



**PRACTICAL NURSE COLLABORATIVE CURRICULUM**

**KEYANO COLLEGE**

**COURSE OUTLINE**

**PN 208 NURSING PRACTICE V:  
COMPREHENSIVE PRACTICE**

**WINTER 2018**

**GROUP A: April 9 – May 4, 2018**  
**GROUP B: March 10 – April 6, 2018**

**INSTRUCTOR: Catharine Szpak**

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**PN208 NURSING PRACTICE V:  
COMPREHENSIVE PRACTICE  
Course Outline**

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**PRACTICAL NURSING V:  
COMPREHENSIVE PRACTICE  
COURSE OUTLINE**

**CALENDAR STATEMENT/COURSE DESCRIPTION**

**PRACTICAL NURSING IV: COMPREHENSIVE PRACTICE \*** Semester IV

This final course of the program provides the opportunity for the learner to integrate knowledge, skills, attitudes, and judgments in transition to the role of the graduate practical nurse. The learner will apply learned competencies in a clinical experience in a four-week, preceptored clinical practice assuming the anticipated roles of a graduate practical nurse. The focus of this course is to provide placement opportunity where the student may integrate medical/surgical generalist nursing skills and abilities.

**Pre-requisites:** Successful completion of all previous courses, Alberta Health Services mandatory certifications, CPR Level C for Health Care providers, Clear Police Information Check and Vulnerable Sector check, up-to-date immunizations

**Co-requisite:** None

**COURSE HOURS**

**TOTAL HOURS: 155**

**CREDITS: 4**

**TUTOR INFORMATION**

Instructor: Catharine Szpak  
Office: 187B  
Phone (Office): 780-791-8908  
E-mail: Catharine.szpak@keyano.ca  
Office Hours: Monday 1300-1600



## GENERAL LEARNING OUTCOMES

Upon successful completion of this course, the learner will meet the following outcomes:

1. Integrate the nursing metaparadigm, nursing theory, and related knowledge into nursing practice to provide safe, holistic, compassionate, and competent care for clients in a variety of practice settings.
2. Apply nursing process, effective problem-solving, and critical thinking to make appropriate clinical judgments for clients in a variety practice setting.
3. Demonstrate the ethical, legal, and moral responsibility and accountability for own actions in a variety of practice setting.
4. Contribute to a culture of safety as it applies to the client and interdisciplinary team and institution in a variety of practice settings.
5. Collaborate with the interdisciplinary health care team to provide nursing care for clients in a variety of practice settings.
6. Collaborate with the client to promote self-care and synergy for clients in a variety of practice settings.
7. Demonstrate cultural competence in the provision of nursing care.
8. Apply principles of teaching and learning to clients to promote client health and autonomy in a variety of practice settings.
9. Apply and practice beginning leadership skills within practice settings.
10. Advocate on behalf of the client to promote health and well-being in a variety of practice settings.
11. Apply evidence informed research findings into practice for clients in a variety of practice settings.
12. Demonstrate reflective practice for personal and professional growth and continuous learning.
13. Demonstrate nursing practice at the level appropriate for a graduate.

### **Instructional Methods**

This is a preceptor supervised clinical practice course. The course activities will include nursing care of assigned clients in the acute-care setting. Other activities may include nursing rounds (conferences), professional development activities, and discussions. These activities provide the opportunity for learners to learn with and from others in the nursing practice setting.

The course emphasizes pre-clinical preparation, participation in nursing care of clients, and post-clinical reflection and review. You are expected to take an active part in clinical discussions and take responsibility for your own learning. The preceptor's role is to supervise nursing practice and to facilitate learning.

## **Statement on Plagiarism**

All students must complete the Plagiarism/Tutorial Certificate found on Moodle. To locate this information, sign into Moodle and on the left side of the page under student the tutorial can be located.

Expectations:

1. All students must complete this tutorial. The certificate must be shown to the instructor prior to submitting any written assignment. Failure to show the instructor the certificate of completion could result in a late written assignment penalty.
2. If you have completed this tutorial in a University Studies course you can show your instructor the certificate. The tutorial is required to be completed only once during your time at Keyano unless you have left the program and returned.

