

MESSAGE FROM PRESIDENT



Dear friends,

Welcome to Keyano College's Credit Calendar! For fifty years Keyano College has been providing high quality educational programs and training to north eastern Alberta and the Regional Municipality of Wood Buffalo. For some, we are the first experience of post-

secondary education. For others, we provide an opportunity to make a career change or upgrade skills. Either way, our programming is diverse and includes the arts, sciences, business, health, and trades. In the pages ahead, you will learn more about these many learning opportunities.

The College works with local employers to ensure our programming and training remains relevant and in demand. Partnering with our stakeholders and other educational institutions we are able to effectively and efficiently maximize our resources, which is particularly important during this time period of economic change. We are very proud of our collaborative degrees, which allow a resident to earn a degree while staying in the region. Adding to our Bachelor of Science in Nursing and Bachelor of Education Elementary collaborative degrees with the University of Alberta, are our newest collaborative degrees, the Bachelor

of Business Administration with NAIT and the Bachelor of Science in Environmental Science with Mount Royal University. We've also recently bolstered programming with a Visual Art and Design Certificate and Electrician Apprenticeship Dual Credit. These expanded options ensure our community has access to the highest quality post-secondary education available in Alberta.

In addition to our educational opportunities, we also have an excellent athletic facility in the Syncrude Sport & Wellness Centre (SSWC), which is home to our Keyano Huskies. As well, the Keyano Theatre & Arts Centre is the jewel of performing arts in our community and features engaging entertainment that ranges from international musical acts to side-splitting comedy shows to outstanding community theatre.

Our faculty, staff, and administrative teams are committed to the success of our students. We aim to provide an enriching and enjoyable academic experience that will help you achieve your career and training goals.

Thank you for your interest in Keyano College and I wish you the very best in your studies.

Dr. Tracy Edwards
Interim President & Chief Executive Officer

MESSAGE FROM VICE PRESIDENT, ACADEMIC



Welcome to Keyano College.

Located in the heart of the oil sands, Keyano College offers numerous educational opportunities for those who call the Regional Municipality of Wood Buffalo home. Students studying at Keyano have the advantage of choosing from any

number of credentials to meet their education and career needs, including diplomas, degrees, and certificates. By working with local industry, as well as the private and public sector, we ensure our graduates are equipped with the knowledge and skills employers are looking for. As well, our long-term partnerships with post-secondary institutions across the Province allow students to begin their post-secondary studies with us and later transfer for additional

schooling, or in some cases, complete their degree while staying at home in Wood Buffalo.

We are committed to providing the necessary resources for our students to be successful, including highly qualified and effective instructors, up-to-date facilities and equipment, and valuable experiential learning opportunities. Other student services include a well-equipped library, counseling, housing, a SKILL Centre that offers academic support, and much more.

The success of our students and graduates is important to us. We are here to serve your career and educational needs, and we look forward to walking with you on your learning journey.

Peter Lawlor,
Interim Vice President, Academic

DISCLAIMER AND IMPORTANT NOTICE

Keyano College makes every effort to ensure accuracy in all College publications. However, if there is inconsistency with the information as published and that which resides in official College policy, the official College policy will prevail. Keyano College reserves the right to make changes to the information provided within this calendar without prior notice.

The programs of study listed in this calendar are available for the intake year for which the calendar applies. The College reserves the right to change the content or structure of a program of study, and all reasonable attempts will be made to notify active program students.

The College also reserves the right to update course content, prerequisites and co-requisites without prior notice. In addition, not every course listed in the calendar will be offered every year. The College reserves the right to implement new policies, regulations and procedures which may not be available at the time of publication.

The College will not be held responsible for any loss, damage or other expense in relation to any changes to information contained within this calendar.

Students are responsible for informing themselves on matters related to admission, program and graduation requirements and other academic matters including policies, regulations and procedures. Students are also responsible for ensuring the accuracy and completeness of their registration, and are strongly encouraged to consult with and to seek advice on academic and program planning matters from Program Chairs and Student Advisors.

By the act of applying to a program and/or registering into courses, each student agrees to be bound by the policies and procedures of the College.

INTRODUCTION

WELCOME TO KEYANO COLLEGE!

