

**Meeting Minutes**

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*We respectfully acknowledge that we are on Treaty No. 8 Territory, the traditional meeting grounds and gathering places of Canada's First Nations, Métis, and Inuit peoples.*

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**Please be advised this meeting will be conducted via Teams.**

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**Distribution****Board of Governors:**

Shelley Powell, Chair

Tyrone Brass, 1<sup>st</sup> Vice ChairChristian Matte, 2<sup>nd</sup> Vice Chair

Joe MacNeil, Public Member

Margaret Ziolecki, Public Member

Kim Farwell, Public Member

**Regrets:** Staci Millard, Public Member

Adele Thomson, Public Member

Nadine Rimmer, Academic Staff

Prasan Naik, Non-academic Staff

Chioma Igbokei, Student Association Representative

Naika Dunkley, Student Association Representative

**Administration:**

Dale Mountain, Interim President &amp; CEO

Tracy Boyde, Vice President Infrastructure &amp; CIO

Fred Russell, Vice President Academic

Suzie Johnson, Executive Director – Human Resources

Teena Francis, Executive Assistant (RS)

**1. Call to Order**

S. Powell, Board Chair called the Public Board of Governors Meeting to order at 5:32 p.m.

**2. Declarations (All)**

- Declaration of Conflict of Interest – Nothing to declare at this time. Administration reminded Board Members to submit their Declaration of Conflict of Interest forms.
- Declaration of Fraud & Irregularities – Nothing to declare at this time.

**3. Adoption of Consent Agenda**

**Moved by J. MacNeil** and seconded by C. Matte **that**, the Consent Agenda for the Public Board of Governors Meeting be approved as presented.

*Carried Unanimously*

#### **4. Adoption of Regular Agenda**

S. Powell, Board Chair advised that the agenda items listed in the In-Camera session will be reversed.

**Moved by J. MacNeil** and seconded by M. Ziolecki **that** the Regular Agenda for the Public Board of Governors Meeting be approved as amended.

*Carried Unanimously*

#### **5. KC Land Trust Corporation Discussion**

Administration summarized the information presented during the joint Land Trust Board, and Board of Governors Meeting on June 15<sup>th</sup>. The session provided the opportunity to better understand what the challenges are going forward, and to establish a path forward.

Administration advised that a phased approach will be taken to address the Land Trust Agreement, Bylaws, and Policies/Procedures. Three (3) sessions have been scheduled, October 22, November 26 and December 3, with tentative dates set for 2021 to address the land transfer (CRA) matter.

Additionally, Administration advised there is nothing stopping the College and Land Trust Board from continuing the work.

S. Powell, Board Chair shared both Boards jointly expressed their desire to conclude the work with the least amount of legal fees. If the legal fee begin to escalate, Administration was directed to bring this back to the Board of Governors. It will also be important for the College Board of Governors to continue to have an “arm’s length” approach with respect to the Land Trust.

#### **6. 2021 – 2023 Budget Projections**

The budget projections were not Board approved due to summer recess. They have since been presented to the Finance & Audit Committee for review and recommendation to go forward to the Board of Governors for approval.

Administration prepared the projections incorporating the Board approved three-year savings plan, inflationary considerations, tuition forecast, known adjustments, addition of three new ACAC approved Athletic Programs and tuition, and ancillary fee increases. An annual operating surplus of \$1M was maintained throughout the projections.

**Moved by K. Farewell** and seconded by C. Matte **that**, the Finance & Audit Committee recommends the Keyano College Board of Governors approve the 2020 – 2023 Budget Projections as presented.

*Carried Unanimously*

#### **7. Briefing Note: Financial & Operational Stewardship Update**

Administration provided key messages from the briefing note, and advised COVID-19 and flood remediation work may continue to have some effect on the College. Work continues on the Syncrude Sport & Wellness Centre and the Bob Lamb Building.

Administration summarized enrolment figures. To mitigate revenue loss, two programs were unofficially suspended due to low enrolment, while other programs lifted the cap to allow for

increased enrolment. With this in mind, the College is on par with other institutions across the province in terms of enrolment figures. Also noted was the winter intake has not been included as it is ongoing.

#### **8. SAKC June 30, 2019 – Audited Financial Statements**

As required under the Post-Secondary Learning Act, and as information, N. Dunkley, VP Operations for the Student Association presented the SAKC Audited Financial Statements for June 30, 2019.

#### **9. Briefing Note: ACAC Approved Athletic Program Update**

Last year, the Athletic Department decided to submit an application to the ACAC to gain admittance for new teams in the sports of Men's/Women's Hockey, Golf and Curling. This decision was supported by the Executive Committee.

ACAC Council voted, and it was decided that Keyano would be unconditionally accepted in the sports of Golf and Curling. However, there was a conditional acceptance of the Men's/Women's Hockey team. The condition being that a letter of financial support be obtained by the Board of Governors in the absence of a President.

The ACAC has since retracted the condition, and has accepted a financial letter of support from the Interim President, D. Mountain. Therefore, the Men's/Women's Hockey teams have been approved to start the fall of 2021.

Discussion points included:

- This information has been shared with Deputy Minister Clarke in the 2021 – 2023 Budget Projections.
- It will be important to check the pulse of the community to get a sense of their reaction. When the previous team was eliminated, there was some backlash from the community and no consultation.
- There is a strong indication from individuals in the community that they are willing to support and make a financial commitment.
- Funding for the teams will not be subsidized by the College operating budget. Fundraising would be target with the expectation of receiving a five (5) year commitment from donors.

Hearing the concerns raised by the Board of Governors, and given the current challenging environment, Administration agreed that after consulting with community stakeholders, faculty and staff, a briefing note will be brought forward to a future meeting with solid information on what support looks like in the community, short and long term.

#### **10. Briefing Note: Overland Flood Insurance**

Administration advised that due to the recent flooding, the College has been unable to secure Overland Flood Insurance – July 1, 2020.

Administration is recommending that the approximately \$500,000 savings in insurance expense be allocated to develop a reserve fund to assist in future flood restoration and fund future mitigation strategies.

The Board of Governors directed Administration to draft a letter to the Minister of Advanced Education outlining the current situation and risks with respect to the College not being able to secure Overland Flood insurance and seek government assistance.

#### 11. In-Camera Discussion

Administration (D. Mountain, R. LeSage, T. Boyde) left the meeting at 6:44 p.m.

**Moved by N. Rimmer** and seconded by M. Ziolecki **that**, that the Board of Governors move in-camera at 6:44 p.m.

*Carried Unanimously*

#### President Recruitment

The Board of Governors held a discussion with respect to President Recruitment. The Governance & HR Committee, in consultation with S. Johnson, Executive Director – Human Resources will begin this process. The Governance & HR Committee will bring a recommendation to the Board of Governors to be endorsed.

N. Rimmer and P. Naik left the meeting at 6:48 p.m.

#### PBCO Update

S. Johnson, Executive Director – Human Resources provided an update on the Provincial Bargaining Committee Office.

#### 12. Conclude In-Camera

**Moved by C. Matte** and seconded by K. Farwell **that**, the Board of Governors conclude the in-camera discussion at 6:54 p.m.

*Carried Unanimously*

#### 13. Adjournment

There being no further business, **moved by K. Farwell** and seconded by J. MacNeil **that**, the Board of Governors Public Meeting be adjourned at 6:54 p.m.

*Carried Unanimously*