## **Student Code Of Conduct**

Please refer to the Student Handbook and review the Student Code of conduct Policy (Policy 110.0), Students Rights policy (Policy 111.0) and Student Code of Conduct Procedure (110.1). It is expected that you will review and be aware of expectations relative to student rights, responsibilities and behaviours

## **PRACTICAL NURSING PROGRAM POLICIES**

Please refer to Keyano College Practical Nurse Handbook for specific Practical Nursing Program policies and to Keyano College Calendar for general College policies.

Please review the Keyano College Nursing Program Policy on Clinical Attire, which is outlined in the student handbook. The following are required items for clinical: nametag, health centre ID, watch, penlight, black pen, bandage scissors and stethoscope.

### **Withdrawal Dates for Classes:**

Unsuccessful performance in a clinical course, as part of Nursing and Allied Health Studies, will result in a failing grade regardless of the withdrawal day.

## **LATE POLICY FOR ASSIGNMENTS**

All assignments are to be passed in at the time and place they are due. Please see timetable. Extensions on assignments may be granted and must be negotiated with the tutor prior to the due date and with a date specified for late submissions. If prior arrangements are not made, assignments not submitted on the day and time specified will incur a 5% deduction per day

including weekends. This will be applied each day until the assignment is received by the instructor. Students can submit assignments by e-mail on weekends, but must provide a paper copy on the first day following the weekend.

## **SPECIALIZED SUPPORTS & DUTY TO ACCOMMODATE**

### **DISABILITY SUPPORT SERVICES: LEARNER ASSISTANCE PROGRAM**

It is the College's goal that learning experiences be as accessible as possible. If you anticipate or experience physical or academic barriers based on disability, please let your instructor know immediately so that we can discuss options. You are also welcome to contact Disability Services (780-791-8934) to establish reasonable accommodations.

### **SPECIALIZED SUPPORTS AND DUTY TO ACCOMMODATE**

Specialized Support and Duty to Accommodate are aligned with the office of Disability Support Services: Learner Assistance Program (LAP) guided by federal and provincial human rights legislation and defined by a number of Keyano College policies. Keyano College is obligated by legislation to provide disability-related accommodations to students with identified disabilities to the point of undue hardship.

## **OVERVIEW OF LEARNING EXPERIENCES**

### **CLINICAL PRACTICE**

**In order to pass PN 208: COMPREHENSIVE PRACTICE, students must demonstrate safe, knowledgeable, ethical nursing practice, professional behavior, and complete the specified learning experiences. See APPENDIX A for Clinical Standard Practices**

Components of this continuous 5-week experience will include:

1. A scheduled nursing practice experience each week in the clinical setting. Clinical practice will take place for 5 weeks between March 10 and May 14, 2018. Clinical rotation will include eight (8) or twelve (12) hour day shifts each week. (Please see timetable). Students will be preceptored with a licenced practical nurse and will follow their schedule for the required hours.
2. Complete Reflective Journaling Assignment to demonstrate written reflection of nursing practice.

If a student is absent from the clinical setting due to illness or for other reasons the following must occur:

- The student will contact their assigned unit;
- The student will contact The Nursing Office at 791-4889 and leave a message;



- The individual instructor and preceptor will advise students if and how they wish to be contacted, including the number; and
- The Instructor may advise the student to contact the Keyano College Nurse at 791-4808.

Students not following these requirements will be considered absent without leave and abandoning their patients this may result in clinical failure

## OVERVIEW OF COURSE ASSESSMENT

Clinical practice courses are graded as **pass** or **fail**.

To receive credit in Nursing Practice IV: Comprehensive Practice, the learner must complete all course requirements which include reflective journaling and a passing grade on the final evaluation. A passing grade means that the student was able to satisfactorily meet all expectations in the course. Course credit will not be given if only parts of the course have been completed.

### DISTRIBUTION OF MARKS

WRITTEN ASSIGNMENTS		
<b>Reflective Journaling</b>	Written reflection of nursing practice	<b>Pass/Fail</b>
CLINICAL PRACTICE EVALUATION		
	Integration of nursing knowledge and application of nursing skills. Learner must satisfactorily meet all evaluation expectations.	<b>Pass/Fail</b>
	<b>Total</b>	<b>Pass/Fail</b>

### PASSING LEVEL AND GRADING SCALE

This is a nursing practice course. A learner must be proficient in the integration of nursing theory and application of nursing skills in a practice setting.

