Course Credit/Exemption Request Form
Supply Management Training (Diploma)

Alberta Institute
Purchasing Management Association of Canada

Please submit this form to:
Education Services, Alberta Institute PMAC, 5241 Calgary Trail, Suite 612, Edmonton, AB T6H 5G8
Tel: (780) 944-0355 Fax: (780) 944-0356 email: info@aipmac.ab.ca

Last Name	First (Given) Name	Middle Name(s)	Membership ID#
Home Address	City/Town	Prov	Postal Code
Telephone (Home)	Telephone (Business)	Fax	

E-mail Address: ______________________________

For information regarding assessment of Exemptions, Course Credit or Transfer Credit please contact Alberta Institute PMAC, Education Services (780) 944-0355.

Assessment Fee	Member Rate: $75.00	Non Member Rate: $150.00
Transfer Fee	Member Rate: $25.00	Non Member Rate: $50.00

Credit Requested for:

Technical Courses
- ☐ Introduction to Procurement
- ☐ Introduction to Logistics
- ☐ Introduction to Transportation
- ☐ Introduction to Operations Management

Soft Skill Seminars
- ☐ Introduction to Business Communications
- ☐ Introduction to Negotiations
- ☐ Introduction to Contract Law & Administration

Business Management Seminars
- ☐ Introduction to Accounting & Finance
- ☐ Introduction to Marketing
- ☐ Introduction to Business Planning

I have enclosed the following documentation:
☐ Original Transcript ☐ Completion Letter ☐ Other ______________

Payment Options

☐ Cheque ☐ Money Order	☐ Visa ☐ MasterCard ☐ AMEX	☐ Purchase Order (please attach copy) Purchase Order No. ____________

Amount Enclosed		Office Use Only
Assessment Fee: ________	_ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ Credit card number __/__ Expiry Date	Batch #
Transfer Fee: ________	Name on Card: ______________________	Auth #
GST: ________		Trans #
Total: ________	Signature: ______________________	Date Processed

If you are not currently a member, but wish to become one please submit the Membership Application Form prior to, or along with this form.

Information collected is done in accordance with Canadian privacy laws. It will be used for assessing the applicant's eligibility for course credit in AIPMAC's Supply Management Training Diploma Program. It will not be used or disclosed for other purposes.