Based in Fort McMurray, Alberta, Keyano is the home of higher education throughout the Regional Municipality of Wood Buffalo. Opening its doors in 1965 as an Alberta Vocational Centre, and later taking the name Keyano, the institution transformed into the area's first, and only, Community College.

The word Keyano comes from the Cree language and loosely translates as 'sharing', which stays true to the College's mission of providing local access to education. Since officially becoming a college in 1978, Keyano has grown to become a modern series of buildings on three campuses, and four learning centres, serving thousands of students annually.

Keyano College offers certificates and diplomas, university transfers, apprenticeships, academic upgrading and, through collaboration with other post-secondary institutions, degree completion options. Keyano's comprehensive program offerings include arts, science, business, education, environmental science, power engineering, health, engineering technologies, human services, humanities, trades, transportation, heavy equipment operations and industrial training. The College provides relevant, practical, flexible and affordable workforce development including continuing education and customized corporate training.

As a Comprehensive Community Institution responsible for regional stewardship, Keyano College collaborates with post-secondary educational institutions, community adult learning providers, business, industry, school districts, Aboriginal communities, and other organizations to ensure access to a broad spectrum of learning opportunities.

Keyano's faculty and staff are engaged in professional development, scholarly activity and applied research for the purpose of enhancing expertise and increasing knowledge that will facilitate a high-quality learning experience through improved programs and services.

The College continues to be a major hub of the community through the Keyano Theatre & Arts Centre, the Syncrude Sport & Wellness Centre, the Keyano College Library, as well as through the College's involvement in various community projects.

MISSION STATEMENT

Keyano College is a comprehensive college of choice that is committed to excellence in teaching and learning, industry training and applied research through the delivery of relevant and sustainable programs and services that maximize opportunities for our students, staff and stakeholders, and that enable Keyano to engage in community leadership.

LOCATION

Two campuses are located in Fort McMurray, Alberta: the Clearwater Campus (the main campus) and the Suncor Energy Industrial Campus. A third campus is located in Fort Chipewyan, approximately 280 kilometres north of Fort McMurray. Four regional learning centres are located in the rural hamlets of Conklin, Janvier, Fort McKay, and Gregoire Lake.

SCHOOL COLOURS

Blue and White.

MASCOT

King, a grey and white Husky dog.

ATHLETICS

Keyano College is a member of the Alberta Colleges Athletic Conference (ACAC). The Keyano College Huskies men's and women's teams compete in a variety of sports on the provincial level, including volleyball, soccer, basketball, and futsal.

A BIT ABOUT THE AREA

The Regional Municipality of Wood Buffalo (RMWB) stretches over the northeast corner of Alberta, bordering Saskatchewan and the Northwest Territories while covering 63,637 square kilometres. There are 10 communities within the RMWB, the largest of which is Fort McMurray. Regionally, the population is around 125,000, which also includes workers in oil sands camps who fly in and out of the region. Fort McMurray is approximately 450 kilometres northeast of Edmonton, Alberta.

The region is known worldwide for being the home of the oil sands, while the energy industry is the major employer in the area, directly and indirectly.

Fort McMurray offers many recreational activities connected to its beautiful natural environment. The community is surrounded by boreal forest and the Athabasca, Clearwater, House, Hangingstone and Horse Rivers. There is an extensive 130-kilometre trail system for running, walking, and biking in the summer, and cross-country skiing in the winter.

Attractions in the area include the Keyano Theatre & Arts Centre, Syncrude Sport & Wellness Centre, the Oil Sands Discovery Centre, MacDonald Island Park, Heritage Park, Marine Park Museum, the Oil Sands Lookout Point, and just south of Fort McMurray, Gregoire Lake Provincial Park.

Seasonal temperatures range anywhere from about 0 to -35 degrees Celsius in the winter, to 12 to 32 degrees Celsius in the summer.

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Keyano College extends its gratitude to all the dedicated individuals who contributed time and effort towards this Calendar.