Learners must receive a **pass** grade on the written assignment and successfully demonstrate nursing skills in the nursing practice setting to receive a passing grade.

Refer to the Practical Nurse Program Handbook for information regarding grading scale, extensions, and other program standard practices.

## Important Additional Information

All students must have the following prior to attending any nursing practice course:

- Alberta Health Services mandatory certifications
- Up-to-date immunizations
- Criminal Record Check completed CPR Level C for Health Care Providers

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*Note to all learners: It is the learner's responsibility to retain course outlines for possible future use in support of applications for transfer credit to other educational institutions.*

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## COURSE ASSESSMENT

### 1. Reflective Practice

Self-reflection is a requirement for continuing competency of the practical nurse. The purpose of this assignment is to assist you to reflect on your nursing practice. Through reflective practice you will demonstrate self-reflection by recognizing your own learning, goals, strengths and areas for improvement.

You will submit reflections in each of the nursing practice courses. These submissions are a requirement of this course and must achieve a satisfactory rating to receive a **pass**. Use the following to guide your reflective journaling. Attached is a marking guide that will be used by your instructor to evaluate your submissions.

### Reflective Journaling

**Due Date: Following each block of clinical shifts**

#### GUIDELINES

- The reflective journal will be reviewed by the instructor. Due dates for submission will be determined by your instructor.
- The journal may be handwritten but must be legible.
- Submission format may vary based on instructor preference or clinical group decision (i.e., may be done through online discussions, group discussion, with the use of concept maps or traditional journaling).
- The journal must be completed as assigned in order to receive a **pass** grade in the course.
- See **APPENDIX C** for marking guide.

## **REFLECTIVE PRACTICE CRITERIA**

### **Description**

Choose a significant situation or event that occurred this week in clinical practice.

- Describe this situation in detail, relating it to your own practice.
- What was going on? What happened?
- How did the client, family or staff respond? (Use only initials to maintain confidentiality.)
- What was your role in this situation?

### **Reflection**

Reflect on the situation as it happened.

- What were your feelings and thoughts about the situation?
- What did you do? How did you feel about what you did? Why?
- What were the important elements of the event? What preceded the event and what followed it?

### **Analysis**

Analyze the situation.

- What went well? What did you find difficult?
- Integrate what is known from nursing theory and related courses. Use your nursing textbooks or other professional resource to interpret this situation and expand your understanding of the event.
- Identify the course learning outcomes that apply to this situation. What have you learned?
- How does this experience compare to other situations in which you have been involved?

### **Evaluation**

Evaluate the situation.

- What did you learn from this situation?
- What would you do differently in the future?
- What should you be aware of if this situation occurs again?

Your instructor will read the entries and write comments to help focus and guide you throughout your practice. The entries will remain confidential.

## 2. Student Evaluation

<b>Due Date:</b>	<b>Booked individually</b>
<b>Midterm</b>	<b>Completed at end of second block of clinical</b>
<b>Final</b>	<b>On final day of practicum</b>

### Student Assessment/Evaluation

Assessment of your performance is based on satisfactory preparatory work and successful delivery of client care. Throughout these clinical practice courses, your instructor/preceptor will provide you with both verbal feedback and written feedback (anecdotal notes) on your clinical performance. Feedback will be provided on a weekly basis. Feedback may be provided more frequently if required. These notes are used to support comments and performance ratings of your midterm and final evaluations.

Student concerns should be discussed directly with the instructor if the outcome is unsatisfactory. If necessary, concerns can be submitted in writing to the program supervisor, and a copy must be given to the instructor.

