

We respectfully acknowledge that we are on Treaty No. 8 Territory, the traditional meeting grounds and gathering places of Canada's First Nations, Métis, and Inuit peoples.

In attendance:

Board of Governors:

Shelley Powell, Chair

Regrets: Tyrone Brass, 1st Vice Chair

Christian Matte, 2nd Vice Chair

Joe MacNeil, Public Member

Regrets: Margaret Ziolecki, Public Member

Kim Farwell, Public Member

Staci Millard, Public Member

Adele Thomson, Public Member

Nadine Rimmer, Academic Staff

Prasan Naik, Non-academic Staff

Chioma Igbokei, Student Representative

Regrets: Naika Dunkley, Student Representative

Administration:

Dale Mountain, Interim President & CEO

Rob LeSage, Vice President Corporate Services & CFO

Tracy Boyde, Vice President Infrastructure & CIO

Fred Russell, Vice President Academic

Suzie Johnson, Executive Director – Human Resources

Teena Francis, Executive Assistant (RS)

1. Call to Order (S. Powell)

Shelley Powell, Board Chair called the Public Board of Governors Meeting to order at 6:30 p.m.

2. Declarations (All)

- Declaration of Conflict of Interest – Nothing to declare at this time.
- Declaration of Fraud & Irregularities – Nothing to declare at this time.

3. Adoption of Consent Agenda

K. Farwell advised of a spelling error on Page 11 of the Meeting Package.

Moved by K. Farwell and seconded by N. Rimmer **that**, the Consent Agenda for the Public meeting of the Board of Governors be approved as amended.

Carried Unanimously

4. Adoption of Regular Agenda

Moved by S. Millard and seconded by K. Farwell **that**, the Regular Agenda for the meeting of the Board of Governors be approved as presented.

Carried Unanimously

5. Governance & HR Update

1. Bylaws and Policies of the Board:

This agenda item is related to the annual approval of the Board Bylaws and Policies. Since the remuneration piece has been resolved, we are presenting and recommending the Board Bylaws and Policies be adopted.

Moved by J. MacNeil and seconded by A. Thomson **that**, the Governance & HR Committee recommends the Board of Governors accept and adopt the Bylaws and Policies of the Board as reviewed and presented.

Carried Unanimously

6. Finance & Audit Committee Update

K. Farwell, Chair of the Finance & Audit Committee provided an update. During the Finance & Audit Committee discussion was held on the Annual Schedule, Terms of Reference and Action Log.

College Administration also provided an update on the KC Land Trust and the KC Foundation.

K. Farwell indicated there may be some duplication of action items on the Finance & Audit Committee and the Board and recommended a review of both Action Logs to ensure the process and approach is captured to eliminate duplication.

7. Draft – Annual Report

College Administration shared the 2019 – 2020 Annual Report is due to Advanced Education by the end of December. The final revised draft will be shared with the Board by November 27, 2020 with a request to provide feedback/comments by December 3, 2020 so that the final version can be delivered to the Office of the Auditor General and then Advanced Education by the deadline.

8. Briefing Note: Esports Business Program

As a part of Keyano College's program development initiatives, the Esports Management diploma was identified as a credential that would not only set Keyano College apart in post-secondary institutions across Canada, but both domestic and international students would be interested in not only earning this credential but also in playing competitively as part of a Keyano College Esports team.

In order to make this a reality preliminary investigations were made with two of the principle colleges, St. Clair College and Lambton College both in Ontario who currently offer this diploma. In addition, extensive research was carried out regarding courses that would need to be developed to add to the already existing courses in the Business Department as a specialization within the Business Administration diploma.

Prior to approval of this credential by Alberta Advanced Education, significant data is required as compelling proof that a diploma in Esports would have market demand and that graduates will be able to find employment upon completion.

Key Considerations:

- Keyano College needs to be timely in developing and offering this credential in order to maintain its attractiveness and competitive edge.
- The budget must be such that no new costs are incurred and that there is a break even plan for revenue over expenses.
- Advanced Education requires that a Market Demand rationale with supporting data be provided along with all submission for program approvals. This data set must include the potential for employment for graduates upon completion of the eSports Diploma. The Hanover Market Analysis will be provided along with the Letters of Support from Stakeholders.

Moved by C. Matte and seconded by K. Farwell **that**, the Keyano College Board of Governors approve the creation of a new specialization Esports Management under the existing Business Administration Diploma program.

Carried Unanimously

9. In-Camera

D. Mountain left the meeting at 7:06 p.m.

Moved by K. Farwell and seconded by S. Millard **that**, the Board of Governors move in-camera at 7:06 p.m.

Carried Unanimously

1. President Recruitment:

A subcommittee of the Governance and HR Committee has been established to conduct the President Recruitment. The RFP process will close November 27, 2020.

N. Rimmer, P. Naik, C. Igbokei left the meeting at 7:10 p.m.

D. Mountain returned to the meeting at 7:11 p.m.

2. PBCO Update:

College Administration provided an update, and advised that further information will be shared as it is received.

Moved by A. Thomson and seconded by S. Millard **that**, the Board of Governors conclude the in-camera session at 7:18 p.m.

Carried Unanimously

10. Adjournment

There being no further business, **moved by K. Farwell** and seconded by C. Matte **that**, the meeting of the Board of Governors be adjourned at 7:18 p.m.

Carried Unanimously