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COLLEGE DIRECTORY/ADMINISTRATION

AREA CODE 780

SWITCHBOARD

Clearwater Campus	791-4800
Fort Chipewyan Campus	697-3767
Suncor Energy Industrial Campus	799-8600

REGIONAL LEARNING CENTRES

Conklin	559-2434
Fort McKay	828-4433
Gregoire Lake	334-2559
Janvier	559-2047

GENERAL INQUIRIES

Toll-free	1-800-251-1408
E-mail	registrar@keyano.ca
Website	keyano.ca

ADMISSIONS AND REGISTRATION

Admissions	791-4801
Continuing Education & Access Registration ...	792-2688
Fax Number	791-4952
General Information	791-4801
Office of the Registrar	791-4801
Student Records Information	791-4801
Transcript Request	791-4801

PROGRAMS

Aboriginal Entrepreneurship	791-4973
Apprenticeship	792-2688
Art and Design	791-4832
Business Administration	791-8952
College and Career Prep	791-4973
Continuing Education & Access Programming .	792-2688
Early Learning and Child Care	791-4889
Educational Assistant	791-4889
Emergency Medical Technician	791-4961
Environmental Technology	791-4832
Health Care Aide	792-5741
Heavy Equipment Technician	799-8600
Mechanical and Construction Trades Prep	791-4951
Nursing	791-4961
Office Administration	791-8952
Power Engineering	791-4955
Pre-Employment	791-4906
Process Operations	791-4955
Regional College and Career Prep	791-4973
Social Work	791-4993
University Studies	791-4832

STUDENTS' ASSOCIATION OF KEYANO COLLEGE

Used Bookstore	791-8978
Students' Association Office	791-4950
King's Lounge	715-3923

SERVICES

Aboriginal Student Centre	791-8967
Alumni Association	791-4959
Bookstore	791-4960
Career Services	791-4834
Cooperative Education	791-4834
Counselling	791-8934
Disability Support Services	792-5608
Facility Booking	room.booking@keyano.ca
Food Services	791-4878
Health Services	791-4808
Housing, Single & Family	791-4926
Library	791-4917
Office of the Registrar	791-4801
Recruitment	791-4801
Security	791-4911
SKILL Centre	792-5620
Sport Manager	791-8925
Syncrude Sport & Wellness Centre	791-7792
Theatre Box Office	791-4990

CONTACT INFORMATION

Toll-free	1-800-251-1408
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COLLEGE DIRECTORY/ADMINISTRATION

ADMINISTRATION

Interim President & CEO

Dr. Tracy Edwards 791-4855

Interim Vice President, Academic

Peter Lawlor 791-4851

Vice President, Finance & Administration & CFO

Carol Pollard 791-4860

Vice President, Capital Projects & Facilities

Operations

Henry Hunter 791-8928

Executive Director, Human Resources

Suzie Johnson 791-4863

Director, Facilities & Asset Management

Patricia Scantlebury 791-4842

Director, Finance

Alnoor Aziz 791-4967

Director, Annual Giving

Melane Leblanc 791-8995

Director, Learning Innovation & Library Services

Tanya Lopez 792-5623

Director, Marketing & Communications

Matthew Harrison 588-4777

Director, Sport & Wellness/Community Engagement

Wade Kolmel 791-8925

Director, Student Services & Registrar

Charles Jorgenson 792-5060

Director, Theatre & Arts

Alan Roberts 791-4953

Dean, School of Arts, Science, Business & Education

Guy Harmer 791-4812

Dean, School of Health, Wellness & Human Services

Vincella Thompsen 792-5601

Interim Dean, School of Trades and Heavy Industrial

Kerry Ferguson 791-4883

Assistant Registrar

Susie Bowles 791-4849

Assistant Registrar

Candice Crossley 791-8945

BOARD OF GOVERNORS

Chair

Kara Flynn

Vice Chair

Andrew Carter

Interim President & CEO

Dr. Tracy Edwards

Public Member

Doreen Cole

Public Member

Brent Davis

Public Member

Nicole Bourque-Bouchier

Public Member

Bryan Rabik

Student Representative

Fatima Dhooma

Faculty Representative

Bev Maron

CUPE Representative

Emily Hicks

ACADEMIC SCHEDULE 2016/2017

Dates are subject to review and possible change.