The clinical practice evaluation will be completed by your instructor and preceptor. You will be A midterm and final evaluation will be completed.. Each evaluation will be discussed with you during a meeting with your instructor and preceptor. See **APPENXIX D** for Expectations of Students

Students must consistently meet minimal safe practice. Examples of minimal safe practice are as follows:

The student:

- Is punctual for all scheduled clinical activities (pre/post conference, report)
- Can discuss assigned client's pathophysiology and related symptoms in his/her own words
- Correctly selects a high-priority nursing diagnosis and discusses at least two interventions that are supported by evidence-based practice
- Demonstrates correct medication and intravenous administration including calculations and safe dosages; can communicate actions, side effects, and nursing implications
- Demonstrates beginning psychomotor skills appropriate to practice setting
- Maintains asepsis and standard precautions
- Reports to appropriate parties (RN, instructor, preceptor) regarding all client care and changes in client condition



- Documents in a timely manner and according to current nursing practice within the practice setting
- See **APPENDIX E** for marking guide.

## CODE OF ETHICS

### CLPNA Competencies

- A: Nursing Knowledge
- B: Nursing Process
- C: Safety
- D: Communication and Interpersonal Skills
- E: Nursing Practice
- T: Occupation Health and Safety
- U: Medication Administration
- V: Infusion Therapy
- W: Professionalism
- X: Leadership

*In addition to those listed and depending upon the clinical placement, the following competencies may also be addressed in addition:*

- F: Respiratory Care
- G: Surgical
- H: Orthopedics
- I: Neurological/Neurosurgical
- J: Cardiovascular Nursing
- K: Maternal/Newborn Care
- L: Pediatrics
- M: Mental Health Nursing
- N: Emergency Nursing
- O: Gerontology Nursing
- P: Palliative Care
- Q: Rehabilitation
- S: Oncology

The following CLPNA competencies are learned during the Nursing Practice I course:  
Refer to [www.clpna.com](http://www.clpna.com) for references

## REQUIRED TEXTS

### Required Textbooks and Resources

#### Primary Texts

Adler, R., Rolls, J., & Proctor, R. (2012). *Looking Out, looking In* (3rd ed.). Toronto, ON: Nelson

Anderson, M. A. (2013). *Nursing leadership, management, and professional practice for the LPN/LVN* (5th ed.). Philadelphia, PA: FA Davis.

Austin, W., & Boyd, M.A. (2015). *Psychiatric and mental health nursing for Canadian practice* (3rd ed.). Philadelphia, PA: Lippincott Williams & Wilkins.

Day, R.A., Paul, P., Williams, B., Smeltzer, S.C., & Bare, B.G. (2016). *Brunner and Suddarth's textbook of Canadian medical-surgical nursing* (3rd ed.). Philadelphia, PA: Lippincott, Williams & Wilkins.

*Nursing Practice V: Comprehensive Practice Clinical Guide*. (PNCC, 2012)

Perry, S., Hockenberry, M., Lowdermilk, D., & Wilson, D. (2015). *Maternal and Child Nursing in Canada* (2<sup>nd</sup> ed.). Toronto, ON: Elsevier Canada

Potter, P.A., & Perry, A.G. (2014). *Canadian fundamentals of nursing* (5th ed. Rev.). Ross-Kerr, J.C., & Wood, M.J. (Canadian ed.). Toronto, ON: Elsevier.

#### Other Required Resources

Drug guide or online drug guide such as Medline Plus:

<http://www.nlm.nih.gov/medlineplus/druginformation.html>

Medical dictionary or online medical dictionary such as Medline Plus:

<http://www.nlm.nih.gov/medlineplus/mplusdictionary.html>

**Appendix A**  
**COMPREHENSIVE PRACTICE**  
**Clinical Standard Practices**

## **Clinical Standard Practices**

### **Overview**

It is your responsibility to adhere to the following standard practices for the Practical Nurse Program. Please familiarize yourself with them and refer to them throughout the program.

### **DRESS CODE STANDARDS**

You are expected to adhere to the dress code standards for the clinical area as outlined in the Practical Nurse Program Handbook.

### **ATTENDANCE**

You must report illness or reasons for inability to attend clinical practice to your instructor/preceptor prior to your assigned shift. You are expected to adhere to the attendance standards for the clinical area as outlined in the Practical Nurse Program Handbook.

### **DOCUMENTATION OF CLIENT CARE**

Documentation must follow agency policies, and instructor/preceptor and unit expectations where you are practising.

