



**TRAVEL, HOSPITALITY AND WORKING SESSION EXPENSE REPORT**

Position: President & CEO  
 Name: Trent Keough  
 Budget: Office of the President  
 Period Covered: October 2018

<b>Date M/D/Y</b>	<b>Description of Expense</b>	<b>Location</b>	<b>Type of Expense</b>	<b>Purpose of Expense</b>	<b>Amount</b>
10/15/2018	Chartwells	Fort McMurray	Hosting	Meal – Lunch T. Keough and G. Desmeules (Facilitator)	\$25.92
10/15/2018	Chartwells	Fort McMurray	Hosting	Coffee – G. Desmeules (Facilitator)	\$5.23
10/16/2018	Chartwells	Fort McMurray	Hosting	Coffee/water – G. Desmeules (Facilitator)	\$8.82
10/20/2018	Save on Foods	Fort McMurray	Hosting	Coffee Supplies for Office	\$68.94
10/21/2018	Saltlik Calgary	Calgary	Travel	Meal for Leadership conference – T. Keough, J. Moore, S. Dobbin, J. De Villiers	\$146.72
10/21/2018	Allied Limousine	Calgary	Travel	Cab to Hotel – Leadership Conference	\$53.76
10/22/2018	Jugo Juice	Calgary	Travel	Leadership Conference	\$5.25
10/22/2018	Marriott	Calgary	Travel	Meal – Breakfast Leadership Conference	\$48.32
10/22/2018	PPWL	Fort McMurray	Travel	Airport Parking FMM – Leadership Conference	\$39.00
10/22/2018	Allied Limousine	Calgary	Travel	Cab to Airport – Leadership Conference	\$53.76
10/23/2018	Esso	Fort McMurray	Travel	Regular Fill	\$110.36
10/23/2018	Marriott	Calgary	Travel	Hotel for Leadership Conference	\$200.43
10/23/2018	Air Canada	Ottawa	Travel	Return flight from Ottawa - CIGan	\$138.60
10/23/2018	Air Canada	Ottawa	Travel	Return flight from Ottawa - CIGan	\$18.90
10/23/2018	Air Canada	Ottawa	Travel	Flight – Ottawa return - CIGan	\$810.60