SUMMER 2016	ACADEMIC CO-OP		POWER/PROCESS	
First day of class	May 2		July 11	
Last day to add classes	June 3		July 15	
Fee due	May 6		July 15	
Last day to drop classes			July 22	
Last day to waive health & dental			July 22	
Last day to withdraw w/ 50% refund			Aug 19	
Last day to withdraw			Sept 30	
Last day of class			Oct 28	
Final grades due	Aug 26		Oct 31	

FALL 2016	COLLEGE PREP	CERT, DIPL & UNIV	EMT	HCA
First day of class	Sept 7	Sept 7	Sept 7	Sept 7
Last day to add classes	Sept 13	Sept 13	Sept 13	Sept 13
Fees due	Sept 13	Sept 13	Sept 13	Sept 13
Last day to drop classes	Sept 20	Sept 20	Sept 20	Sept 20
Last day to waive health & dental	Sept 20	Sept 20	Sept 20	Sept 20
Last day to withdraw with 50% refund	Oct 18	Oct 18	Oct 28	Oct 18
Last day to withdraw	Nov 29	Nov 29	Dec 20	Nov 29
Last day of classes	Dec 13	Dec 8	Feb 17/2017	Jan 31/2017
First day of final exams	Dec 14	Dec 12		
Last day of final exams	Dec 16	Dec 16		
Final grades due	Dec 19	Dec 19	Feb 20/2017	Feb 2/2017

WINTER 2017	COLLEGE PREP	CERT, DIPL & UNIV	HCA	POWER/PROCESS
First day of class	Jan 4	Jan 9	Jan 9	Nov 7/2016
Last day to add classes	Jan 13	Jan 13	Jan 13	Nov 14/2016
Fees due	Jan 13	Jan 13	Jan 13	Nov 14/2016
Last day to drop classes	Jan 20	Jan 20	Jan 20	Nov 21/2016
Last day to waive H&D (new students only)	Jan 20	Jan 20	Jan 20	Nov 21/2016
Last day to withdraw with 50% refund	Feb 17	Feb 17	Feb 17	Dec 16/2016
Last day to withdraw	Mar 31	Mar 31	Mar 31	Feb 3
Last day of classes	Apr 19	Apr 13	June 2	Mar 3
First day of final exams	Apr 20	Apr 18		
Last day of final exams	Apr 24	Apr 24		
Final grades due	Apr 26	Apr 26	June 2	Mar 4

SPRING 2017	COLLEGE PREP	CERT, DIPL & UNIV
First day of class	May 8	May 8
Last day to add classes	May 9	May 9
Fees due	May 9	May 9
Last day to drop classes	May 11	May 11
Last day to withdraw w/ 50% refund	May 23	May 23
Last day to withdraw	June 7	June 7
Last day of classes	June 16	June 16
Final grades due	June 20	June 20

For Apprenticeship Scheduling please visit tradesecrets.gov.ab.ca

ACADEMIC SCHEDULE 2016/2017

COLLEGE CLOSED: Facilities are not available to students.

NO CLASSES: Classes will not run but the Library, computer labs, SKILL Centre, and studios will be available for student use.

COLLEGE CLOSED

HOLIDAY	DAY	DATES
Canada Day	Friday	July 1
Heritage Day	Monday	August 1
Labour Day	Monday	September 5
Thanksgiving	Monday	October 10
Remembrance Day	Friday	November 11
Christmas Break		December 24 - 31
New Year's Day (in lieu of)	Monday	January 2
Family Day	Monday	February 20
Good Friday	Friday	April 14
Easter Monday	Monday	April 17
Victoria Day	Monday	May 22

OTHER IMPORTANT DATES

	DAY	DATES
Orientation Day	Tuesday	September 6
Last day to apply for academic co-op	Friday	September 30
Fall Awards application deadline	Friday	September 30
Reading Day – no classes	Wednesday	November 9
Reading Day – no classes	Thursday	November 10
Fall Awards Ceremony	Tuesday	November 29
Reading Day – no classes	Monday	February 27
Reading Day – no classes	Tuesday	February 28
Reading Day – no classes	Wednesday	March 1
Reading Day – no classes	Thursday	March 2
Reading Day – no classes	Friday	March 3
Convocation	Friday	May 12

2016/2017 CALENDARS

2016

JANUARY

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2017

JANUARY

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OCTOBER

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