### **ENSURING CLIENT SAFETY**

If your actions result in an actual or potential violation of client safety, you may be removed from the clinical area and may fail the course. Your progress in the program will be outlined in a learning improvement plan. Examples of safety violations are included in the Practical Nurse Program Handbook.

### **LEARNING IMPROVEMENT PLAN**

If you are experiencing difficulty meeting the identified course outcomes and expected behaviours at any time, a case conference involving you, your instructor, and a counsellor may be called. A learning improvement plan will be initiated as per the Practical Nurse Program Handbook.

A learning improvement plan includes:

- Identification of problem
- A specific action plan required if you are to overcome the problem
- A timeframe for the problem to be resolved and evaluated

## **REPORTING WHEN LEAVING THE UNIT**

When leaving the unit for breaks or at the end of the shift, you must report your leaving to the preceptor.

## **WORKPLACE INJURY**

If you are injured or exposed to a blood-borne pathogen on the premises of the college or at a clinical agency, it is your responsibility to inform your instructor/preceptor as soon as possible. The protocol of the agency where the injury occurs will be followed. As reporting forms are time sensitive, it is essential that the injury be reported as soon as possible. Your instructor or preceptor will have the necessary WCB and Blood-Borne Pathogen forms. You may also be required to complete agency-specific reporting forms.



**Appendix B**  
**COMPREHENSIVE PRACTICE**  
**Student Experience Guidelines for Instructor-Supervised Practice**

## **STUDENT EXPERIENCE GUIDELINES FOR PRECEPTED-SUPERVISED PRACTICE**

### **Orientation**

You should report to your placement facility on the first day at least 15 minutes ahead of your scheduled time. This allows time for you to find suitable parking and to introduce yourself to facility personnel and your preceptor. Request orientation to the facility: tour of facility, policies, procedures, fire and safety, and routines.

### **Attendance**

You are expected to make every effort to be present and on time for every clinical shift. Missed days may make it impossible for the instructor/preceptor to complete an evaluation of your performance. If the instructor is unable to evaluate your performance due to poor attendance, you will not pass the course.

### **Preparation for Clinical Assignments**

Client safety is the highest priority. You are expected to come prepared for each clinical practice experience. If you are unprepared, you will be removed from the clinical area and marked absent for that clinical shift. A learning improvement plan will be put in place outlining the expectations and importance of preparing for assignments, and to address implications to professionalism, legalities, and client safety.

You are required to conduct your research in the clinical area on your assigned client prior to start of shift. You are responsible for reviewing the nursing skills that you will be required to perform during client care.

For all Nursing Practice courses, client research must be prepared in writing and brought with you to the clinical area.

### **Assignments/Team Responsibilities**

- Research your assigned clients.
- Using the nursing process and the nursing metaparadigm, provide holistic, competent nursing care to assigned clients.
- Inform the preceptor/instructor of learning needs.
- Seek learning experiences and opportunities to practise nursing skills, within appropriate scope of practice.

- Ask the preceptor to directly supervise any nursing skills.
- Modify nursing skills according to agency policies and procedures as required.
- Perform only those nursing skills that are within the student role of the Practical Nurse Program.
- Consult with the preceptor when unsure of any aspects of client care.
- Report any significant changes in the client's condition to appropriate staff and your preceptor.
- Document pertinent client information according to unit policy and routine.
- Collaborate with members of the health-care team in providing client care.

## **Performance of Skills**

You are expected to adhere to the skill performance standards for the clinical area as outlined in the Practical Nurse Program Handbook.

## **Documentation of Client Care**

At the beginning of the clinical practice course, you may be required to submit a draft of your documentation to your clinical instructor to check before it is entered on the client's record. Documentation of all medications that you have administered is a requirement.

