

**VALEDICTORIAN POLICY**

<b>Policy Section &amp; Number:</b>	TBD	<b>Effective Date:</b>	September 30, 2023
<b>Policy Owner:</b>	Vice President, Academic	<b>Last Revised:</b>	New
<b>Policy Administrator:</b>	Associate Vice President of Student Experience & Registrar	<b>Review Scheduled:</b>	Every four years
<b>Approver:</b>			
<i>The official controlled version of this document is held with the Policy &amp; Procedure Coordinator.</i>			

**A. POLICY STATEMENT**

Keyano College recognizes convocation as the celebration of students' achievements; as such, the College is committed to ensuring this celebration focuses on student experience. Each year a Valedictorian is selected to present a speech at Convocation on behalf of the graduating students. Keyano College is committed to selecting a student that displays not only academic achievement, but also community involvement and volunteerism.

**1. Guiding Principles**

- 1.1 Keyano College's annual convocation ceremonies will be held each spring, eligible graduates from all certificate, diploma, apprenticeship, professional certificate, and collaborative degree programs will be invited to attend.
- 1.2 Students who are eligible to graduate from credentials granted by Keyano College will be eligible for valedictorian nomination.
- 1.3 Only students who are eligible to participate in the convocation ceremony will be eligible for valedictorian nomination. All requirements, including financial, must be met before a student can participate in the graduation ceremony.
- 1.4 Students must be in good academic and non-academic standing to be eligible to valedictorian nomination.
- 1.5 Campus wide communication will be sent to all staff and students from the Office of the Registrar informing them of the valedictorian nomination process and the annual timelines.

## B. DEFINITIONS

- (1) **Nominee** Keyano College student who has been nominated by faculty, staff or fellow students to be considered for Valedictorian
- (2) **Valedictorian** Means a student selected to present a speech at Convocation who encompasses both high academic achievement, community involvement and volunteerism

## C. RELATED POLICIES

- Academic Awards Policy
- Grading Policy

## D. RELATED LEGISLATION

- N/A

## E. RELATED DOCUMENTS

- Valedictorian Procedure
- Grading Procedure

## F. REVISION HISTORY

Date (mm/dd/yyyy)	Description of Change	Sections	Person who Entered Revision (Position Title)	Person who Authorized Revision (Position Title)
01/03/2023	Creation of Procedure	All	Associate Vice President Student Experience & Registrar	Vice President Academic & Student Experience