 2023-24 as presented.

Carried Unanimously

9. Proposed Board Policy #10 Investment Management

College Administration summarized the briefing note included in the meeting package, and highlighted key components of the proposed Board Policy #10 Investment Management. This proposed policy has been vetted through the Finance & Audit Committee and the Governance & HR Committee.

Moved by J. MacNeil and seconded by K. Farwell **that**, the Board of Governors approve and adopt Board Policy #10 Investment Management as presented.

Carried Unanimously

10. Briefing Note: Suspension of Business Administration Certificate – Accounting

College Administration provided an overview of the briefing note included in the package. As a part of the ongoing program refinement, and in an attempt to ensure that Keyano College students receive a quality learning experience that meets their needs, the Business Department has identified a number of course changes to its Business Administration programs. Some changes to courses involved removing redundant or outdated courses so that courses that are more relevant could be added.

While there are currently some students completing this Accounting stream, they will have the opportunity to complete their studies without any difficulty. This proposed change is keeping in line with additional course changes that will strengthen the current Business Administration credentials by keeping them in line with current program offerings in comparable post- secondary Institutions in the province.

Moved by L. Bevans and seconded by K. Farwell **that**, the Board of Governors rescind the previous motion from February 24, 2021 to terminate the Business Administration Certificate - Accounting Specialization.

Carried Unanimously

Moved by M. Ziolecki and seconded by K. Farwell **that**, the Board of Governors approve the suspension of the Business Administration Certificate - Accounting Specialization as presented.

Carried Unanimously

11. Briefing Note: Suspension of Power Engineering 4th Class Co-op Program

College Administration summarized the briefing note included in the meeting package. In response to the lack of available work placements due to the past year business interruption, the College is proposing a Comprehensive 4th Class Power Engineer program that provides learners with Keyano's 200-hour Power lab directly upon completion of their 4th Class day program theory. This proposed model will be more sustainable, as students completing the 4th Class Program with the lab component, would achieve their full 4th Class Power Engineer Certificate upon completion. This would yield a higher caliber of student from the program, as they would be guaranteed to achieve all steam time competencies through the lab course.

Moved by K. Farwell and seconded by M. Ziolecki **that**, the Board of Governors approve the suspension of the Power Engineering 4th Class Co-op Program, and approve the creation of a new certificate program and specialization, Program name: Power Engineering Comprehensive, Specialization Name: 4th Class as presented.

Carried Unanimously

12. Briefing Note: New Program Proposal Health Care Aide

College Administration provided an overview of the briefing note included in the meeting package. The College has offered the Health Care Aide program since the 2012/13 academic year. Because of the Province's decision to adopt a new standardized provincial curriculum, the previous Keyano College Health Care Aide program was suspended in July 2021 as application had been made for the new program. The provincially standardized Health Care Aide certificate program is now 32-weeks in length, which has doubled its length making it two semesters. The College received approval to offer the revised curriculum from the Education Standards Advisory Committee (ESAC) of the College of Licensed Practical Nurses of Alberta (CLPNA) in February 2021.

Moved by N. Rimmer and seconded by L. Bevans **that**, the Board of Governors approve the creation of a new program and specialization, program name: Health Care Aide as presented.

Carried Unanimously

13. Briefing Note: Apprenticeship Grads – AIT Survey Results

College Administration shared this briefing note as information. Advanced Education conducted a survey specific to apprentices to gauge their satisfaction with the delivery of programs, labour market experience and financial assistance received.

14. Board Committees and Board of Governors Annual Meeting Schedule 2021 – 2022

The Board Committees and Board of Governors Annual Meeting Scheduled for the academic year 2021 – 2022 was reviewed, and endorsed by the Governance & HR Committee. Two changes will be made, 1) Public Board of Governors Meeting begins at 5:30 p.m., and the last Wednesday in March is the 30th.

Moved by J. MacNeil and seconded by L. Bevans **that**, the Board of Governors approve and adopt the Board Committees and Board of Governors Annual Meeting Schedule for 2021 – 2022 Academic year as amended.

Carried Unanimously

15. In-Camera

D. Mountain, R. LeSage, T. Boyde and F. Russell left the meeting at 6:42 p.m.

Moved by A. Thomson and seconded by M. Ziolecki **that**, the Board of Governors move in-camera at 6:42 p.m.

Carried Unanimously

15.1. President Search

S. Johnson provided an update. J. MacNeil thanked the committee members for their work.

15.2. Bargaining Update

L. Bevans and N. Rimmer left the meeting at 6:44 p.m.

S. Johnson provided an update on the CUPE and Faculty bargaining status, and advised there may be a need to have further dialogue with the Board in August.

Moved by K. Farwell and seconded by M. Ziolecki **that**, the Board of Governors conclude the in-camera discussion at 6:50 p.m.

Carried Unanimously

16. Adjournment

There being no further business, **moved by A. Thomson** and seconded by C. Matte **that**, the meeting of the Board of Governors be adjourned at 6:50 p.m.

Carried Unanimously

Approved - June 30, 2021