**Appendix C**  
**COMPREHENSIVE PRACTICE**  
**Marking Guide for Reflective Practice**

## Assignment 1: Reflective Practice Marking Guide

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor: \_\_\_\_\_

CRITERIA	SATISFACTORY PERFORMANCE	UNSATISFACTORY PERFORMANCE (REQUIRES FURTHER DEVELOPMENT, EXPLORATION)
<b>Description</b> <ul style="list-style-type: none"> <li>• The event/situation is described, in detail, related to your practice</li> </ul>		
<b>Reflection</b> <ul style="list-style-type: none"> <li>• Identified how you felt during the situation</li> <li>• Discussed actions taken</li> <li>• Reflected on the events leading up to and after the situation</li> </ul>		
<b>Analysis</b> <ul style="list-style-type: none"> <li>• Identified positive and negative aspects</li> <li>• Supported analysis with nursing knowledge</li> <li>• Identified learning outcomes related to the situation/learning</li> <li>• Included comparison to other situations</li> </ul>		
<b>Evaluation</b> <ul style="list-style-type: none"> <li>• Described what you learned from this situation</li> <li>• Discussed application to future practice</li> </ul>		
<b>Presentation</b> <ul style="list-style-type: none"> <li>• Organized, legible</li> <li>• Spelling and grammar appropriate</li> </ul>		

**Comments:**

## **EXPECTATIONS OF STUDENTS**

### **Knowledge**

1. Consistently prepares for client care:
  - a. Client research
  - b. Care plan
  - c. Organizational plan
2. Actively involves the client in the plan of care to promote independence
3. Demonstrates a holistic view of diverse clients by incorporating spiritual, physiological, psychosocial, cultural, and developmental aspects to care
4. Applies knowledge of the nursing metaparadigm in the development of nursing care plans
5. Applies research and evidenced-based care in the practice setting

### **Nursing Process and Critical Thinking**

1. Performs and documents assessments of the client
2. Prioritizes needs of the client
3. Formulates nursing diagnoses from the assessment data
4. Collaborates with client and family to identify SMART goals related to each nursing diagnosis
5. Performs nursing interventions and provides rationale for each nursing intervention professionally, safely, accurately, and in a timely manner
6. Evaluates client's progress towards established goals, and modifies care plan and nursing care appropriately
7. Questions and analyzes data to make sound decisions
8. Adapts to changes in health, client and/or environment

### **Professionalism**

1. Maintains a professional appearance and behaviour
2. Consistently meets attendance, punctuality, and notification requirements
3. Maintains confidentiality
4. Takes accountability and responsibility for actions and decisions
5. Adheres to the following:
  - a. Scope of practice
  - b. Standards of Practice



- c. CLPNA competencies
- d. Code of Ethics
- e. Agency policy

## **Communication**

1. Follows verbal and/or written direction
2. Reports pertinent data to appropriate persons following established lines of communication
3. Charts pertinent data sequentially, legibly, accurately, and completely; follows agency policy; uses correct medical terminology
4. Contributes to group discussions and team conferences in a positive manner
5. Utilizes therapeutic communication skills with clients at all stages of the life cycle
6. Accepts and utilizes constructive feedback
7. Takes action to resolve conflicts, using appropriate communication skills
8. Plans, implements, and evaluates client/family teaching based on client needs and learning abilities

## **Safety**

1. Recognizes, reports, and manages situations in which the safety and well-being of client, self, coworkers and others are compromised
2. Verifies and clarifies orders, decisions or actions made by interdisciplinary team members
3. Seeks clarification and assistance as needed

## **Reflective Practice**

1. Identifies and shares learning needs (instructor, preceptor, supervisor, peers)
2. Accesses learning resources applicable to learning needs
3. Implements actions to improve performance
4. Demonstrates reflective practice, verbally and/or in writing

## **Leadership**

1. Demonstrates leadership abilities, including the ability to:
  - a. Problem-solve and take appropriate action
  - b. Delegate when appropriate
  - c. Advocate for the client and profession
  - d. Contribute to the interdisciplinary team
  - e. Influence positive change
2. Demonstrate the attributes of a leader, including
  - a. Competence
  - b. Integrity

- c. Ethics
- d. Honesty and respect for others

**Appendix F**  
**PN208: COMPREHENSIVE PRACTICE**  
**Marking guide for Nursing Practice Student Evaluation**

## Nursing Practice Student Evaluation

Student: \_\_\_\_\_

### Performance Ratings:

<b>OP</b>	<b>Outstanding Performance:</b> Consistently, skillfully, and with early and progressive independence is able to meet all objectives
<b>SAT</b>	<b>Satisfactory Performance:</b> With limited guidance is able to meet all clinical objectives
<b>UNSAT</b>	<b>Unsatisfactory Performance:</b> Is inconsistent in meeting clinical objectives

