PROCEDURE IF A STUDENT BECOMES SICK WHILE AT KEYANO

**STEP ONE**
**STUDENT SHOULD LEAVE** the classroom, lab or workspace immediately if they are well enough. *

**STEP TWO**
Instruct student to **PERFORM HAND HYGIENE** and **AVOID CONTACT** with others or the environment.

**STEP THREE**
**CLEAN AND DISINFECT AREAS AND SURFACES** that the student was in contact with or close to (within two meters). ***

**STEP FOUR**
Once at home, the student must **COMPLETE THE AHS COVID-19 SELF-ASSESSMENT** and follow their recommendations.

**STEP FIVE**
**STUDENT SHOULD INFORM** their supervisor, instructor or, if in residence, their Residence Life Advisor and Health Services of their absence. ***

**STEP SIX**
Student should attempt to **IDENTIFY A LIST OF PEOPLE** with whom they were in close contact. ****

**STEP SEVEN**
Students will **REMAIN OFF CAMPUS** until cleared to return in accordance with self-assessment or testing results (based on AHS isolation requirements).

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* The student must wear a mask while leaving the premises and/or while waiting for transportation. If the student needs to wait for transportation, they may stay indoors while maintaining a 2-metre physical distance from others.

** Instructor or lab aide or Keyano Employee would contact Facilities to arrange for cleaning and disinfecting of the work area, 780.791.4842 or Facilitiesandassetmanagement@keyano.ca. College common areas can be cleaned by Facilities through submission of a request.

*** Student is at a practicum workplace must follow the employers COVID-19 process.

*** If Positive COVID-19 test, a need for contact tracing (within 2 meters without physical barrier or without PPE) is required.