EXPECTATIONS	MIDTERM			FINAL		
	OP	SAT	UNSAT	OP	SAT	UNSAT
<b>KNOWLEDGE</b>						
• Consistently prepares for client care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Client research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Care plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Organizational plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Actively involves the client in the plan of care to promote independence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Demonstrates a holistic view of diverse clients by incorporating spiritual, physiological, psychosocial, cultural, and developmental aspects to care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Applies knowledge of the nursing metaparadigm in the development of nursing care plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Applies research and evidenced-based care in the practice setting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>





EXPECTATIONS	MIDTERM			FINAL		
	OP	SAT	UNSAT	OP	SAT	UNSAT
<b>PROFESSIONALISM</b>						
• Maintains a professional appearance and behaviour	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Consistently meets attendance, punctuality, and notification requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Maintains confidentiality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Takes accountability and responsibility for actions and decisions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Adheres to the following:						
○ Scope of practice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
○ Standards of Practice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
○ CLPNA competencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
○ Code of Ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
○ Agency policy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Comments:</b>						
<b>COMMUNICATION</b>						
• Follows verbal and/or written direction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Reports pertinent data to appropriate persons following established lines of communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Charts pertinent data sequentially, legibly, accurately, and completely; per agency policy; uses correct medical terminology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Contributes to group discussions and team conferences in a positive manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Utilizes therapeutic communication skills with clients at all stages of the life cycle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Accepts and utilizes constructive feedback	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Takes action to resolve conflicts, using appropriate communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EXPECTATIONS	MIDTERM			FINAL		
	OP	SAT	UNSAT	OP	SAT	UNSAT
<ul style="list-style-type: none"> <li>Plans, implements, and evaluates client/family teaching based on client needs and learning abilities</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Comments:</b>						
<b><u>SAFETY</u></b>						
<ul style="list-style-type: none"> <li>Recognizes, reports, and manages situations in which the safety and well-being of client, self, coworkers, and others are compromised</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Verifies and clarifies orders, decisions or actions made by interdisciplinary team members</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Seeks clarification and assistance as needed</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Comments:</b>						
<b>REFLECTIVE PRACTICE</b>						
<ul style="list-style-type: none"> <li>Identifies and shares learning needs (instructor, preceptor, supervisor, peers)</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EXPECTATIONS	MIDTERM			FINAL		
	OP	SAT	UNSAT	OP	SAT	UNSAT
<ul style="list-style-type: none"> <li>• Accesses learning resources applicable to learning needs</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Implements actions to improve performance</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Demonstrates reflective practice, verbally and/or in writing</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Comments:</b>						
<b>LEADERSHIP</b>						
<ul style="list-style-type: none"> <li>• Demonstrates leadership abilities, including the ability to: <ul style="list-style-type: none"> <li>○ Problem-solve and take appropriate action</li> <li>○ Delegate when appropriate</li> <li>○ Advocate for the client and profession</li> <li>○ Contribute to the interdisciplinary team</li> <li>○ Influence positive change</li> </ul> </li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Demonstrate the attributes of a leader, including: <ul style="list-style-type: none"> <li>○ Competence</li> <li>○ Integrity</li> <li>○ Ethics</li> <li>○ Honesty and respect for others</li> </ul> </li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Comments:</b>						

**Midterm Evaluation**

Date: \_\_\_\_\_

**INSTRUCTOR/PRECEPTOR COMMENTS:**

Strengths:

Areas Requiring Improvement:

**STUDENT COMMENTS:**

**SIGNATURES:**

Instructor/Preceptor:

Student:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

**Final Evaluation**

Date: \_\_\_\_\_

**INSTRUCTOR/PRECEPTOR COMMENTS:**

Strengths:

Areas Requiring Improvement:

**STUDENT COMMENTS:**

**SIGNATURES:**

Instructor/Preceptor:

Student:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature